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Colorado Association of Stormwater & Floodplain Managers GENERAL MEETING MINUTES

Held at 300 N Adams Ave, Loveland, CO 80537 May 14, 2015

Meeting Attendees

Officers:

Chair – Brian Varrella, Olsson Treasurer – Brad Bettag, CH2M Hill Metro Rep. – Drew Beck, Matrix

Committee Chairs:

Website – Stuart Gardner, CDOT Conference – Robert Krehbiel, Matrix

Members:

John Laser, Rydan & Associates Sarah Houghland, Baker Chris Carlson, City of Loveland Eric Lessard, City of Loveland Amber Kauffman, Olsson Dan Evans, TetraTech Kevin Houck, CWCB David Hollingsworth, Longmont

The following is a summary of the interactions, comments, and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Jason Messamer, CASFM Secretary.

I. Call to Order

Brian Varrella called the meeting to order. No quorum of officers and regional representatives was present.

II. Secretary Report – Brian Varrella proxy for Jason Messamer

A. Minutes from the March 19, 2015 General Membership meeting held at CH2M Hill in Englewood, Colorado, were handed out to meeting attendees for review. A motion was passed unanimously to approve the minutes.

III. Treasurer Report – Brad Bettag

- A. Tracking membership fees for 2015, and 97% have been collected.
- B. We are about \$400 short of budget and still gaining new members and fees. Will continue to track.
- C. Public Service account –a credit report is required for an account. Looking at 3 other banks. Looking to minimizing fees at new bank. Credit Bank of Colorado has mobile app but CASFM is not eligible. Attempting to see why we are not eligible.

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- D. Update on tax filing. 2014 Taxes sent in using EZ form charge from the accountant for the EZ form versus the regular form is \$200 less.
- E. Brad has put together a treasurer guide book describing what to do as acting treasurer. Will share guide with other reps to aid in transition process.

IV. Vice Chair Report – Shea Thomas

A. Nothing to report.

V. Regional Representative Reports – Brian Varrella

- A. Northwest Region Betsy Suerth
 - The NW Region hosted 31 people for a spring seminar in Basalt on May 12. Paul Hindman from UDFCD kicked off the day with his presentation on stormwater management vs. water rights and Andrew Earles from Wright Water Engineers followed with his presentation on Planning for Variability & Uncertainty: Climate Change and the Urban Drainage System.
 - 2. The group was then treated to a presentation by the Honorable Jacque Whitsitt, Mayor of the Town of Basalt, who spoke about the Public Acquisition of the Pan & Fork Mobile Home Park for Flood Mitigation. Jacque set the stage for Robert Krehbiel from Matrix Design Group who talked about the Roaring Fork River Restoration and Flood Mitigation Project that followed the property acquisition. The group then walked out to the project site for a tour with Robert and the Town representative, Larry Thompson.
 - 3. Part of the group then continued on to Aspen for a tour of the water quality facility at Jennie Adair in Aspen, hosted by April Long from the City of Aspen. 4.5 CFM credits were offered to participants.
 - 4. Betsy will be working on assembling a late summer seminar with hopes of offering a tour of several re-vegetation sites having various ecosystems based on elevation.
- B. Northeast Region Beck Anderson
 - 1. No Report
- C. Southeast Region Keith Curtis
 - 1. No report.
- D. Southwest Region Sam Samuelson
 - 1. No report.
- E. Metro Region Drew Beck
 - 1. At the Spring social in Westminster, Jeff Lukas from Western Water talked about climate change and the most recent presidential document. A summer social is being set up with Tom for late June or Early July. Average attendance was down close to 20 from 35-50.

VI. Committee Chair Reports

- A. Annual Conference Robert Krehbiel
 - 1. Papers were due 4/30 and there were 33 submittals, which was the total number needed for the conference. Sara handed out the approximate schedule for speakers. There is a little more time this year for lunch than the previous year.
 - 2. Conference presentation tracks were shown on a handout provided to the group and include: disaster recovery, stormwater management, stream restoration, water quality, and floodplain management.
 - 3. There are 4 workshops Chris Olson and Max Shih, David Williams has two on HEC-RAS. Might be considering the Ayres demonstration flume; contact is John Hunt.
 - 4. Keynote Speaker is Andy Reese. CASFM will cover travel expenses but there is no speaker fee.
 - 5. Featured speaker Glen Johnson with lower South Platte natural resources district and Olsson. Large project for flood reduction and community revitalization.
 - 6. The group discussed field trip ideas:
 - a. Before and after Swan River in Breckenridge A mining project that went out for design-build, selection made May 1. CWCB funded a large portion of the project. It is unknown if the design is done but likely no construction has taken place yet. People on the way back to the Front Range could stop by and look at the project site.
 - b. State dollars are going into Tennessee Pass but it is out of the way.

