

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Thursday, March 9, 2017, 9:00 AM

Hosted by: CH2M

Location: 9189 S. Jamaica St., Denver

GENERAL MEMBERSHIP MEETING AGENDA:

CASFM Officers:

Secretary – Danny Elsner, *CH2M*

Treasurer – Myles Gardner, *CH2M*

Metro Rep – Debbie Fisher, *Wright Water* (by phone)

CASFM Committee Chairs:

Website – Stuart Gardner, *CDOT* (by phone)

Outreach & Training – Craig Jacobson, *ICON*

Outreach & Training – Emily Murphy, *Calibre*

Young Members Group - Jeremy Deischer, *ICON* (by phone)

Annual Conference – Robert Krehbiel, *Matrix* (by phone)

Floodplain Management – Christopher Hodyl, *J3 Engineering*

Members:

Jason Messamer – *Matrix*

Doug Stewart, *CH2M*

Sarah Houghland, *Enginuity (Conference – Program)*

Alan Turner, *CH2M*

Kevin Houck - *CWCB*

Penn Gildersleeve – Retired (by phone)

Stephanie DiBetitto – *CWCB* (on phone)

Jess Allen - *Caliber* (by phone)

Rebecca Baker – *City and County of Broomfield* (by phone)

Anna Sparks – *Adams County* (by phone)

Sign in sheet attached

I. Call to Order – Danny Elsner

A. No gavel.

B. No quorum was not present, so no votes on business could be held.

II. Secretary Report – Danny Elsner

A. Handed out minutes from General Membership Meeting on January 12, 2017

B. No exceptions were taken to the minutes and approval would occur at the next meeting.

III. Treasurer Report – Myles Gardner

A. Reviewed current Profit & Loss and Balance Sheet – see attached

IV. Research Funds – Emily Murphy

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Shea Thomas, PE	Brian Murphy, PE, CFM	Danny Elsner, PE, CFM	Myles Gardner, PE
Urban Drainage & Flood Control Dist.	CDM Smith	CH2M	CH2M
2480 West 26 th Ave., Suite 156-B	555 17 th Street, #1100	9189 S. Jamaica St.	9189 S. Jamaica St.
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- A. Andy Rumbach, Assistant Professor, Department of Urban & Regional Planning at CU Denver discussed his program – see attached
 - 1. Support for hosting their hazard mitigation and planning website (planningforhazards.com)
 - a. This website provides information and tools related to Colorado-specific hazard planning and mitigation. It provides much-needed information and assistance to local Colorado municipalities, especially small municipalities who lack funds for hazard mitigation and planning. The research grant fund (or donation) would help them to keep their website alive for 1-2 years (\$1200 for one year; \$2400 for two)
 - 2. We asked them to report back every 3 or 6 months (they agreed)
 - 3. Can advertise for or thank CASFM publicly on their website
 - 4. Need to review and discuss (either by phone or at next May meeting)
 - 5. In terms of budget allocation, this could be a donation or research grant
- V. **Conference Planning** – *Robert Krehbiel / Sarah Houghland*
 - A. Featured Speakers
 - 1. Chris Warner has been chosen and accepted. Deposit is paid.
 - 2. Ben Urbonas has offered to present during this time as well (topic was not discussed).
 - B. Call for Papers/Awards
 - 1. Deadline is April 28th.
 - C. Other items
 - 1. A workshop has also been presented (topic was not discussed).
 - 2. Call for Awards is due June 30th.
 - 3. Field trips – Dillion Dam and Swan River visits are in the works.
 - 4. Casino night is in the works.
 - 5. 2018 conference *Stuart Gardner*
 - a. Stuart visited the facilities at Estes Park, and reported that it does not appear to work for our situation –the hotel has insufficient capacity to host our attendees, and other venues are spread. The main sessions and breakout sessions are a third of a mile apart. We would likely get a lot of attrition between sessions. Stuart recommended hosting some separate event aimed toward field trips in Estes Park, similar to the summer stormwater tour, if we desired.
 - b. Snowmass - 2018 and Crested Butte - 2019 were discussed and moved forward for at least planning. Stuart will pursue contracts with these venues.
- VI. **Committee & Region Reports** – *Danny Elsner*
 - A. Denver Metro Area Social *Debbie Fisher*
 - 1. Had a meeting in January with roughly 20 people
 - 2. Have a new meeting set up on April 11th, description forthcoming
 - 3. Working on a joint session with SE Region, possibly in Castle Rock
 - B. Outreach *Craig Jacobson*
 - 1. New website update
 - 2. Research grant discussed earlier
 - 3. Social Media has been updated daily
 - 4. Training – Glenwood Springs, 2D modeling (Denver site may go away due to lack of interests, Fort Collins looking better)
 - 5. Floodplain 101 class set for April 20 – 21 at Jefferson County
 - C. Young Members Group *Jeremy Deischer*

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1. Engineer's Without Borders – February 21st
2. Trivia Event
3. Greenway Foundation
4. Newsletter is coming out
5. Lots of other stuff

