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GENERAL MEETING MINUTES

July 14, 2005 – Sandstone Ranch, Longmont, Colorado

Meeting Attendees

Name	Organization
Brad Anderson - Chair	Anderson Consulting Engineers
Aaron Asquith – Metro Denver Regional Rep.	McLaughlin Rincon
Jeff Brislawn	AMEC Earth & Environmental
Tom Browning – Vice Chair	Colorado Water Conservation Board
Chris Carlson	City of Loveland
Tomasita Damian	City of Longmont
Jeremy Franz	Ayres Associates
Kevin Gingery- Membership/Training Committee	City of Loveland
Dawn Gladwell	Stantec Consulting
Debbie Haferman – Northeast Regional Rep.	HEI Water Resource Engineering
Susan Hayes	City of Fort Collins
Kevin Houck	Colorado Water Conservation Board
John Hunt	Ayres Associates
Robert Krehbiel – Conference Committee Chair	Matrix Design Group
Nancy Love	Love & Associates
Kevin McBride – Stormwater Quality Committee Chair	City of Ft. Collins
Ela Nelson	City of Longmont
Deb Ohlinger	Olsson Associates
Walt Pennington	Ayres Associates
John Pflaum	ASCG Inc.
Kallie Sampish	Applegate Group
Ron Thaemert	Short Elliott Hendrickson
Curt Thompson	MACTEC

The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of David Krickbaum, CASFM Secretary.

1. Secretary Report - David Krickbaum

With Brad Anderson, Tom Browning, Debbie Haferman, Aaron Asquith, and Deb Ohlinger as proxy for David Krickbaum, a quorum was present. Meeting minutes were distributed and the following two corrections of the minutes for May 13, 2005 meeting were made:

- Item 5 heading should read “2005 Conference Report”
- Award applications are due June 30th.

The minutes were approved by a motion and vote.

2. Treasurer Report – David Mallory

The Treasurer’s Report was distributed. There was discussion about the cost of website development / maintenance and the fact that the cost would be more than originally anticipated. Due to the costs, the issue was not pursued further.

The Treasurer’s Report was distributed and was approved by a motion and vote.

3. Regional Representatives' Reports

Aaron Asquith reported the Metro Denver Region had a social with a presentation about flood forecasting. He is looking for ideas for another regional meeting.

Debbie Haferman reported that the Northeast Region had a spring social with the same speaker. They are planning a pedestrian bridge field trip to La Porte over the Poudre River in late July/early August.

No other regional representatives were present.

4. Committee Reports

a) Floodplain/CFM (Kallie Sampish) – Arrangements for the CFM exam at the conference have been made. Kallie reminded the group that anyone planning to take the exam must register with ASFPM two weeks prior to the exam. Jeff Brislawn from AMEC noted that they have been holding review sessions and will be proctoring the exam in a couple of months.

b) Stormwater Quality (Kevin McBride) – Kevin reported that a summer storm water quality field trip has been tentatively planned for August 26th. The tour will include Barr Lake as an impaired water body, a construction site in Brighton that is part of an excellence program in regard to storm water issues, Rock Creek as a 1980s development that was a model of integration, and a nearby site with USGS biologists. Kevin asked whether CASFM could subsidize members for the field trip and Kevin Gingery replied that it could, from the training budget.

c) Scholarship (Jeremy Franz) – The 2004-2005 recipient is narrowing down a topic and would like to postpone his presentation until next year. A memorandum was distributed that described revised scholarship award criteria. Since there has been increasing interest from part-time students, the committee proposes to allow part-time students to be eligible but to scale back the award to \$1000. After a discussion, there were no objections to proceeding as set forth in the memo. More advertising of the scholarship needs to be done.

d) Outreach – The organization is trying to make a presence among CML, ASLA, and federal employees. Chuck Childs has been targeting these groups. It was discussed that public works should potentially be targeted since there is often a stormwater person in the department. Kevin Houck asked whether materials were available to display at conferences. It was noted that the fee for a display at the CML conference was \$2000. The organization is looking for a volunteer to put together a display board for CASFM. Tom Browning suggested that CASFM members get on the agendas at different conferences/workshops to gain publicity for the organization.

e) Membership – Kevin Gingery said that names, addresses, phone numbers, and email addresses for federal employees should be sent to him so that the organization can extend interested persons free memberships.

f) Training Committee – Kevin Gingery reported that training sessions had been set for the last two quarters of 2005 and for all four quarters of 2006. The sessions are listed on the website. The topics were selected based on a survey of the membership. Coordination with University of Colorado-Denver is being done so that there is no duplication.

Brad explained the CASFM would be willing to partner with UCD or other parties to provide training opportunities if it is a benefit to CASFM members and if the training budget/subsidy provided by CASFM could be integrated into the training.

g) Website – Stuart explored options for retaining an outside consultant as Webmaster. He had proposed that the Help Wanted page be used as a demonstration project to setup a database and form page that members could access to post ads. The anticipated cost was \$1500 - \$2000, however, after more in-depth study, the cost was found to be closer to \$4000. Kerry Fitzgerald at Ayres will be helping Stuart with the website. The 2005 conference forms are in place on the website. Registrants can pay electronically.

5. 2005 Conference Robert Krehbiel

Robert Krehbiel distributed the draft conference brochure and program. He asked for volunteers to be moderators. It was decided that buses would be a good option for the Elkhead Reservoir tour since the location is approximately an hour from Steamboat. There will be separate golf outing and Elkhead Reservoir tour flyers. There will be no official bike tour. The 2005 conference will be the most expensive conference in four years in terms of the facility costs.

John Hunt reported that there were nine submittals for project awards. He selected four judges in non-involved communities, who will meet July 29th to select four projects for presentation. It was noted that Lincoln, Nebraska received an award for its floodplain management program at the national ASFPM conference in the category CASFM submits its nominees. It was suggested that ASFPM be asked to institute a multi-purpose/benefit

construction project category. At the conference, presenters ran their presentations from flash drives, which worked very efficiently.

6. 2006 Conference

The conference will be at the Hotel Colorado in 2006. If 2007 were to be booked, the hotel would extend the same rates. The hotel will be renovating prior to the 2006 conference. The general thought was that if Stuart continues as facilities manager for the 2007 conference, it would be simplest to have it in Glenwood Springs. If another person would like to become the facilities manager, he/she could be involved in making the decision. It was suggested that the conference brochure be enlarged.

7. Arid Regions Conference

ASFPM would like to hold the next Arid Regions Conference in Colorado. They are looking at summer as a potential time period. Historically there are approximately 300 attendees and the organization would like the state organization to sponsor it. It could be a joint conference with CASFM or a parallel conference. Next year's national ASFPM conference is in Albuquerque. Kevin will put together a memo to be distributed to the general membership at the CASFM conference.

8. Ballot

Tom Browning will assume the position of Chair. Kevin Houck agreed to be slated as Vice-Chair. David Krickbaum will continue as Secretary. Southeast and Southwest Regional Representative positions are also open.

9. CASFM Magazine

Tom Browning presented an idea for a CASFM magazine. A publisher offered to publish the magazine free of charge, to be funded by advertisements. Tom got the impression it would be an annual magazine. He was asked to obtain a web link or copies of similar magazines for review. The topic will be tabled until September.

10. Newsletter

The discussion centered on a potential magazine versus the newsletter and whether CASFM would publish both or just one.

11. Other Items not on the Agenda

Susan Hayes asked for an update from those who attended the national ASFPM conference. Those who attended provided highlights.

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