



GENERAL MEETING MINUTES

November 18, 2004 – Boyle Engineering, Lakewood, Colorado

Meeting Attendees

Name	Organization
Suzanne Moore	HWS Consulting
Carrie McClelland	HWS Consulting
Howard Wagner	American Excelsior Company
Josh Hansen	HWS Consulting
Susan Hayes	City of Fort Collins
Aaron Asquith	McLaughlin Rincon
Kevin McBride – Stormwater Quality Committee Chair	City of Fort Collins
John Pflaum	ASCG/MWE
Tom Browning – Vice Chair	Colorado Water Conservation Board
Brad Anderson - Chair	Anderson Consulting Engineers
Debbie Haferman – Northeast Regional Rep.	HEI
Jeremy Franz – Scholarship Committee Chair	Ayres
Robert Krehbiel – Conference Committee Chair	Matrix
David Bennetts	Urban Drainage and Flood Control District
David Mallory - Treasurer	Urban Drainage and Flood Control District
Jeff Brislawn	AMEC
Kevin Gingery – Membership Committee Chair	City of Loveland
Chris Carlson	City of Loveland
Matt Neimes	Golder Associates
Chuck Childs	SEH
Doug Stewart	Boyle Engineering
David Krickbaum - Secretary	Olsson Associates

The following is a summary of the interactions, comments and items discussed. While this summary is not intended to represent a complete or comprehensive account of the meeting, it is intended to reflect the salient points raised and issues for further consideration. Should the attendees believe that anything might be misrepresented or misleading, please bring this to the attention of David Krickbaum, CASFM Secretary.

1. Secretary Report - David Krickbaum

With Brad Anderson, Tom Browning, David Mallory, Debbie Haferman and David Krickbaum attending, a quorum was present. The minutes for the September 23, 2004 meeting were approved by a motion and vote.

2. Treasurer Report – David Mallory

The Treasurer's Report was presented. It appears that there will be a net increase in the 2004 ending balance. Tom Browning asked what the IRS limits are for maintaining non-profit status. David Mallory will discuss with the tax advisor and will report back. David will prepare the 2005 budget for discussion at the January meeting. It was noted the Dr. Guo's scholarship donation has not been received. Debbie Haferman will call him.

The treasurer's report was approved by a motion and vote.

3. 2004 Conference Review – Robert Krehbiel

Results of the conference evaluation were reviewed. 33 evaluations were received. The evaluations generally gave the conference good ratings.

The 2005 conference will be at the Sheraton in Steamboat Springs, September 21-23, 2005.

The 2005 Conference Team is:

Conference Chair	Robert Krehbiel
Program Chair	David Bennetts
Workshops	Debbie Haferman
Facilities	Stuart Gardner
Registration	Bruce Behrer
Vendors	David Krickbaum
Golf Tournament	Mike Bartusek
Awards	John Pflaum

4. Regional Representatives' Reports

Brad Anderson reported the Steve Smith is resigning his position at the Metro Regional Representative.

Debbie Haferman reported that the Northeast region would plan an activity for the spring of 2005.

No other regional representatives were present.

5. Proposed Schedule for 2005 General Membership Meetings – Brad Anderson

The following meeting schedule was approved:

Thursday, January 13	SEH, Denver, 9:00
Thursday, March 10	Urban Drainage and Flood Control District, Denver, 9:00
Friday, May 13	Hotel Colorado, Glenwood Springs, 12:00
Thursday, July 14	Sandstone Ranch, Longmont, 9:00
Thursday, September 22	Annual Conference at Sheraton Hotel Steamboat Springs
Thursday, November 10	Boyle Engineering, Lakewood, 9:00

6. Committee Reports

- a) 2005 Conference (Robert Krehbiel) – the 2005 conference will be in Steamboat Springs. The costs will be higher. There was discussion about raising the conference rates to cover the additional costs. Because the organization is running a surplus consideration will be given to subsidizing some of the conference costs. A final decision will be made later when the costs are better known.
- b) Floodplain – Brad Anderson reported the Kallie Sampish had e-mailed him that 26 of 28 passed the CFM exam.
- c) Stormwater Quality (Kevin McBride) – Kevin reported that the Non-Point Source Council would re-write the management plan in 2005. A water quality field trip will be planned in 2005.
- d) Scholarship (Jeremy Franz) – the '04/'05 scholarship recipient has been selected. There has not been much interest in the scholarship. Only two applications were received. Ideas to promote the scholarship were discussed and included contacting student chapters of professional organizations, contacting financial aid offices, eliminating the post-graduate requirement, advertising with the International Erosion Control Association (ICEA). When Dr. Guo's contribution is received, 2 scholarship awards will be made.
- e) Outreach (Chris Carlson) – the two CASFM award projects will be included in an article for the CML magazine. Chris is resigning his position. A replacement chair is needed.
- f) Membership (Kevin Gingery) – it is time for membership renewal. No changes in the membership rates are proposed for 2005. Kevin is still looking people to submit information for federal contacts so that an offer of complimentary memberships can be made.
- g) Website – No report was made.

7. Discussion of New Committees

- a) Training Committee - Kevin Gingery proposed that a training committee with a \$2,000 per quarter budget be started. The committee would plan quarterly training sessions that would be 1-3 days long. Suzanne Moore, Chuck Childs and Howard Wagner expressed an interest in helping with the committee. Ideas for training sessions, committee member commitments and proposed budget will be prepared for discussion at the January 2005

meeting.

b) GIS Committee – Jeff Sickles was not present. Brad Anderson suggested that the GIS Committee might fall under the Training Committee.

8. Workshop & Seminars – Kevin Gingery

This discussion was part of the proposed Training Committee discussion noted in item 7.

9. Newsletter – Tom Browning

The winter '04/'05 newsletter will be printed in December or January. Articles are needed. Ideas and suggestions for changes to the newsletter are welcome.

10. Other Items not on the Agenda

Chuck Childs reported that during National Engineers Week there would be a Future City competition in major cities. The competition in Denver is January 29, 2005. Volunteers are needed to be mentors and judges. It was suggested that a link to the futurecity.org site be added to the CASFM web site.

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