VII. **ASFPM Update** – *Brian Varrella*

- A. RiskMAP eliminated from 2018 federal budget
- B. Need to discuss at May

VIII. **Upcoming Events**

- A. March 24 – YMG User's Group, Centennial
- B. March 28-30 – NHI SRH-2D Course, Lakewood
- C. March 29 – SE Region Social, Colorado Springs
- D. April 4 – UDFCD Annual Seminar, Broomfield
- E. April 11 – Denver Metro Area Social, 4:30 pm Schoolhouses – Olde Towne Arvada
- F. April 20-21 – Floodplain 101 Class and CFM Exam, Golden
- G. April 24-26 – NHI SRH-2D Course, Fort Collins
- H. April 30-May 5 – ASFPM National Conference, Kansas City

IX. **Next Meeting** – *May 11 at Loveland*

X. **Adjourn**

- A. Again, no gavel and quorum.

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**Date/Time:** Thursday, March 9, 2017 9:00 AM**Hosted by:** CH2M**Location:** 9189 S. Jamaica St., Englewood, CO**GENERAL MEMBERSHIP SIGN IN SHEET:**

Name	Company	Email
DANNY ELSNER	CH2M	danny.elsner@ch2m.com
Emily Murphy	Calibre Eng.	em@calibre-us.com
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Craig Jacobs	Icon	cjacobs@iconeng.com
Karin Hawke	CWOB	Kevin.hawke@state.co.us
CHRIS KODYK	JS	CHODYK@JSEngineering.NET

OFFICERS**Chair**

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9:03 AM

03/19/17

Accrual Basis

Colorado Assn of Stormwater and Floodplain Managers, Inc.

CASFM Profit & Loss Budget vs. Actual - 2017

January through February 2017

	Jan - Feb 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43400 · Direct Public Support				
43415 · Scholarships Contributions	0.00	4,000.00	-4,000.00	0.0%
43460 · Undergrad Scholarship Donations	0.00	2,500.00	-2,500.00	0.0%
Total 43400 · Direct Public Support	0.00	6,500.00	-6,500.00	0.0%
45000 · Investments				
45030 · Interest-Savings, Short-term CD	1.76	50.00	-48.24	3.5%
Total 45000 · Investments	1.76	50.00	-48.24	3.5%
47200 · Program Income				
47230 · Membership Dues	16,400.00	17,500.00	-1,100.00	93.7%
47240 · Annual Conference Fees	0.00	100,000.00	-100,000.00	0.0%
47245 · Annual Conference Sponsorships	0.00	24,000.00	-24,000.00	0.0%
47250 · Workshops Fees				
47251 · Lunch & Learn Training	40.00	1,500.00	-1,460.00	2.7%
47252 · Water Quality Fieldtrip Fees	0.00	2,100.00	-2,100.00	0.0%
47280 · Seminars/Training	860.00	21,000.00	-20,140.00	4.1%
Total 47250 · Workshops Fees	900.00	24,600.00	-23,700.00	3.7%
Total 47200 · Program Income	17,300.00	166,100.00	-148,800.00	10.4%
Total Income	17,301.76	172,650.00	-155,348.24	10.0%
Expense				
62100 · Contract Services				
62110 · Accounting Fees	0.00	2,200.00	-2,200.00	0.0%
62140 · Legal Fees	0.00	500.00	-500.00	0.0%
Total 62100 · Contract Services	0.00	2,700.00	-2,700.00	0.0%
62200 · Dues and Subscriptions				
62210 · ASFPD Dues	0.00	500.00	-500.00	0.0%
Total 62200 · Dues and Subscriptions	0.00	500.00	-500.00	0.0%
64000 · Annual Conference				
64200 · Annual Conference Costs	2,500.00	100,000.00	-97,500.00	2.5%
64300 · Annual Conference General	0.00	24,000.00	-24,000.00	0.0%
Total 64000 · Annual Conference	2,500.00	124,000.00	-121,500.00	2.0%
65000 · Operations				
63400 · Membership & Database Coordinat	0.00	1,200.00	-1,200.00	0.0%
63500 · Newsletters	0.00	1,750.00	-1,750.00	0.0%
65020 · Postage, Mailing Service	0.00	50.00	-50.00	0.0%
65040 · Supplies	0.00	400.00	-400.00	0.0%
65120 · Insurance - Liability, D and O	77.00	2,000.00	-1,923.00	3.9%
65150 · Credit Card Fees				
65151 · Credit Card Fees - monthly	213.84			
65152 · Credit Card Fees - (per trans)	548.92	7,000.00	-6,451.08	7.8%
Total 65150 · Credit Card Fees	762.76	7,000.00	-6,237.24	10.9%
65200 · Website	0.00	2,000.00	-2,000.00	0.0%
65210 · Website Updated	0.00	16,500.00	-16,500.00	0.0%
65400 · Database Registrations	198.00	2,000.00	-1,802.00	9.9%
65450 · Cloud Services	0.00	180.00	-180.00	0.0%
68305 · Membership Meetings	0.00	600.00	-600.00	0.0%
70000 · Miscellaneous	0.00	200.00	-200.00	0.0%
Total 65000 · Operations	1,037.76	33,880.00	-32,842.24	3.1%
65500 · ASFPD National Conf	0.00	2,200.00	-2,200.00	0.0%
66000 · Workshops				
66100 · Workshops - Lunch & Learn	100.40	1,500.00	-1,399.60	6.7%
66150 · Water Quality Fieldtrip	0.00	1,500.00	-1,500.00	0.0%
66200 · Workshops - Seminars/Training	0.00	25,000.00	-25,000.00	0.0%
Total 66000 · Workshops	100.40	28,000.00	-27,899.60	0.4%
68000 · Socials				
68100 · Metro Socials (4 w/35 people)	0.00	2,000.00	-2,000.00	0.0%
68200 · Northeast Socials	0.00	1,000.00	-1,000.00	0.0%
68400 · Southeast Socials	0.00	1,400.00	-1,400.00	0.0%
68500 · Northwest Socials	0.00	500.00	-500.00	0.0%
68600 · Young Members Social	53.28	1,350.00	-1,296.72	3.9%
Total 68000 · Socials	53.28	6,250.00	-6,196.72	0.9%
68800 · Donations				
68920 · ASFPD Foundation	0.00	500.00	-500.00	0.0%
68930 · Reserch	0.00	2,500.00	-2,500.00	0.0%
Total 68800 · Donations	0.00	3,000.00	-3,000.00	0.0%
69000 · Scholarships				
69200 · Ben Urbanas Scholarship	0.00	2,500.00	-2,500.00	0.0%
69300 · CASFM Family Scholarship	0.00	4,000.00	-4,000.00	0.0%
69400 · Undergrad Scholarship	0.00	2,500.00	-2,500.00	0.0%
Total 69000 · Scholarships	0.00	9,000.00	-9,000.00	0.0%
Total Expense	3,691.44	209,530.00	-205,838.56	1.8%
Net Ordinary Income	13,610.32	-36,880.00	50,490.32	-36.9%
Net Income	13,610.32	-36,880.00	50,490.32	-36.9%