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- c. Stone Creek subdivision in Eagle-Vail. Floodplain was mapped on the side of the hill. A re-mapping exercise has taken place for development.
- d. An article in the Denver Post referenced the Eagle River restoration in Camp Hale. Could be good for those headed west.
- e. Eagle River restoration in Edwards. A presentation was given previously but no field trip took place.
- f. Gore Creek restoration project in West Vail.
- g. Other ideas for field trip opportunities are encouraged.
- 7. Still need a field trip coordinator
- 8. Entertainment for Thursday night at the conference is still needed. Casino night was successful (Snowmass conference). Rough ideas and costs for entertainment will be discussed during the July meeting.
- 9. 2016 location Crested Butte week of the 13th. Still waiting on the contract.
- 10. 2017 Breckenridge location.
- 11. Estes Park YMCA Overall response was divided. There are good field trip opportunities in Estes Park but problems with catering. The overall venue costs were lower, but rooms were more expensive like \$160/night. CASFM could offset the higher room costs with lower conference fees. Estes Park may be better suited for a day trip, lunch and learn, or combined social/follow up on flood forum.
 - a. Drew to follow up with email to Board to host event in Estes Park in late spring.
 - b. Winter Park location has similar facilities but would be more expensive.
- 12. Conference Cost: \$295 for the past few years. Last year the conference approximately broke even. One common complaint last year was about only having one entrée choice for the dinner. The additional cost for dinner options is nearly \$10 per head. Also, there likely needs to be an increase in costs to cover inflation. The conference costs are paid for with registration fees, general CASFM funds, and conference sponsorships make up shortcoming in other areas where dues don't help cover. The group considered a 10% increase in conference registration fee for a total of \$325 in order to give added flexibility. With a fee increase, there would be a possibility that fees would fully cover conference costs, instead of relying on general funds to make up any difference. The group will need to consider whether an increase would cover Crested Butte location costs. The objective is to only increase the conference fee once for the next several years. If conference fees are changed we need to send an email out to notify membership of change, and could include a breakdown of membership costs for conference vs. fees received.
- B. Scholarship Morgan Lynch (reported by Brian Varrella)
 - 1. The 2015 Scholarship recipients were invited to the 2015 Annual Conference in Vail.
 - 2. Our recipients this year are Tyler Rosburg (for the Ben Urbonas Scholarship) and Colter Ritsch (for the CASFM Family Scholarship).
- C. Website Stuart Gardner
 - 1. Currently, the membership list on Wild Apricot is open to only logged-in members. Stuart set it up that way to encourage people to update their membership but is currently considering opening the membership directory to the public. It would have several benefits:
 - a. People who are not members could find others in their companies who are members.
 - b. People could discover the e-mail address associated with their name to ensure accuracy. This has been a problem lately.
 - c. The old system was open to the general public, and it seemed to be fine. Stuart recommends we open it up.
 - d. A straw poll was conducted and everyone was in agreement to open the website up.
 - Jamie Prochno and Stuart are working diligently on revamping and expanding the CFM/Floodplain web page. The objective is to advertise discussion on floodplains, rules, regulations, Federal Flood Risk Management Standards (CASFM, NAFSMA, CWCB, Fort Collins and UDFCD submitted), and the flood, debris and erosion hazard mapping activities signed by the Governor today in Fort Collins.
 - a. The Training and Outreach Committee starting to work with legislation so groups at CASFM are moving without duplication.

