



**Colorado Association of Stormwater & Floodplain Managers
GENERAL MEETING MINUTES**

Held at Vail Cascade Resort in Vail, CO
July 12, 2013

Meeting Attendees

Officers:

Chair – Dave Bennetts, UDFCD
Vice Chair – Brian Varrella, Fort Collins (phone)
Secretary – Shea Thomas, UDFCD
Treasurer – Brian Murphy, CDM Smith
Metro Representative – Danny Elsner, SEH (phone)
Northwest Representative – Andi Staley, Mesa County

Committee Chairs:

Stormwater Quality – Holly Piza, UDFCD (phone)
Website – Stuart Gardner, CDOT
Scholarship – Morgan McDermott, CH2M Hill (phone)
Conference – Robert Krehbiel, Matrix Design Group

Members:

Alan Turner, CH2M Hill
Molly Trujillo, SEMSWA
Carrie Gudorf, Mesa County
Kevin Houck, CWCB
David Mallory, UDFCD

The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Shea Thomas, CASFM Secretary.

1) Call to Order

Dave Bennetts called the meeting to order. A quorum of officers and regional representatives was present.

2) Secretary's Report

Minutes from the May 9, 2013 General Membership meeting held at the Loveland City Library were distributed for review. A motion was passed unanimously to approve the minutes as amended.

3) Treasurer's Report

Brian Murphy distributed a copy of the summary of expenses and revenues to date to members present. As of June 26, 2013, there was \$21,141.64 held in the general savings account and \$36,068.24 in the checking account. The year-to-date expenses are \$35,854.24 with \$98,255.76 remaining in the budget.

The Treasurer's report was unanimously approved by a motion and a vote.

Brian has rectified the issue with the membership dues tracking in the accounting system discussed at the last meeting.

Brian added a line item under Revenue for Donations. Dave Bennetts received a \$50 savings bond for CASFM from an anonymous donor.

Checks were presented to the communities receiving the CASFM 2012 Wildfire Community Assistance Award by Dave Bennetts and Brian Varrella. The communities of Manitou Springs, Colorado Springs and Larimer County each received a check for \$1,000 and a box of rain gauges purchased by CASFM.

Kevin Houck initiated a discussion on the \$2,500 for disaster relief that was set aside pending his recommendation of an organization to assist. He would like to re-think how those funds are spent and will investigate the possibilities and offer a recommendation at the September meeting.

4) Regional Representatives' Reports

- a) **Denver Metro** – Danny Elsner reported the May 14th social with Dr. Thornton in north Denver was very educational, though the turnout was below average. The next social will be on August 27th and will feature Jason Krueger of Ayres Associates out of Madison, WI. Jason will discuss geospatial information and its relationship with stormwater. The location is to be determined. Robert Krehbiel suggested an update on the Chatfield reallocation project for a future social.
- b) **Northeast Region** – Mark Kempton was not in attendance and did not submit a report.
- c) **Southeast Region** – Michael Augenstein was not in attendance and did not submit a report.
- d) **Northwest Region** – Andi Staley was in attendance and reported the May 31st tour of the Leech Creek Dam project in Grand Junction was held and was well attended. The next social for the region will include a tour of Mesa County's project on the Hunter Wash realignment, which was supported with a grant from Colorado Parks and Wildlife. The date is to be determined but will likely be in the early fall.
- e) **Southwest Region** – Sam Samuelson was not in attendance and did not submit a report.

5) Committee Reports

- a) **Floodplain/CFM** – Dave Bennetts notified the group that Kallie Bauer stepped down as chair of the Floodplain Committee and Jamie Prochno with CWCB has volunteered to take her place. Jamie was not in attendance but submitted a report stating that she is preparing the CFM Refresher Course and Exam for the conference. There will be five presenters for the course: Jamie Prochno, Kevin Houck, Craig Jacobson, Chris Tagert and Troy Carmann. Jamie contact ASFPM to find out if there was any updated refresher course materials since there has been talk about the content in the test changing but she was told there is nothing new at this time.
- b) **Stormwater Quality** – Holly Piza was in attendance via conference call and reported that the 2013 Water Quality Field Trip was a success. There were 55 CASFM members that attended the field trip. Holly thought it was beneficial to have a theme for the trip around which the stops were organized and will carry that forward to next year. She would like to be able to offer a waiting list once registration is full in the future. Stuart Gardner thinks we should be able to accommodate with the signup website.

- c) **Outreach** – The position of Outreach Committee Chair is currently vacant. A discuss relating to finding a new chair took place later in the meeting.
- d) **Scholarship** – Morgan McDermott was in attendance via conference call and reported that she touched base with representatives of UWRI and the family scholarship to confirm their qualification requirements of the recipient of their respective scholarships. She is soliciting help with new family scholarship in order to alleviate the time commitment of the committee members and prevent them from sitting through an additional set of interviews. Shea Thomas mentioned that in the past the UWRI scholarship recipient was selected by the application alone rather than an interview and reverting to that practice is an option.
- e) **Training** – Dave Bennetts announced that Chris Carlson has stepped down from the position of Training Committee Chair. A discuss relating to finding a new chair took place later in the meeting.

