



Colorado Association of Stormwater & Floodplain Managers
GENERAL MEETING MINUTES
Held at CH2M Hill in Denver, CO
March 14, 2013

Meeting Attendees

Officers:

Chair – Dave Bennetts, UDFCD
Vice Chair – Brian Varrella, City of Fort Collins
Secretary – Shea Thomas, UDFCD
Metro Representative – Danny Elsner, SEH
Northwest Representative – Andi Staley, Mesa County (phone)

Committee Chairs:

Stormwater Quality – Holly Piza, UDFCD
Scholarship – Morgan McDermott, CH2M Hill
Website – Stuart Gardner, CDOT (phone)
Conference – Robert Krehbiel, Matrix Design Group

Members:

Andy Gruel, Watershed Environmental
Katie McKain, Sustainable Paving Systems
Alan Turner, CH2M Hill
Jamie Prochno, CWCB
Jason Messamer, Olsson
Noelle Beegle, Benesch
Deb Ohlinger, Olsson
Kevin Houck, CWCB
Jacob James, Town of Parker
Mike Mont-Eton, Blue Star Rising
Rick Gay (phone)
Kristina Fritsch (phone)

The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Shea Thomas, CASFM Secretary.

1) Call to Order

Dave Bennetts called the meeting to order. A quorum of officers and regional representatives was present

2) Secretary's Report

Draft minutes from the January 10, 2013 General Membership meeting held at Urban Drainage and Flood Control District in Denver were distributed and reviewed. A motion was passed unanimously to approve the minutes without amendment.

3) Treasurer's Report

Brian Murphy was not in attendance but provided via email a summary of expenses and revenues to date, which was distributed to members present. As of February 28, 2013, there was \$24,489.57 held in the general savings account and \$27,300.97 in the checking account. The year-to-date expenses are \$5,698.49 with \$125,001.51 remaining in the budget.

The Treasurer's report was unanimously approved by a motion and a vote.

The final 2013 budget was presented to members present. The total Expenses are expected to be \$130,700 and the total Revenues are estimated at \$116,500, resulting in a total loss of \$14,150. New lines were added to the bottom of the budget summary to differentiate between restricted and unrestricted funds. The CASFM Family Scholarship is the only item that falls under the restricted funds designation. One adjustment was made to the proposed budget – Administration under Expenses was changed from \$200 to \$300 to better represent the proposed expenditure. As noted in the ASFPM Report (below), this amount will increase to \$500 over the next few years.

Dave Bennetts informed the group that CASFM has hired a new accountant to file taxes, advise on the new 501C3 designation and review the accounting process. Brian Murphy will be purchasing Quickbooks to be used by the CASFM Treasurer and will maintain the accounts using that software from here on out.

The 2013 Budget was unanimously approved as amended by a motion and vote.

4) Regional Representatives' Reports

- a) **Denver Metro** – Danny Elsner reported there was a social on February 5th at the Irish Snug in the Highlands. Chris Sturm presented an overview of the CWCB's Watershed Restoration Program, specifically covering the rehabilitation and restoration of the Hayman, Waldo Canyon and High Park Fire regions. The next will be in May with Dr. Chris Thornton from CSU speaking about the University's innovative simulation of levee wave overtopping scenarios. Date and location to be determined.
- b) **Northeast Region** – Mark Kempton was not in attendance and did not submit a report.
- c) **Southeast Region** – Michael Augenstein was not in attendance and did not submit a report.
- d) **Northwest Region** – Andi Staley was in attendance via conference call and reported that there will be a CFM review course and exam provided in Grand Junction on April 24th and 25th. Jamie Prochno with CWCB will be leading the review course and proctoring the exam. The next social will be held at the end of May and will include a tour and update of the Leech Creek flood control project. Olsson Associates is lined up to present on their Dry Creek project in Garfield County at a social during the summer.
- e) **Southwest Region** – Sam Samuelson was not in attendance and did not submit a report.

5) Committee Reports

- a) **Floodplain/CFM** – Kallie Bauer was not in attendance and did not submit a report. Jamie Prochno reported that six people have registered for the CFM refresher course to be held in Grand Junction. She sent information about the course to the State of Utah NFIP coordinator to encourage participation from that area. Brian Varrella will also broadcast a notification through ASFPM Region 8 as well. Jamie asked if it would be acceptable to post a pdf of the slides used for the review course on the CASFM website and the group authorized the request. The CFM review course and exam will be offered again at the annual conference in September.