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- b. We need to make sure we don't move in that direction and things are clearly defined. Stuart tries to keep website updated.
- 3. Started on-line registration several years ago using Cvent. Found Signup4for \$3,000 per year. Then increased to \$3,600 now \$4,200 and now Cvent bought Signup4. We will be shopping for new site if buyout doesn't go well.
- 4. Stuart used Wild-Apricot for latest social event but it didn't appear to have logic controls. Can't customize emails very well. It would be tied into our membership well. They will look into more options.
- D. Stormwater Quality Holly Piza (reported by Brian Varrella)
 - 1. The Principles of Stormwater Chemistry class was held on April 28 and 29th. Erick McWayne was a very good instructor and everyone gave the class excellent reviews. This could potentially be provided again in the future.
 - 2. Stormwater quality field trip has been rescheduled for June 23 to accommodate the CDPHE permit renewal meeting on June 25th. Advertisement for this trip will be after Memorial Day. There is still time to make suggestions for stops.
- E. Floodplain/CFM Jamie Prochno
 - 1. No report.
- F. Membership Stuart Gardner
 - 1. Wild Apricot is effecting a price change in June. We currently are paying \$100 per month. The new price is \$130 per month. They are offering to lock in \$1,080 per year if paid in advance for up to two years. Stuart recommends CASFM pay in advance for two years. Stuart hasn't had much feedback on Wild Apricot from members which could be construed as a good thing and he recommends continuing to use them. He has received feedback that it has been hard for new members to find where to sign up. The easiest way to get to the signup is through the link on CASFM website through the membership tab which takes you directly to the Wild Apricot site. Brian will follow up with Shea to send an email to board to vote on whether CASFM continues to use Wild Apricot.
 - 2. Currently there are 780 active members. Last year there were 760 at this time with over 800 at the end of the year.
 - 3. Currently CASFM is 4th in Nation in total number of practicing CFMs.
- G. CRS Marsha Hilmes Robinson (reported by Brian Varrella)
 - 1. The CRS Committee met on April 21st at UDFCD with 20 people in attendance.
 - 2. The next CRS Committee meeting will be Aug. 6, 10-noon at UDFCD
 - a. Meeting presentation will be on the Colorado Losses Avoided Study. An email from Julie Baxter to members the past week had good information for decision makers.
 - 3. The Field Deployed CRS Course will be presented in Colorado during the first week of November. Location: in Longmont at the Safety & Justice Center.
- H. Outreach & Training Brian Varrella proxy for Alan Turner & Craig Jacobson
 - 1. Alan T. and Brian V. met with Anne Miller and Waverly Klaw from DOLA for enhanced cooperation and training with the APA March 18, 2015.
 - a. Discussed the mutual benefits of shared trainings
 - b. Resiliency tool box being developed by APA and CASFM will work well together
 - 2. Met with outreach committee March 20th
 - 3. Assigned task leads to work on the following items:
 - Website & Social Media Brian requested they contact Stuart Gardner ASAP but they have not to date.
 - b. Political and Professional Liaisons Brian requested they contact Jamie Prochno ASAP
 - c. College Sub-chapter
 - d. Grants
 - 4. Were able to assist with the Stormwater Litigation (Thanks Ken MacKenzie!)
 - a. Great response from CASFM members; thanks for assistance to all.
 - 5. We provided grant funds in 2015 with the following statement "At a minimum, we would like to present your achievements to our members at the next annual conference in Vail, September 2015." We will need to follow up on this and maybe find a time at the conference to present it? Sara Houghland will contact Alan and Dave to see if it can fit into the schedule.