The stream restoration course led by Brian Bledsoe from CSU will be held on July 21-22 in Grand Lake. The course is full and registration is now closed.

The next Lunch and Learn will be on July 31st at the Urban Drainage and Flood Control District. Rick McLaughlin will give a presentation on boatable structures and safety considerations in rivers and streams.

- f) **Membership** – Kevin Gingery was not in attendance but submitted a report stating that the 2013 membership count stands at 705.
- g) **Website** – Stuart Gardner was in attendance and reported the contract with SignUp4 will expire after the conference. He is planning on continuing with them in the future so he will sign a new contract.
- h) **Community Rating System** – Marsha Hilmes-Robinson was not in attendance but submitted a report stating the committee is contemplating working with the Training Committee to offer a couple of training opportunities. An Elevation Certificate Workshop would take place in October 2014 and would cover elevation certificates, importance to BW-12, CRS requirements and responsibilities for surveyors and floodplain managers. Another training opportunity would potentially include a week-long Field Deployed CRS Training, also in 2014. Jamie Prochno is making the request for the training through FEMA and ISO.
- i) **Annual Conference** – The Vail Cascade Resort was chosen as the location for the meeting because it will be the venue for the annual conference in 2014 and 2015. There will be a tour of the facilities immediately following the meeting.

Robert Krehbiel reported that there were four submittals for the Project Award and three will be chosen to present at the conference. John Pflaum will organize the selection committee and report the finalists to Robert by the end of July.

The Call for Registration is almost ready to be sent to the membership. Stuart Gardner and Alan Turner will make a few edits to the website and then open it for registration. Dave Bennetts will distribute the flyer to the membership via email.

Shea Thomas presented the draft conference schedule to the group. There will be two workshops on Tuesday afternoon, technical presentations on Wednesday and Thursday afternoons, and one workshop on Friday morning. Also on Friday morning will be two field trip options and the golf tournament. The entertainment after the Thursday night awards dinner will be held at The Tugboat Bar and Grill. Shea will contact the owner to inform them of the plans.

6) ASFPM Report

Brian Varrella, ASFPM Region 8 Director, reported there are 382 CFMs in Colorado. He also informed the group about the University of Washington rolling out the first Floodplain Management Masters program in the country beginning in January 2014. Brian is pursuing detailed information on this program from Dr. Bob Feitag at the University of Washington and will share his findings at an upcoming meeting.

Region 8, which consists of Utah, Wyoming, Colorado, North Dakota, South Dakota and Montana, is going to author a white paper recommending to decision-makers at the federal level to allocate funds for RiskMap in a more equally distributed manor rather than by population, as is currently the practice. Dave Bennetts had offered the CASFM website as the locale for hosting information for Region 8 at ASFPM. Dave reported ASFPM is changing their bylaws for state chapters; Brian Varrella will investigate and see if the change affects CASFM. A lengthy discussion was held about the Chapter Award and whether or not CASFM should apply again in the future, though no definite decision was made at this time.

7) Other Business

- a) **Request for Research Funds** - Holly Piza revived the discussion from the previous meeting regarding using Research funds budget for a rain garden media test and water quality sampling project. The goal of the project is to find an ideal media that will support vegetation without exporting nutrients and the money would be used to pay for water quality lab analysis. Per Dave Bennetts's instruction, she submitted a written request for the Research funds describing the work to be performed and the amount requested, which is the full budgeted amount of \$2,500. The request was approved with a motion and unanimously approved. A summary of the project will be presented at the annual conference. Dave Bennetts mentioned that a spot on the website should be designated for the research-funded projects in the past.
- b) **Chapter Insurance** – Dave Bennetts reported one of the insurance companies is going out of business and he will follow up to determine what needs to be done on our side.
- c) **Open Committee Chairs** – Dave Bennetts led a discussion on his request to the general membership for volunteers to fill the Outreach and Training Committees. Several members responded with interest in chairing one or both of the committees. Dave will contact a couple of the most promising and schedule a time to discuss their plans over the phone. The Board will select either one chair for a combined committee or two chairs for the two committees at the September meeting.
- d) **Tour** – After the meeting, the group toured the Vail Cascade Resort facilities to plan for upcoming conferences.

8) Adjourn

- a) **Next General Membership Meeting;**

Date + Time: Thursday, September 12, 2013, Conference Lunch

Location: Sheraton Steamboat Resort

Address: 2200 Village Inn Ct, Steamboat Springs, CO

- b) **Move to adjourn** – Motion and second. Meeting adjourned by the Chair.

<u>NAME</u>	<u>ORGANIZATION</u>	<u>EMAIL</u>
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