

## COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26<sup>th</sup> Ave., Suite 156-B

Denver, CO 80211

[www.casfm.org](http://www.casfm.org)



**Date/Time:** Thursday, May 11, 2017, 9:00AM

**Hosted by:** City of Loveland

**Location:** Loveland Public Library, 300 N. Adams Ave. Loveland, CO 80537

### GENERAL MEMBERSHIP MEETING ATTENDEES:

#### CASFM Officers:

Chair – Shea Thomas, *UDFCD*

Secretary – Danny Elsner, *CH2M*

Treasurer – Myles Gardner, *CH2M*

NE Region Rep – Brian Varrella, *CDOT*

NW Region Rep – Jonathan Kelly, *Wright Water* (by phone)

#### CASFM Committee Chairs:

Website – Stuart Gardner, *CDOT* (by phone)

Annual Conference – Robert Krehbiel, *Matrix*

Floodplain Management – Christopher Hodyl, *J3 Engineering* (by phone)

CRS – Marsha Hilmes Robinson, *City of Fort Collins*

Colorado Flood Technical Assistance Partnership – Brian Varrella, *CDOT*

Young Members Group – Jeremy Deishcer, *ICON* (by phone)

#### Members:

Julia Traylor - *Wright Water* (Conference - Field Trip Lead)

Chris Carlson – *City of Loveland*

Ted Johnson – *ECL Site Construction Management*

Mark Williams - *Town of Jamestown*

Dan Evans, *City of Fort Collins*

Jason Messamer – *Matrix* (by phone)

Penn Gildersleeve – *Retired* (by phone)

Rebecca Baker - *City and County of Broomfield* (by phone)

Drew Beck - *Matrix* (by phone)

Sign in sheet attached

#### I. Call to Order – Shea Thomas

#### II. Secretary Report – Danny Elsner

A. Handed out minutes from General Membership Meeting on March 9, 2017

B. No exceptions were taken to the minutes and approval for both the January 12, 2017 and March 9, 2017 occurred.

#### III. Treasurer Report – Myles Gardner

A. Reviewed current Profit & Loss and Balance Sheet from January through April – see attached

B. No exceptions were taken and approval occurred.

#### IV. Committee & Region Reports

A. CRS – Marsha Hilmes-Robinson

#### OFFICERS

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<b>Shea Thomas, PE</b>	<b>Brian Murphy, PE, CFM</b>	<b>Danny Elsner, PE, CFM</b>	<b>Myles Gardner, PE</b>
Urban Drainage & Flood Control Dist.	CDM Smith	CH2M	CH2M
2480 West 26 <sup>th</sup> Ave., Suite 156-B	555 17 <sup>th</sup> Street, #1100	9189 S. Jamaica St.	9189 S. Jamaica St.
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<a href="mailto:stthomas@udfcd.org">stthomas@udfcd.org</a>	<a href="mailto:murphybm@cdmsmith.com">murphybm@cdmsmith.com</a>	<a href="mailto:danny.elsner@ch2m.com">danny.elsner@ch2m.com</a>	<a href="mailto:myles.gardner@ch2m.com">myles.gardner@ch2m.com</a>

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1. New manual has minor revisions and is available at [crsresources.org](http://crsresources.org)
2. August 31, 2017 is next meeting with Dave Carlton via webinar
3. Very important meeting to help communities understand the CRS credit for Watershed Master Planning
4. Meetings have been well attended
5. Strong core group (12 to 17 people)
- B. *Flood TAP – Brian Varrella*
  1. Merged with USACE Silver Jackets program
  2. 6 meetings per year with alternating meetings focusing on Silver Jackets agenda
  3. Next meeting in July
  4. Need to recruit for new committee chair
  5. Coordination between agencies has saved tax payer dollars
- C. *Stormwater Quality – Shea Thomas for Holly Piza*
  1. Planning for field trip is in the works
  2. June trip information coming soon
  3. Need to recruit for new committee chair
- D. *Floodplain Management – Christopher Hodyl*
  1. Floodplain 101 course was well attended
  2. CFM test had 24 people
  3. Working on setting up the test for the conference
  4. Need volunteers for presenting at the class during conference
  5. Chris will issue a survey to attendees to modify course in future
- E. *Outreach & Training – Jeremy Deischer for Emily Murphy/Craig Jacobson*
  1. Stream Academy meeting
    - a. Received positive feedback from attendees of first class
    - b. Course curriculum will change next year based on feedback
    - c. CASFM is being requested to be on the TAC – possibly Drew Beck
    - d. Support for continued financial contribution of \$2000/year
  2. Looking for pictures of the past year conference awards
  3. Fort Collins is celebrating the 20 year anniversary for the 1997 flood in July 29 (10am – 2pm)
    - a. Would CASFM want to have a booth?
- F. *Membership/Website – Stuart Gardner*
  1. 900 members, up about 50 members from last year
  2. New website up soon (by conference)
- G. *Annual Conference – Robert Krehbiel/Julia Traylor*
  1. Abstracts – reviewing and organizing them. Conference committee of 4 met to discuss.
  2. Call for papers – received 65, need to cut to 36
  3. Call for Project Awards – due June 30
  4. Working to move things around to best optimize. Discussed a 4<sup>th</sup> track, but decided to reduce to 36 talks.
  5. Keynote speaker & featured speaker discussed. Chris Warner, keynote on team work. Penn Guildersleeve Featured Speaker, on liability for parks on drainageways. Travis Easton and Alan Gilbert, Featured Speakers on Colorado Springs EPA litigation.
  6. 3 great workshops: Effective Community Communications; Bulletin 17C Training; Python Programming