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- Touched Base with Lindsey Davis with FEMA FLOOD Smart to discuss information that could be added to the CASFM Website as noted below. This is still a work in progress but could provide additional collaboration with FEMA moving forward.
 - a. Cost of Flooding Tool:
 - https://www.floodsmart.gov/floodsmart/pages/flooding_flood_risks/the_cost_of_flooding.jsp
 - This is a great way to easily show residents just how much a flood could cost without flood insurance. The link to the tool includes the code that can easily be copied and pasted into your website.
 - b. Flood After Fire fact sheet:
 - https://www.floodsmart.gov/toolkits/flood/downloads/FS_FloodRisksFloodAfterFire.pdf
 - i. This is a great one that can be used in advance of wildfire season to explain the flood risks surrounding burn scars and information on the 30 day exemption rule that was put into place following Biggert-Waters.
 - c. Spring Thaw Fact Sheet:
 - https://www.floodsmart.gov/floodsmart/pdfs/Spring%20Flood%20Risk%20Fact%20She et FINAL revised.pdf
 - i. This is a good fact sheet on the risks during the spring such as snow melt.
 - d. Why You Need Flood Insurance:
 - https://www.fema.gov/media-library/assets/documents/4304
 - i. I use this one frequently for community outreach events. Basic tri-fold that explains the need for flood insurance.
 - e. Flood Preparation and Safety: https://www.fema.gov/media-library/assets/documents/1605
 - i. I also use this one frequently for preparedness events, but typically Emergency Manager find this one more useful.
 - f. Know Your Risk: https://www.fema.gov/media-library/assets/documents/18542
 - FloodSmart uses this brochure regularly to provide to those interested in purchasing flood insurance.
- 7. Spoke with New Mexico conference chair to discuss organizational set up and roles/responsibilities. He may be contacting Brian or Shea about reciprocity at both conferences for waiving fees, possibly do that with DOLA as well at their APA conference in Steamboat the week following our conference.
- I. Flood TAP Julie Baxter (reported by Brian Varrella)
 - 1. Continuing development of a Flood Response and Recovery Toolkit for local governments.
 - 2. Collecting reports, summaries, articles on lessons learned from 2013 floods for website.
 - 3. Identified priority areas for actions/projects in next year
 - 4. Objective to develop disaster management in standard 3-ring binder for the communities to get back on their feet quickly. This document should follow after the APA/DOLA document for disaster planning.

VII. Other Discussion Items

- A. CASFM Comments for FFRMS & EO 13690 released May 6, 2015.
- B. David Hollingsworth was selected as the APWA National Professional Water Resource Manager of the Year. David to give Brian short summary to recognize David's achievement amongst the CASFM membership.
- C. The CASFM tri-fold brochure on the website is in dire need of updating. Help is requested anyone available to be part of a short writing team should contact Brian Varrella.

VIII. 2015 Meeting Locations & Schedule

- A. July 10, 2015 Hanging Lake Tunnel (limited space available)
- B. September 24, 2015 Vail (Annual Conference)
- C. November 12, 2015 Baker Corp.

IX. Discussion & Closing Thoughts & Adjourn

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- A. Watch budget of ASFPM closely. Several people have left recently and have not been replaced. They have been operating in the red over the last four years. Venues were consistently costing more than expected. Brian will share more detail after the June 2015 Board meeting at the National Conference in Atlanta, GA.
- B. The officer election is coming up soon and Brad is the only incumbent. Dave Bennetts has agreed to run the election and will call for volunteers soon.
- C. Adjourn at 10:41 am.



CASFM General Membership Meeting Attendance Sheet

City of Loveland, CO -- Hosted by Chris Carlson & Eric Lessard Loveland Library, Thursday, May 14, 2015, from 9:00 AM - 11:00 AM



First Name	Last Name	Organization	E-mail	Phone
	Beck	Matrix		203-50 000
View	,		john. lasere att. net	281-389-443
JOHN Duby	LASER	Rydan & Assac.		440 4
Hmber	Kanttman	Olsson Assoc	a Kauffman @ ol Gonatheria	Stom
Sarah	Houghland		Shoughland Combakerintl. co	m720/514-1129
Brad	Bettag	CH2M	bbetfag @ Ch2M.com	720-286-5326
Robert	KREHBIEZ	MATRIX DESIGN GAOL	robertk@mutrixdesigngroup.	3-572-0200
Chris	Carlson	City of Loveland	Chris. Carlson @ city of lovelow	Hag 970-962-2
DAN	EVANS	Tetra Tech	dan. evans@tetratech	
Stuart	Gardner	COOT	Stuart. gardner Que dot. stak.co.us	920
Brian	Varrella	Olsson	Stuart. gasduer @ dot. stak.co.us Evarrella @ Livarrella	970
Kevin	Horck	CWCB	kevin, horke state. co. us	3-866-3441
DAVID	HOLLIDESWAR		DAVID, HOLLIUGINDETHE	3-450-2823
ERK	LESSARD	CATY OF LOVELAND		90962 120086 2773
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