



**Colorado Association of Stormwater & Floodplain Managers  
GENERAL MEETING MINUTES**

Held at Michael Baker, Jr. offices in Lakewood, CO  
November 10, 2011

**Meeting Attendees**

**Officers:**

Chair – Dave Bennetts, UDFCD  
Vice Chair – Brian Varrella, City of Fort Collins  
Treasurer – Deb Ohlinger, Olsson Associates  
Secretary – Shea Thomas, UDFCD  
Metro Region Rep. – Robert Krehbiel, Matrix Design Group

**Committee Chairs:**

Stormwater Quality – Holly Piza, UDFCD  
Scholarship – Shea Thomas, UDFCD  
Conference – Robert Krehbiel, Matrix Design Group

**Members:**

Matthew Hickox, Ayres  
Dave Jula, Michael Baker Jr.  
Susan Hayes, Independent  
Bill Schenderlein, FlyWater  
David Mallory, UDFCD  
Sarah Houghland, Michael Baker, Jr.  
Jacob James, McLaughlin  
Jeff Brislawn, AMEC  
Thuy Patton, CWCB  
Kevin Houck, CWCB  
John Pflaum, Independent  
Joel McGuire, Belt Collins

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The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Shea Thomas, CASFM Secretary.

**1) Call to Order**

Dave Bennetts called the meeting to order. A quorum of officers and regional representatives was present

**2) Secretary's Report**

Draft minutes from the September 29, 2011 General Membership meeting at the Silvertree Hotel in Snowmass Village during the annual conference, prepared by Brian

Varrella, were distributed and reviewed. A motion was passed unanimously to approve the minutes without discussion or modification.

### 3) Treasurer's Report

**Expense, Income and Budget Report** – The summary of expenses and revenues to date was distributed to members present. Approximately \$21,000 is currently held in the savings account, and approximately \$24,000 in checking. Everything listed after September 29, 2011 (starting with check #2303) is new as of the last report. The conference expenses came to \$87,183 which is slightly higher than the \$85,000 budgeted, but the total revenue was \$8,000 higher than anticipated at nearly \$98,000. The budget for the year anticipated a shortfall of \$10,825, but as of the meeting date is showing a gain of \$4,683. Dave Bennetts noted that the ASFPM Foundation donation will still be made this calendar year. Shea Thomas stated that the UWRI scholarship check for \$2,500 has been received.

The Treasurer's report was unanimously approved by a motion and a vote.

The Treasurer did not have a draft budget prepared for the meeting, but modifications to the budget for the 2012 calendar year were discussed at length, including an attempt to get closer to balancing the budget. Suggestions to revise the budget included increasing the budget for the annual conference to \$90,000, re-introducing the disaster relief fund at an amount of \$5,000 with the caveat that the funds must be used in Colorado, and reducing the legal services budget to \$1,000. Brian Varrella noted that training courses typically pay for themselves so the line item in the budget may be excessive.

A final version of the budget will be presented at the January meeting for a vote of acceptance.

### 4) Regional Representatives' Reports

- a) **Denver Metro** – Robert Krehbiel reported he is planning the next social, which will most likely be a tour of the NREL facility led by Michelle Slovensky. Holly Piza noted this facility may also be a stop on the water quality tour next year. The facility tour will include a water quality pond, permanent pavements and other approaches used to attain a green site. Access may be an issue but will be coordinated ahead of time. A possible location for the social gathering after the tour is the Denver West Marriott. Robert is open for suggestions for topics for future socials.
- b) **Northeast Region** – Dave Bennetts acted as proxy for Mark Kempton. Newly elected to the position, Mark is working on planning a social soon and will provide information once a date and location has been established.
- c) **Southeast Region** – Michael Augenstein was not in attendance and did not submit a report.
- d) **Northwest Region** – Betsy Suerth was not in attendance and did not submit a report.
- e) **Southwest Region** – Newly elected Sam Samuelson was not in attendance and did not submit a report.

