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**Colorado Association of Stormwater & Floodplain Managers**  
**CASFM BOARD MEETING MINUTES**

Held at Urban Drainage and Flood Control District, Denver, CO  
January 14, 2015

**Meeting Attendees**

**Officers:**

Chair – Brian Varrella, Olsson  
Vice Chair – Shea Thomas, UDFCD  
Secretary – Jason Messamer, Olsson  
Treasurer – Brad Bettag, CH2M Hill  
Metro Rep – Drew Beck, Matrix  
NW Region Rep – Betsy Suerth, Garfield County

**Committee Chairs:**

Website – Stuart Gardner, CDOT (phone)  
Water Quality - Holly Piza, UDFCD  
Conference – Robert Krehbiel  
Floodplain – Jamie Prochno, CWCB (phone)  
Outreach – Craig Jacobson (phone); Jeremy Deischer, ICON (for Craig Jacobson)

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The following is a summary of the interactions, comments, and items discussed at January meeting of the CASFM Board. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Jason Messamer, CASFM Secretary.

**I. Call to Order**

Brian Varrella called the meeting to order. A quorum of officers and regional representatives was present. Also present were Committee Chairs.

**II. 2014 Organizational Updates**

**A. Watershed Coalition Support & Involvement**

1. One check from CASFM has been sent out, two others are ready to be handed out.
2. Brian Varrella will be meeting with the watershed coalitions individually.

**B. E273 Training and CFMs**

1. None scheduled yet, but lots of interest from membership.
2. Colorado is now 4<sup>th</sup> in the United States for number of CFMs.

**C. Committee Chair Leadership Updates**

1. Shea Thomas and Brian Varrella contacted committee chairs. Existing committee chairs are all committed to serving the organization, but some are overloaded from time to time.



2. Brian Varrella offered to the group the option of re-distributing workload among group members and requested more frequent communication if there are upcoming or existing conflicts.
3. Brian mentioned that he is frequently receiving volunteer requests from members wanting to plug in.
- D. ASFPM Update - *Brian Varrella*
  1. Last year, ASFPM realized a \$600k deficit during a year that was projected to generate a positive net revenue.
  2. Brian will be attending an upcoming board retreat that will seek to expose budget concerns and correct the organization.
  3. There may be a need at ASFPM to focus on the profitable portions of the business model and cut out large losses.
  4. There has been strong resistance against automating CFM exam grading and results from ASFPM. The grading could be automated to reduce the cost and increase the availability of the exam.
  5. No ASFPM budget has been issued for 2015 which is concerning.
- E. Wild Apricot Update – *Shea Thomas*
  1. There have been some issues with people sending checks to the wrong place. Most things have been transitioning smoothly. Potential areas of improvement will be the reporting of Lunch and Learns and categorization of expenses.
- F. Banking Update – *Brad Bettag*
  1. Brad confirmed that a CASFM bank change will not happen yet. CASFM is in a holding pattern while the existing bank is updating services and functionality.
  2. Stuart Gardner mentioned that he will need to be notified if a switch occurs in order to update online accounts.
- G. Shea brought up a point of clarification that past chairs and past board members are invited to board meetings, and suggested that we invite the past chair for the next year to help ensure a fluid transition.

### III. Organizational Goals + Function

- A. More visible, relevant, and engaged
  1. The September 2013 flood response was clear example of the benefits that CASFM can provide to local communities.
- B. Endorsing best practices in Stormwater & Floodplain Management
  1. Stormwater Detention & Infiltration Facilities state policy & legislation support
    - a. The CASFM General Meeting minutes from January 14, 2015, have a summary of the current status of the effort.
    - b. Craig Jacobson emphasized the desire to for CASFM to support this effort.

### IV. Regional Updates and Committee Reports

- A. Outreach Committee – *Craig Jacobson*
  1. Craig Jacobson mentioned that the Outreach Committee will be trying to get back to the original goals of the committee, which have been postponed as the group has focused on flood recovery assistance.
- B. Technical Assistance Committee – *reported by Brian Varrella*
  1. Update of the State's stormwater and floodplain management criteria manual. The Flood TAP will be sending a letter to CWCB to recommend funding the project this year (at Kevin Houck's request).



2. Jamie Prochno reported that the update will incorporate standards for erosion zone mapping.
  3. Development of a flood response toolkit for local officials. The Flood TAP identified the purpose/concept/audience and some next steps, which will be included in the minutes. CASFM will likely be needed to take a large role in coordinating this project.
- C. NW Region - *Betsy Suerth*
1. Rick Dorris and Betsy are co-representing the region to share the responsibilities and lighten the burden. An upcoming outreach event has been planned and a regional email has been sent out.
- D. Metro Region - *Drew Beck*
1. An outreach is planned for Wednesday, February 11. Don Jacobs from Enginuity will present on the Pikes Peak incline project.
  2. Drew is looking into joining with another group, like ASCE, to combine an event and attract a greater response.
- E. Floodplain - *Jamie Prochno*
1. Jamie informed the group of some pilot studies for erosion zone mapping.
  2. There have been requests for more CFM exam offerings. Jamie will look into combining with the E273 class and having it at Urban Drainage.
  3. Might need some clarification between Flood TAP and Floodplain committees.
- F. Water Quality - *Holly Piza*
1. There has been lots of interest in next Lunch and Learn.
  2. A two-day stormwater chemistry class is coming up soon.
  3. Holly is looking for WQ trip ideas and themes.
- G. Website – *Stuart Gardner*
1. Money for Constant Contact is almost out. Stuart will send more money to get through February and then cancel the renewal of Constant Contact.

**V. Adjourn – motion and 2<sup>nd</sup>**