



GENERAL MEETING MINUTES

March 13, 2003, McLaughlin Water Engineers Offices - Denver

Meeting Attendees

David Bennetts – UDFCD
Monica Bortolini – URS Corp.
Joe Chaplin – City of Loveland
Jamie Cribbs – McLaughlin Rincon
Matt Cucro – JR Engineering
Rick Dorris – NW Rep - City of Grand Junction
Harvey Eastman – Mactec E&C
Jeremy Franz – Scholarship Chair/Acting Secretary - Ayres Associates
Stuart Gardner – Chair – CDOT
Debbie Haferman – NE Rep - Sear-Brown
David Hollingsworth – City of Longmont

Peter Kozinski – Metro Rep - CDOT
Robert Krehbiel – Conference Chair - Matrix Design Group
David Krickbaum – Farnsworth Group
Mike Meininger – Mesa County
John Pflaum – McLaughlin Water Engineers
Trent Prall – Treasurer - City of Grand Junction
Kallie Sampish – Applegate Group, Inc.
Doug Stewart – Boyle Engineering Corp.
David Thaemert – SEH
Cindy Thrush – Vice Chair - UDFCD

The following is a summary of the interactions, comments and future items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised or issues for further consideration. Should the attendees believe that anything may be misrepresented or misleading, please bring this to the attention of John Hunt, CASFM Secretary.

1. Secretary Report

In the absence of John Hunt, Jeremy Franz volunteered to serve as acting secretary. The acting secretary determined that a quorum was present at the meeting. The minutes of the January 2003 meeting were approved without modification.

2. Treasurer Report

The treasurer reported that \$20,000 was recently transferred to an interest bearing savings account. This will result in an APR of about 1-percent. The treasurer asked if the association would be better served by transferring some funds into a CD that could yield an APR of 2.2-percent. This would require that all four board officers sign a CD form. The discussion that followed indicated that the benefit would probably not justify the effort, so opening a CD will not be pursued.

The Treasurer then noted that the checking account balance dropped from \$31,000 to about \$12,000 due primarily to the transfer to savings. He also noted that the latest newsletter was more expensive than recent versions due to full color printing, which cost approximately \$2,400. The Treasurer noted that item number 4 of the treasurer's report was over budget. The Chair offered that this item was over budget due to late payment of an item that was in the previous year's budget, so it shouldn't be a concern. The treasurer's report was approved.

3. Regional Representatives Reports

Metro Region: Peter Kozinski noted that the Metro Region has already hosted one social earlier this year. The next social is planned for on or about April 17 and may feature a presentation by ICON about the status of their CLOMR/LOMR review contract for UDFCD/FEMA. As usual, It will most likely be held at Baby Does. There is an upcoming BMP class to be held on April 9 that is being co-sponsored by UDFCD and CASFM and will include approximately 20 speakers. Nobody in attendance was able to attend Dr. Guo's latest detention class held at CU Denver. Peter mentioned that he is looking into arranging a field trip this summer.

Northwest Region: Rick Dorris announced that the first northwest regional social for his term is planned for April 17th. The topic for discussion is the Grand Junction combined sewer separation project with a presentation by Trent Prall.

Northeast Region: Debbie Haferman arranged a social in January that was hosted by Andrea Faucett of Sear-

Brown in Debbie's absence. Lyle Zevenbergen of Ayres made an excellent presentation on the graphical user interface that Ayres Associates just finished developing for the US Army Corps of Engineers sediment transport program, SAM. About 15 people attended this social. Debbie is investigating the possibility of planning a summer social field trip tour of the nearly completed Horsetooth Dam renovation project.

No other regional representatives were in attendance at the meeting.

4. Committee Reports

Floodplain: Mark Matulik, the Floodplain Committee Chair, was not in attendance. In his absence, Kallie Sampish reported that if the association desires to provide the CFM exam at the conference this year, there is a significant amount of coordination and paperwork to take care of. Stuart thanked Kallie for taking the initiative in Mark's absence. She requested Mike Meininger's assistance in obtaining approval from ASFPM to proctor and administer the exam and in teaching the refresher course. Kallie and Mike were given the go-ahead to proceed with making the necessary preparations to provide the refresher course and exam at the 2003 conference.

Stormwater Quality: Kevin McBride, the Stormwater Quality Committee Chair was not in attendance.