## 5) Committee Reports

- a) **Floodplain/CFM** – Kallie Bauer was not in attendance and did not submit a report. However, Kevin Houck stated that for the first time ever everyone who took the CFM exam at the conference passed.

Joel McGuire would like an opportunity to take the CFM review course and exam some time during the year other than at the annual conference. Kevin Houck said CWCB may be able to sponsor a review course and exam in the spring. Dave Bennetts offered space for the course at the UDFCD office. An email blast will be sent to the membership to promote the course prior to the event. Capacity would be limited to approximately 25 people.

- b) **Stormwater Quality** – Holly Piza is gathering ideas for the field trip, which will take place next June. Potential stops include NREL, the Barnum constructed wetland pond, a constructed wetland in Loveland, and the UDFCD rain garden in Lakewood. Holly is open for suggestions for other sites to visit. David Mallory mentioned the new Adams County building, which includes several permanent BMPs. Dave Bennetts suggested including a stop that shows in-stream construction BMPs and will provide Holly with current projects that could be visited. Dave Bennetts also suggested the recently constructed level spreader on Sanderson Gulch. Deb Ohlinger suggested the new Mike Ward Infinity dealership that recently opened as a LEED facility. Robert Krehbiel would like to see a large (near one square mile tributary area), regional water quality detention facility to compare and contrast functionality with smaller facilities. David Mallory suggested the Silverado II pond, a pond in Hylands Ranch or the Belleview Pond on West Toll Gate Creek.

Holly wants to connect with the ASFPM stormwater committee through conference calls. Dave Bennetts suggested she check on the ASFPM website and in the monthly newsletters for information.

- c) **Outreach** – Ken Cecil was not in attendance and did not submit a report. Dave Bennetts would like to coordinate with Ken regarding recent discussions UDFCD has had about outreach with CML and the potential for teaming together to present at the CML conference rather than settling for a “Questions in the Room” session. Dave will facilitate the coordination efforts.
- d) **Scholarship** – Shea Thomas reported that the scholarship application packages have been distributed to the colleges and posted on the CASFM website. Applications for both the UWRI and the Ben Urbonas scholarships are due on November 28<sup>th</sup>. The committee plans on short-listing candidates by December 9<sup>th</sup> and holding interviews in the following week so that winners are selected and notified by December 23<sup>rd</sup>.

Joel McGuire asked if it was possible to offer some of the research money in the budget to graduate students for their projects. Shea suggested targeting the professors with this information rather than the students. Brian Varrella would rather give membership the first right of refusal for the research funds.

- e) **Membership** – Dave Bennetts acted as proxy for Kevin Gingery, who emailed a report. The 2011 CASFM membership stands at 677, as compared to 679 this time last year. Membership renewal notices will be sent out at the end of November. The membership committee recently created a new and easy-to-complete renewal form for corporations and agencies.

The membership committee recommends not changing the membership rates for 2012, but respectfully request that this item be discussed. There was no proposal to raise the rates for 2012, so they will remain the same.

- f) **Training** – Chris Carlson was not in attendance and did not submit a report.

Susan Hayes noted that people appreciate training opportunities and would like to see more offered throughout the year. Brian Varrella will contact Chris Carlson to discuss efforts of the training committee.

- g) **Website** – Dave Bennetts acted as proxy for Stuart Gardner. He reported that the ASFPM link on the CASFM website is going to be improved, including regular posts of ASFPM newsletters and updates from the ASFPM chapter representatives.

- h) **Community Rating System** – Dave Bennetts acted as proxy for Marsha Hilmes-Robinson, who emailed a report. The CRS committee hosted a 4-day training session October 11-14 on the CRS program. The workshop was well attended and provided detailed information on the documentation required to earn credit for the various CRS activities. The next CRS committee meeting is November 15<sup>th</sup> from 10:00 am to noon at the SEMSWA offices in Englewood. At this meeting, the committee will participate in a webinar on the Proposed CRS manual changes. This will be an opportunity to ask more questions now that they have the proposed changes more defined. This meeting will qualify for 1 CEC credit for CFMs.