8:54 AM

03/19/17

Colorado Assn of Stormwater and Floodplain Managers, Inc.

Reconciliation Summary

10400 · 1st Bank CASFM Family Schshp, Period Ending 02/28/2017

	Feb 28, 17
Beginning Balance	21,396.52
Cleared Transactions	
Deposits and Credits - 1 item	0.82
Total Cleared Transactions	0.82
Cleared Balance	21,397.34
Register Balance as of 02/28/2017	21,397.34
Ending Balance	21,397.34

9:05 AM
03/19/17
Accrual Basis

Colorado Assn of Stormwater and Floodplain Managers, Inc.
Balance Sheet
As of February 28, 2017

	<u>Feb 28, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
10300 · 1st Bank Checking	81,082.12
10400 · 1st Bank CASFM Family Schshp	21,397.34
Total Checking/Savings	<u>102,479.46</u>
Other Current Assets	
12000 · Prepaid Expenses	1,731.00
Total Other Current Assets	<u>1,731.00</u>
Total Current Assets	<u>104,210.46</u>
TOTAL ASSETS	<u>104,210.46</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	45,815.00
31500 · Temp. Restricted Net Assets	20,000.00
32000 · Unrestricted Net Assets	24,785.14
Net Income	13,610.32
Total Equity	<u>104,210.46</u>
TOTAL LIABILITIES & EQUITY	<u>104,210.46</u>

CASFM RESEARCH GRANT

Do You Have a Research Project that Needs Funding?

As stewards of stormwater principles and practices, CASFM supports engineers, academics, friends, and colleagues in their pursuit of stormwater research or affiliated fields. Each year, we offer a \$2500 grant for stormwater-related research funding, and that money could help you!

How To Apply:

If you or your organization is interested in receiving all or a portion of these funds, please send us a one-paragraph to one-page submittal that discusses some or all of the following questions:

- How are you proposing to use these funds for stormwater research?
- When will the funds be used?
- What portion of the available research funds (\$2500 per year) would you need to accomplish your goals?
- Who will benefit from this research?

Applications are due by January 31 of each year. Applications should be submitted to the Education Committee Chairs: Craig Jacobson (ICON Engineers) cjacobson@iconeng.com and Emily Murphy (Calibre Engineering) emurphy@calibre-engineering.com

Application Review:

CASFM will begin reviewing applications on February 1 of each year, completing our review by the 28th of February. Projects that are deemed acceptable will be invited to speak at the following General Membership Meeting, generally in March, to present the proposed project to the board.

Next Steps:

Upon a vote of acceptance by the board, we will award the available research grant funds. We request that recipients of the grant funds provide CASFM with periodic updates on how these funds are being utilized and the outcomes of your project to-date. At a minimum, we would like to present your achievements to our members at the following annual conference, typically in September of each year.

