



**Colorado Association of Stormwater & Floodplain Managers
BOARD MEETING MINUTES**

Held at Urban Drainage and Flood Control District in Denver
January 10, 2013

Meeting Attendees

Officers:

Chair – Dave Bennetts, UDFCD
Vice Chair – Brian Varrella, City of Fort Collins
Secretary – Shea Thomas, UDFCD
Treasurer – Brian Murphy, CDM Smith
Metro Representative – Danny Elsner, SEH
NW Region Representative – Andi Staley, Mesa County (phone)

Committee Chairs:

Website – Stuart Gardner, CDOT (phone)
Water Quality – Holly Piza, UDFCD
Training – Chris Carlson, City of Longmont
Conference – Robert Krehbiel, Matrix Design Group
Ken Cecil – J3 Engineering
Floodplain – Kallie Bauer, Michael Baker Jr.
Scholarship – Morgan McDermott, ICON

The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Shea Thomas, CASFM Secretary.

1) Officer/Committee Chair Duties

Dave Bennetts handed out a draft summary of the duties for all officers and committee chairs. He requested each officer and committee chair review the summary and edit as needed. Dave will be sending out a template that will be filled out by each committee chair summarizing things like the structure of the committee, frequency and location of meetings, responsibilities and goals.

2) Committee Structure

After a lengthy discussion, an effort was made to consolidate some of the committees in order to make them more productive and efficient. The following committees along with their corresponding topics were suggested:

Training committee: Workshops, Barstool Series, Lunch and Learns, CFM review and exam, Field Trips, Socials and Education. Chair – Chris Carlson

Scholarship: No change. Chair – Morgan McDermott

Resource (or Policy?): LID Policy, Stormwater Quality Policy, Floodplain Policy, Legislation, CASFM Position Papers, ASFPM Coordination, CRS. Chair – TBD

Conference: No change. Chair – Robert Krehbiel

Communication: Membership, Website, Mixed Media, Outreach, News and Trends. Chair – TBD

This topic will be discussed further at the general membership meeting in March. Brian Murphy will reorganize the budget to reflect the new committee structure.

3) Electronic Records

Dave Bennetts would like to convert the organization's records into an electronic format. He requested the all officers (past and present) who are in possession of CASFM files scan the documents and send to him. The files should have names that describe the contents within. The electronic files will be stored on the website, with some areas of the website password protected for the information that is not for the general public.

4) Next Meeting

The Board will meet again after the general membership meeting in Longmont in May.