- i) **Annual Conference** – Robert Krehbiel reported on the feedback received from the post-conference survey, noting that the comments were mostly positive. The participants like the two keynote speakers, the weather, the new program format and the changes to the schedule. Several people requested a few blank pages in the program for note taking. There were a few comments about the limited time to switch between technical sessions, but since the breakout rooms will all be on the same level next year this shouldn't be a problem.

The group discussed the general schedule for the conference, including workshops on Tuesday afternoon and field trips on Friday, and the consensus was to stick with the same schedule for next year. Joel McGuire proposed a field trip to the Yampa River to see the stream restoration and fish habitat work performed by the Division of Wildlife. The local fly fishermen group has contributed money to the project and would likely be willing to lead a field trip that could potentially include fly fishing opportunities. Joel will provide a contact with the CDOW. David Mallory suggested a stream restoration workshop on Tuesday would nicely complement this field trip.

Thuy Patton suggested an arcade dance night for the post-dinner entertainment next year, which would include stations of Rock Band and Dance Dance Revolution. Other suggestions included some form of entertainment at the nearby Tugboat bar and a game night with ping pong, pool and pinball.

Dave Bennetts has signed a contract with the Sheraton Steamboat Resort for the 2012 conference.

- 6) **ASFPM Report** – Brad Anderson and Jeff Sickles have not offered a report. Dave Bennetts will contact them for an update on happenings at the national level.

## 7) **Other Business**

- a) **CASFM Newsletter** – Dave Bennetts is passing the torch to Brian Varrella. With the upcoming holidays, January is a realistic deadline to receive articles for the next newsletter. Brian will send an email to all officials and committee members soliciting articles.

- b) **Tax Status** – Dave Bennetts submitted the package but the check was not for the correct amount, so an additional check was sent.

- c) **Insurance** – Dave Bennetts reported that CASFM does have insurance. CASFM is covered by three different types of insurance, two of which are renewed automatically every October 1<sup>st</sup> and the liability insurance which is renewed on November 1<sup>st</sup>. For reasons not easily explained, the liability insurance was not automatically renewed this year, so Dave has been tracking down insurance coverage options. The cost of coverage for all three types of insurance is less than \$1200 annually.
- d) **ASFPM Chapter Renewal** – Dave Bennetts will fill out the paperwork to renew the CASFM membership with ASFPM and pay the membership dues.
- e) **New Officer Information** – Dave Bennetts will update the CASFM letterhead and distribute it to the appropriate individuals. Deb Ohlinger will update the officer information with the credit union.
- f) **Meeting Schedule** – The dates and locations for the general membership meetings in 2012 will be as follows:
  - January 12 – UDFCD in Denver
  - March 8 – CH2M Hill in Englewood (tentative – Dave Bennetts to confirm)
  - May 10 – Sandstone Ranch in Longmont (tentative – Dave Bennetts to confirm)
  - July 13 – Somewhere between Glenwood Springs and Vail (to be determined)
  - September 27 – Annual Conference in Steamboat
  - November 8 – Michael Baker, Jr. in Lakewood
- g) **CCA Degree** – Kevin Houck mentioned the Community College of Aurora is planning on offering an Associate's Degree in Floodplain Management in 2012. If successful, CCA will be the first college in the country to offer a Floodplain Management degree. Kevin is on a steering committee along with CDEM and ASFPM to set the curriculum for the program. Kevin requested for someone from UDFCD to join the steering committee and Shea Thomas offered to do so. Kevin also requested from the group descriptions of various floodplain manager positions for the steering committee's use.

## 8) Adjourn

- a) **Next General Membership Meeting;**
  - Date + Time:** Thursday, January 12, 2012, 9:00 AM
  - Location:** UDFCD
  - Address:** 2480 W. 26<sup>th</sup> Ave., Suite 156B, Denver, CO 80211
- b) **Move to adjourn** – Motion and second. Meeting adjourned by the Chair.