Scholarship: Jeremy Franz, the Scholarship Committee Chair passed around a revised scholarship award process and criteria memo with several modifications for the 2003/04 academic year award. The changes included decreasing the maximum number of short listed candidates from 5 to 3, removing the option for volunteers beyond the Scholarship Committee members to sit on the scholarship selection committee, authorizing the CASFM chair to provide final approval of the selected candidate in lieu of a majority vote of the entire CASFM board, and including registration and lodging for the annual conference with the scholarship so that the scholarship recipient can present their research to CASFM.

Further suggestions given during the meeting included presenting the 2003/04 academic year scholarship award in two checks: one for \$1000 presented in August, with the remaining \$1000 presented in January/February with proof of full time registration provided prior to each disbursement. Another clarification was made that the previous years scholarship winner will have an invitation to the current year's conference to make a presentation with free registration and lodging (i.e. 2003/04 scholarship winner will be invited to the 2004 annual conference). It remains to be determined what portion of the conference they would participate in – technical paper, poster presentation in the vendor area, etc... The Conference Program Chair should make this determination once an abstract is received from the student.

The proposed changes made by the Scholarship Committee were approved with the annotated changes to payment schedule.

Outreach: Chris Carlson, the Outreach Committee Chair was not in attendance. However, he asked Jeremy Franz to report that he had signed CASFM up for a roundtable at this years CML conference, and that there is also potential for CASFM to participate in one of several 2-hour workshops that CML is coordinating along the Front Range.

Membership: Kevin Gingery, the Membership Committee Chair was not in attendance. Joe Chaplain reported in Kevin's absence that CASFM currently has 430 members, up from 357 at this date last year.

5. Workshops and Seminars

Reference was made to the BMP workshop that will be held on April 9th (see Metro Regional Report above).

Two National Highway Institute (NHI) courses taught by Ayres Associates have been arranged including the Stream Stability and Scour at Highway Bridges course which will be held July 15-17 at Northglenn Holiday Inn (fees: \$365 member \$450 non-member), and the River Engineering for Highway Encroachments class (formerly Highways in the River Environment) which will be held August 12-14, also at the Northglenn Holiday Inn (fees: \$365 member \$450 non-member). For further information, please contact Kevin Gingery.

6. 2003 Conference

Robert Krehbiel reported that about 5 abstracts have been received so far, and that, as the abstract submission deadline approaches, an e-mail reminder will be sent out to general membership for more abstracts.

One offer for a workshop recently came from George Annandale. This workshop would focus on stream stabilization. Both SEH and Ayres Associates are considering other workshop offerings.

David Bennetts mentioned that he's still in search of a keynote speaker, preferably somebody who can focus on the

conference theme: droughts or possibly post-fire restoration. Monica Bortolini mentioned that URS recently put on a whole conference focused on post-fire engineering and erosion control. She volunteered to provide some possibilities to David.

David Bennetts is also working with Rich Ommert for field trip possibilities. The most promising possibility to date is a tour of the Blue River restoration project, hosted by Deb Keammerer and others.

Robert Krehbiel reported that the Conference Committee is still brainstorming plenary session subjects and asked for leads. One possibility that was brought up was post-fire watershed restoration. This would fit in nicely with the conference theme, and many specialists from URS would be available to talk about the subject.

Robert then asked about suggestions for the wording of the conference theme decided upon at the last meeting: "I've Seen Fire, I've Seen Rain." The consensus favored "I've Seen Fire and I Haven't Seen Rain." Dave Bennetts mentioned that he has been corresponding via e-mail with Joe Busto to create a logo consistent with the theme. It should be ready soon.

The Chair asked if we should have special student pricing on the conference registration form. Debbie Haferman suggested some percentage discount from the regular prices for students. The Chair suggested that it would probably complicate things if we add special rates for students. Rather, we should probably just have a note indicating that students should call the registration chair for special pricing. It was also noted that students might have a difficult time getting away from school for three days for conference attendance, and therefore, student attendees would just naturally be very low. Final decisions will be left to the conference committee.

