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GENERAL MEETING MINUTES

January 10, 2002, Urban Drainage & Flood Control Offices - Denver

Meeting Attendees

George Annandale
David Bennetts
Joe Busto
Monica Bortolini
Chris Carlson
Gordon Fuller
Stuart Gardner
Kevin Gingery
Debbie Haferman

David Hollingsworth
John Hunt
Robert Krehbiel
David Krickbaum
Mark Matulik
John Pflaum
Doug Stewart
Cindy Thrush

The following is a summary of the interactions, comments and future items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised or issues for further consideration. Should the attendees believe that anything may be misrepresented or misleading, please bring this to the attention of John Hunt, CASFM Secretary.

1. Membership Update

Kevin said we currently have 488 members in our database, and 188 have renewed their memberships so far this year.

2. Secretary Update

The minutes from the November 8, 2001 meeting were approved without correction. No mail has been received since the November 8, 2001 meeting.

John Hunt sent updated officer names and contact information to ASFPM.

3. Treasurer Update

David Hollingsworth presented the Treasurer's Report. CASFM ended the year with \$38 in the savings account and \$19,849 in the checking account. David proposed a budget for 2002, with total expenses for the year at \$55,615 and total revenue at \$50,000. This yields a budgeted loss of \$5,615 for the year. It is common for us to budget for a loss of about \$5,000 for a year. By comparison, in 2001 we budgeted for a \$4,390 loss, but ended up with a \$9,919 gain. The proposed 2002 budget was approved.

4. Charitable Contribution Update

A few ideas for contributions were discussed, including the United Way of New York and the United Way of Colorado. Additionally, Mark Matulik mentioned a scholarship fund sponsored by ASFPM that supports graduate students in the field of Emergency Management, related to floods and other hazards.

The Emergency Management scholarship fund seems an appropriate cause for CASFM since it is related to one of our key interest areas. Also, emergency management will play a vital role in America's future struggle against terrorism.

It was moved and seconded that Mark Matulik will seek more information from the ASFPM scholarship committee and will email board members for consideration at the next meeting.

5. Regional Representatives Updates

The Metro region social at the end of November went well. It was held at Baby Doe's and they provided good accommodations. Doug Trieste was the featured speaker, and he made a presentation on the Cherry Creek Reservoir PMP study. The next Metro region social is planned for March.

The Northeast region's November social also went well. Kevin Gingery made a presentation on rundown failures.

6. CFM Committee Update

The CFM committee has agreed to proctor the ASFPM national Certified Floodplain Manager exam at this year's conference in Steamboat. An exam fee of \$100 is charged to each individual taking the exam. ASFPM provides a preparatory course for people wanting to take the exam. Mark Matulik has led the prep course before and is willing to do it again if asked to do so. Otherwise, ASFPM can provide instructors for the course.

The CFM committee agreed to decide where and when the prep course should be offered, and to report back to the board prior to the next general meeting.

7. Reaching out to Colorado Communities

7a. CML Participation

CASFM is signed up for a workshop at the annual Colorado Municipal League (CML) annual conference in late June in Breckenridge. This will be a half-day workshop with a roundtable format. Participants in the workshop will rotate between several tables, of which CASFM will have one. A 30-minute time frame is allotted for each rotation, so that we will have 30 minutes of exposure, for presentation and questions & answers, to each of several small groups of participants.

The cost of sponsoring a booth at the conference is \$2000. No discounted price is offered for non-profit organizations. The CML committee of CASFM has decided not to pursue a booth at the conference due to the high cost and the uncertainty as to the degree of benefit that could be gained from having a booth. The annual dues for CASFM to be a part of CML are \$640 and are due right away.

Colorado Counties Incorporated (CCI) is interested in having CASFM put on a workshop.

7b. Web Site Update

So far 50 people have used the web site to register for the upcoming NPDES Phase II workshops. This is a positive indicator of the usefulness of the web site.

Chris Pletcher has suggested we consider using the web site for conference registration. This could potentially be complicated by payment of the conference registration fees, but that obstacle can probably be overcome.

8. Workshop and Seminar Scheduling

The CWCB wants to put on one or more offerings of the Floodplains 101 workshop, but so far haven't been able to schedule any. They are, however, planning to offer a workshop series entitled Flood Hazard Mitigation 201 this August. This is a one-day workshop that will be offered in four communities: Montrose, Glenwood Springs, Greeley, and Pueblo West. It will be conducted by the Mitigation Assistance Corporation (TMAC) under contract with the CWCB. The intended audience is local government officials and staff of consulting engineering firms.

This workshop will be a follow up to the Flood Hazard Mitigation 101 workshop that was offered statewide in September 2000. It will differ from the 101 workshop in that the afternoon session will be devoted to "hands-on" exercises focusing on developing, adopting and implementing local flood hazard mitigation plans. More details on the dates, times and content of this workshop will be posted on the CASFM web site as they become available.

Doug Stewart has been working with John Liou to provide an offering of the FEMA workshop on digitizing Flood Insurance Rate Maps, some time this year. This is a highly computer-oriented workshop. The most probable venue for this workshop is at the Community College of Aurora.

Debbie Haferman was hoping to put on a workshop on Drainage Funding, but may be unable to do so because of a busy work schedule. She welcomes anyone willing to volunteer to take over this initiative. Mark Matulik mentioned that the EPA recently offered a workshop on financing for watershed activities that was quite useful. Some good ideas on speakers, topics, etc. for the drainage funding workshop may be available from the EPA.

9. Newsletter Update

Cindy Thrush reported that she was frustrated with the last newsletter release, mostly because of how long it took for the printer to get it out. Cindy had already done a great deal of compiling, arranging, and editing work on it before she handed it over to the printer. It was discussed at the meeting and agreed that we should publish the next newsletter without the services of an outside printer. Cindy will do the formatting work herself, and Joe Busto volunteered to assist with the graphics.

10. 2002 Conference Planning

Robert Krehbiel reported on the planning for the 2002 annual conference.

John Pflaum has been named Awards Chair for this year's conference. We still need to find a Master of Ceremonies for the Thursday night banquet. On the topic of awards, plaques are still owed to some of the past award winners. John Doerfer is working on this issue. Also, last year's winning team needs to submit their winning project for the national award, to be announced at the annual ASFPM conference. This has traditionally been left up to the consultant on the winning team, which is Muller Engineering this year.

The theme adopted for this year's annual conference is "Riding the Storm Out." Robert issued the Call for Presentations and the Call for Outstanding Project Nominations in January. Presentation abstracts and ideas for half-day workshops are due by March 22. Project nominations are due by June 30. The calls for presentations and conferences are posted on the CASFM web site.

The conference committee is considering three concurrent technical sessions this year rather than two. The space is available, and it is likely that enough presentations will be proposed. As a keynote speaker, Andy Reece, mentioned in the November 8, 2001 meeting minutes, remains the top candidate.

The conference committee members are:

Conference Chair	Jamie Cribbs
Program Chair	Robert Krehbiel
Workshops Coordinator	Debbie Haferman
Facilities Coordinator	Mark Glidden
Registration	Chris Pletcher
Vendors Coordinator	Doug Williams
Golf Tournament	Mike Bartusek
Awards Chair	John Pflaum

11. Other Items

NEXT MEETING:

Thursday, March 7 9:00 am at the Loveland office of the Applegate Group.

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