



**Colorado Association of Stormwater & Floodplain Managers
GENERAL MEETING MINUTES**

Held at Michael Baker Jr. in Lakewood, CO
November 8, 2012

Meeting Attendees

Officers:

Chair – Dave Bennetts, UDFCD
Vice Chair – Brian Varrella, City of Fort Collins
Secretary – Shea Thomas, UDFCD
Treasurer – Brian Murphy, CDM
Metro Representative – Danny Elsner, SEH

Committee Chairs:

Floodplain – Kallie Bauer, Michael Baker Jr.
Stormwater Quality – Holly Piza, UDFCD
Scholarship – Morgan McDermott, ICON
Training – Chris Carlson, City of Loveland
Annual Conference – Robert Krehbiel, Matrix Design Group

Members:

Kevin Houck – CWCB
Susan Hayes – Independent
Eric Lessard – City of Loveland
John Pflaum - Independent

The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues presented for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of Shea Thomas, CASFM Secretary.

1) Call to Order

Dave Bennetts called the meeting to order. A quorum of officers and regional representatives was present

2) Secretary's Report

Draft minutes from the September 27, 2012 General Membership meeting at the annual conference were distributed and reviewed. A motion was passed unanimously to approve the minutes as amended.

3) Treasurer's Report

Brian Murphy provided a summary of expenses and revenues to date, which was distributed to members present. As of November 7, 2012, there was \$21,089.95 held in the savings account and \$26,675.77 in the checking account. An additional savings account was opened for the new CASFM Family Scholarship endowment. The account currently has a balance of \$20,000.00. The year-to-date budget expenses were

\$127,695.00 and the actual expenses were \$123,751.63, leaving \$3,943.37 remaining in the 2012 budget with a few expenses left to pay. The annual conference expenses and revenues were nearly equal to the budget.

The Treasurer's report was unanimously approved by a motion and a vote.

The draft 2013 budget was distributed to members present. The budget for Newletters has been reduced from \$3000 to \$1500 due to recent costs. The budget for Accounting Services expenses was raised from \$500 to \$1,000 in anticipation of finding a new accountant that will likely have higher fees. There was a discussion about the budget for Workshops because Brian Murphy recommended decreasing the expenses from \$5,000 to \$3,000 and increasing the revenue from \$5,000 to \$10,000 since they tend to generate revenue rather than expenses. After the discussion, the group decided to leave both line items as is for one more year and reconsider changes next year. A line item was added to the budget for the CASFM Family Scholarship in the amount of \$4,000. The Scholarships revenue line item will also be adjusted to \$6,500 to reflect the added income. The budget for Disaster Relief was increased from \$2,500 to \$5,000. Kevin Houck will take the lead spending the 2012 budget for that line item for watershed restoration from the wildfires in Colorado. The budget for Legal Services expenses was increased from \$1,320 to \$1,500 to account for services required for setting up the endowment. The budget for Membership Dues revenue was decreased from \$14,500 to \$14,000 to reflect the decrease in membership experienced in the past year. Membership dues will remain the same for 2013.

4) Regional Representatives' Reports

- a) **Denver Metro** – Danny Elsner reported that a social was held on November 7th at Fado in Denver. Craig Coronato with Wenk Associates presented the plan for improvements to Shoemaker Plaza at the confluence of Cherry Creek and the South Platte River. The next social will be held in January.
- b) **Northeast Region** – Mark Kempton was not in attendance and did not submit a report.
- c) **Southeast Region** – Michael Augenstein was not in attendance and did not submit a report.
- d) **Northwest Region** – Andi Staley was not in attendance and did not submit a report.
- e) **Southwest Region** – Sam Samuelson was not in attendance and did not submit a report.

5) Committee Reports

- a) **Floodplain/CFM** – Kallie Bauer reported that the CFM refresher course and exam was held at the annual conference. A discussion followed regarding the possibility of offering the test some time in 2013 in addition to the annual conference since the request has been made in the past. It was suggested that if it is offered, a reasonable fee should be included to cover the costs of teachers and proctors spending two days administering the exam. A mention will be included in the newsletter and on LinkedIn to gauge the interest from the members, and then discussed again at the next general membership meeting. Brian Varrella will talk to Emmett Jordan about converting the course review notebook into a pdf so it can be printed and distributed easier.
- b) **Stormwater Quality** – Holly Piza reported that she is still looking for constructed rain gardens and sand filters to use as stops on the next field trip in June 2013.
- c) **Outreach** – Ken Cecil was not in attendance and did not submit a report.

- d) **Scholarship** – Morgan McDermott reported the committee will be interviewing the candidates for both the Ben Urbonas and the UWRI scholarships this afternoon. The winning candidates will be announced at the next general membership meeting.
- e) **Membership** – Kevin Gingery was not in attendance but submitted a report. The 2012 CASFM membership headcount currently stands at 673 folks. Renewals will be going out soon for 2013. A discussion was held regarding membership dues for 2013 and it was agreed to keep them the same as 2012 dues.
- f) **Training** – Chris Carlson reported there was a Lunch and Learn on October 17th at the Urban Drainage and Flood Control District. Mary Powell with ERO Resources presented The Engineer's Key Role in Clean Water Act Section 404 Compliance. The event was well attended and very well received. Dave Bennetts suggested offering the presentation on the western slope as members in that part of the state would also benefit from it. Chris will reach out to Andi Staley for opportunities. The next Lunch and Learn will be on January 16; Holly is open for suggestions on the topic for that event. Other potential training opportunities in the metro area include the FHWA scour analysis course or the stream stabilization course from Brian Bledsoe. Chris also suggested a field trip at the CSU hydraulics laboratory.
- g) **Website** – Stuart Gardner was not in attendance and did not submit a report.
- h) **Community Rating System** – Marsha Hilmes-Robinson was not in attendance and did not submit a report.
- i) **Annual Conference** – Robert Krehbiel initiated a discussion on the results of the post-conference survey. Key suggestions to come out of that discussion include swapping the time of the Board meeting with the General Membership meeting on Thursday; limiting the project awards to three presentations; posting the presentation pdfs on the CASFM website after the conference rather than providing a flash drive at the conference; and holding one of the social hours in a different location. Regarding field trips, there were recommendations for a photography-related walking field trip and also for a fishing trip. The general consensus on the entertainment was to hold it in the same location next year but to forego the band for noise control.

6) Meeting Schedule

The dates and locations for the general membership meetings in 2013 will be as follows:

- January 10 – UDFCD in Denver
- March 14 – CH2M Hill in Englewood (tentative – Dave Bennetts to confirm)
- May 9 – City of Loveland
- July 12 – Glenwood Springs (location to be determined)
- September 12 – Annual Conference in Steamboat Springs
- November 14 – Michael Baker Jr. in Lakewood

7) Adjourn

a) Next General Membership Meeting;

Date + Time: Thursday, January 10, 2013, 9:00 AM
Location: Urban Drainage and Flood Control District
Address: 2480 W. 26th Ave., Suite 156B, Denver, CO 80211

b) Move to adjourn – Motion and second. Meeting adjourned by the Chair.

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