- b) **Stormwater Quality** – Holly Piza reported that she is finalizing the field trip agenda. Eric Nelson from Douglas County will present sites in his jurisdiction emphasizing the permanent maintenance component of sand filters and rain gardens. Holly will send out a save-the-date email notification to the membership.
- c) **Outreach** – Ken Cecil has stepped down as chair of the outreach committee in an effort to provide an opportunity for someone else within the membership with the time to dedicate the attention the committee requires. Dave Bennetts is soliciting volunteers for someone to fill the vacant position. A description of the responsibilities of the position is posted on the website.
- d) **Scholarship** – Morgan McDermott reported she will be meeting with representatives of UWRI and the family scholarship endower to clarify their qualifications for the recipients of their respective scholarship awards. She has also been notified that the students at CSU did not receive notification about the scholarships last year so she will have a discussion with the university contact.
- e) **Training** – Chris Carlson was not in attendance and did not submit a report. Holly Piza reported the next Lunch and Learn will be on Wednesday, April 17th at the Urban Drainage and Flood Control District. Ben Urbonas with the Urban Watersheds Research Institute will present History and Calibration of CUHP.
- f) **Membership** – Kevin Gingery was not in attendance but submitted a report stating the 2013 membership count stands at 677.
- g) **Website** – Stuart Gardner was in attendance via conference call and reported things are running smoothly and there is nothing new to report. Dave Bennetts informed the group that all emails now go through Stuart and not through Barb Meier as in the past.
- h) **Community Rating System** – Marsha Hilmes-Robinson was not in attendance but sent a report via email. There will be a CRS Committee meeting on March 28 from 10:00 am until noon at the Southeast Metro Stormwater Authority. Topics will include dam inundation issues and BW-12 and flood insurance premiums. Lunch will be provided; RSVP to Monica Bortolini.
- i) **Annual Conference** – Shea Thomas reported that the keynote and featured speakers for the conference have been booked. Robert Wendover with The Center for Generational Studies will give a keynote presentation on Wednesday morning titled “Hey Dude! Managing Generational Differences in Today’s Workplace”. Photographer John Fielder will be the featured speaker on Thursday morning presenting his newest book “Colorado’s Great Outdoors: Celebrating 20 Years of Lottery-Funded Lands”. The speaking fees for Mr. Wendover and Mr. Fielder were \$3,000 and \$500, respectively.

Abstracts for technical presentations are due on April 30th and nominations for the project award are due on June 30th.

The conference theme was discussed. Suggestions included ‘Generational Storm’, ‘Diverse Water Solutions for a Changing World’ and something relating to ‘working together’ or ‘bridging the gap.’ The conference committee will settle on a theme and present it to the group at the next general membership meeting.

Stuart Gardner is evaluating three locations for the 2014 conference and has received proposals from all three venues – two are in Breckenridge and one is in Vail. The group didn’t show a preference for either location so the conference committee will decide on a location and announce it at the May meeting.

6) ASFPM Report

Brian Varrella, ASFPM Region 8 Director, reported about the ASFPM Board retreat he attended last week in Hartford, Connecticut. The group is trying to establish regular conference calls for Region 8, which includes North Dakota, South Dakota, Montana, Wyoming, Utah and Colorado. They discussed the ASFPM budget and have found a downtrend in funds resulting in severe deficit spending, forcing them to consider staff cuts. They are attempting to bridge the financial gap by increasing Chapter dues from \$200 per year to \$500 per year for each chapter. The increase will be in the amount of \$100 per year until a maximum of \$500 is reached. They are also proposing to add \$10 to individual ASFPM dues as well.

The No Adverse Impact Committee is writing two white papers per year for 4 years for a total of 8 papers which will be made available to the membership for use. The Insurance Committee is in need of a co-chair if anyone is interested. Brian would like someone from Colorado to volunteer for that position because insurance is an important issue for any community needing a Physical Map Revision.

The hotel at which the annual conference will be held is almost full so prospective attendees should book as soon as possible to ensure reserving a room.

Each region director was asked to identify the top two priorities of their region. Brian's response was wildfire and drought preparation and recovery, and residual risk mapping. Three other regions validated his response by listing the same two issues.

7) Other Business

- a) **Updated Position Descriptions** – The officer, regional representative and committee chair position descriptions have been posted to website. Dave Bennetts will be asking the current position holders to fill out a one page information form and return to him.
- b) **Chapter Award** – Dave Bennetts discussed the status of the award application, which is due on April 1. Deb Ohlinger has taken the lead preparing the application. The award will be presented at the ASFPM annual conference in June.
- c) **Training notifications** – Dave Bennetts led a discussion on the frequency of emails sent to the general membership. When UWRI sends out a notification email, it is then duplicated by CASFM. One option suggested is to give UWRI the CASFM membership list once per year, and then they can email the membership separately. He will also consider other options.
- d) **Tax Status** – Dave Bennetts reported that we received federal notification and state approval and are officially now a 501c3. There is a number to give any merchants at the time of ordering in order to avoid paying taxes, which Dave will issue to individuals needing it prior to purchases. All purchases must be paid with a CASFM check or debit card. The bank will not issue a cash card right now due to issues not involving CASFM. Brian Varrella emphasized the need to ensure venues will accept checks ahead of time. Dave also reported that CASFM must now issue 1099s annually to Barb Meier and Emmett Jordan and W9s upon request. Morgan McDermott posed the question of whether or not individuals making donations to the CASFM family scholarship would be able to write it off for their taxes. Now that CASFM has 501©(3) status, a receipt will be provided to anyone making a donation to use for filing taxes.

8) Adjourn

a) Next General Membership Meeting;

Date + Time: Thursday, May 9, 2013, 9:00 AM

Location: City of Loveland Library

Address: 300 N. Adams Avenue, Loveland, CO

b) Move to adjourn – Motion and second. Meeting adjourned by the Chair.

NAME	ORGANIZATION	EMAIL
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