The issue of regular conference registration fees then came up. It was still uncertain whether or not the conference would actively accommodate partial registration (one- or two-day). It is feared that, if allowed, many people will utilize a partial registration option this year due to the proximity of the conference to Denver, and that the conference may not be self-sufficient financially. The Chair suggested that there could be three levels of registration: early, regular and late with full fees of \$220, \$260, and \$300 respectively. Individual daily fees could be \$100 for Wednesday, \$140 for Thursday and \$65 for Friday for early, with commensurate increases for regular and late. Kallie Sampish and Rick Dorris brought up the point that \$220 is still very inexpensive for a three day conference. David Hollingsworth made the point that partial registration will make payment of the hotel very difficult because the bill for food is based on some percentage of the number of attendees. If we have a different number of attendees for each day, it will make the bill and payment three times more complicated. Cindy Thrush also brought up the point that admission to meals would have to be regulated more strictly. There would need to be different types of nametags for different levels of registration and so forth. Robert Krehbiel said that the conference committee would consider all of the options and provide a decision by the May general meeting. The Chair agreed that discussion about the subject should remain open, but that the bottom line is that \$220 is very inexpensive and most people should be able to justify the fee, even if they aren't able to attend the entire conference.

Kallie requested that the conference committee reserve a room for the Tuesday before the conference for the CFM review class. Also, the registration material should be very explicit about the fact that payment of fees for the CFM exam should go directly to ASFPM. Jamie Cribbs then clarified that people who just want to take the CFM exam don't have to register for the conference too. The schedule for the CFM review class and exam will be similar to that held last year: the 4-hour review class will be held on Tuesday afternoon and the 3-hour exam will be held on Wednesday morning from 7-10am.

David Krickbaum brought up the subject of vendor fees. Last year, they were \$200/day for both members and non-members. In addition to the fee, a donation was suggested to support the happy hour socials. This topic was discussed briefly, but the bottom line was that \$200/day was below average compared to the industry standard. It was suggested that vendor fees be increased to \$250/day for members and \$300/day for non-members. Vendors are still not required to register for the conference, but the option is open for them.

7. Newsletter Report

Cindy Thrush reminded the association that the full-color printing was the reason for the increased cost of the latest newsletter. If the newsletter had been printed with only 2 colors, the price probably would have dropped by approximately \$500. She also stated that she had attempted to save the newsletter as a PDF file for electronic distribution, but was unsuccessful. The main problem was the loss of formatting in the conversion. She would continue to experiment and hopefully be successful before the next edition. Stuart suggested that the first article for the next edition should be about the award of the first scholarship.

8. Consideration of ASFPM Foundation Contribution

Stuart distributed copies of a letter sent to him from the Chair of the Illinois Association for Floodplain and Stormwater Management (IAFSM). The letter urged CASFM to make a donation to the ASFPM foundation. Any

donation made by CASFM will be matched by IAFSM. Discussion of the possibility of a donation then ensued. It was determined that more information about possible benefits that the ASFPM Foundation provides to CASFM membership should be determined before a donation could be considered. Cindy Thrush will contact Larry Olinger, The ASFPM foundation chair, to find out more information and report her findings at the May meeting.

9. Other Items not on the Agenda

Monica Bortolini mentioned that URS was selected by the CWCB for the FEMA D-Firm Map Modernization Pilot Project. The project focus is to determine what it takes to update an existing FIRM into a D-FIRM. The product will likely be a protocol for the process of updating other FIRMS. There is no re-examination of hydrology and hydraulics with this project, it is simply an update of the map based on existing available information. It was noted that the CWCB is currently in the process of hiring an individual to fulfill the role of local mapping coordinator.

Stuart brought up the point that several offices in the association are being term-limited out this year, including Chair, Vice Chair, Secretary, and several regional representatives. He asked members to consider if they would like to serve in one of these positions. Elections will be held prior to the Annual Conference.

The Chair requested that the Secretary include the organization of meeting attendees in the minutes for future minutes.

NEXT MEETING:

The next meeting will be held on Friday, May 2nd at the Hotel Colorado in Glenwood Springs. No RSVPs will be required for this meeting. It was decided to start the meeting at noon and will include a working lunch. Stuart volunteered to investigate possible group discounts for admission to the Hot Springs Pool for meeting attendees.

ACTION ITEMS:

- Kallie Sampish and Mike Meininger will proceed with coordination to hold the CFM review and exam at the annual conference this year.
- Cindy Thrush will contact Larry Olinger of the ASFPM Association to find out what benefits the Association can provide for CASFM members.
- Robert Krehbiel and Stuart Gardner will schedule a trip to the Hotel Colorado to see if it is capable of handling the annual conference for a future year.
- Stuart Gardner will investigate a possible group discount at the Glenwood Hot Springs Pool for attendees of the May general meeting.

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