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7. Field Trips – Swan River Restoration, and Dillon Dam Tour. Dillon tour limited to 25 people. May want to charge a fee to assure attendance.
8. Casino night – 26 dealers. Cost is \$5114
  - a. Need to find out how many square feet they will need
9. Possible chance for moving some papers to socials
10. Booked for Snowmass for 2018, Working on Crested Butte for 2019
11. Sponsor form should be sent out soon
  - a. Changes to sponsorship to help with vendor response

### V. Regional Representative Reports

- A. NW – *Jonathan Kelly*
  1. Successful seminar on February 24
  2. Really good attendance – 49 members, close to 60 people total
  3. Glenwood Springs was a great location for it
  4. Very strong panel
  5. Wright Water and Olsson sponsored
- B. NE – *Brian Varrella*
  1. Social in June
- C. SW – *Shea Thomas for Steve Westbay*
  1. IceJam workshop is today
- D. SE – *Shea Thomas for Kevin Binkley*
  1. Held a social event on March 29th at Jack Quinn's in Colorado Springs.
  2. Richard Mulledy provided a presentation on the 2016 Colorado Springs Water Resources Engineering Division year in review. We had roughly 25 attendees, which was great for a kickoff event.
  3. Intend to sponsor at least 2-3 more events yet this year.
- E. Metro – *Shea Thomas for Debbie Fisher*
  1. Good social end of April, about 40 attendees

### VI. ASFPM Update – *Brian Varrella*

- A. Vice Chair for ASFPM is Brian Varrella
- B. A special election will be held by ASFPM to fill Region 8 Director vacancy
- C. Necessary changes are coming through new board, especially transparency
- D. Ongoing discussion between Board Ad-Hoc Committee & 6 Accredited Chapters (OK, TX, NC, NM, AR and IL)

### VII. Other News – *Shea Thomas*

- A. ASFPM Conference
  1. Attended by Shea Thomas as Chair of CASFM
  2. Discussed lobbying, allowed for 501(c)3s
  3. Discussed website [cofloods.org](http://cofloods.org) for redirecting to our website
  4. Looking for a new region representative, nominations by June
- B. Stream Academy
  1. See above
- C. Newsletter
  1. Was sent out in March

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2. Graphic included on metrics for the year
- D. Letters to Congress
  1. ASFPM encouraging members to write letters to support funding for mapping and hazard mitigations
- E. Ice Jam Workshop
  1. See above
- F. July meeting
  1. Need a location – Beaver Run was suggested at 7/14 at noon
  2. Stuart Gardner is working on this

### VIII. Upcoming Events

- A. June 6/7 – South Platte Bicycle Tours

### IX. Next Meeting – July 14 (*Beaver Run*)

### X. Adjourn

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**Date/Time:** Thursday, May 11, 2017 9:00 AM  
**Hosted by:** City of Loveland  
**Location:** Loveland Public Library, 300 N. Adams Ave., Loveland, CO 80537

**GENERAL MEMBERSHIP SIGN IN SHEET:**

Name	Company	Email
DANNY ELSNER	CH2M	danny.elsner@ch2m.com
MYLES GARDNER	CH2M	MYLES.GARDNER@CH2M.COM
ROBERT KREHBIEL	MATRIX DESIGN GROUP	robertk@matrixdesigngroup.com
JULIA TRAYLOR	Wright Water Engineers	jtraylor@wrightwater.com
Marsha Hilmes-Robinson	City of Ft. Collins	mhilmesrobinson@fcgov.com
Chris Carlson	City of Loveland	Chris.Carlson@cityofloveland.org
TED JOHNSON	ECI SITE CONST. MGMT Town of Jamestown	teco@ecisite.net
MARK WILLIAMS	Colo Rural Water	MARK@Jimtown.org
Brian Varrella	CDOT	brian.varrella@state-co.us
Dan Evans	City of Fort Collins	daevans@fcgov.com

**OFFICERS**

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**Vice Chair**  
 Brian Murphy, PE, CFM  
 CDM Smith  
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**Secretary**  
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11:41 AM

05/06/17

Accrual Basis

**Colorado Assn of Stormwater and Floodplain Managers, Inc.**

**Balance Sheet**

**As of April 30, 2017**

	<u>Apr 30, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10300 · 1st Bank Checking	77,896.25
10400 · 1st Bank CASFM Family Schshp	21,399.07
<b>Total Checking/Savings</b>	<u>99,295.32</u>
<b>Other Current Assets</b>	
12000 · Prepaid Expenses	1,731.00
<b>Total Other Current Assets</b>	<u>1,731.00</u>
<b>Total Current Assets</b>	<u>101,026.32</u>
<b>TOTAL ASSETS</b>	<b><u>101,026.32</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30000 · Opening Balance Equity	45,815.00
31500 · Temp. Restricted Net Assets	20,000.00
32000 · Unrestricted Net Assets	24,785.14
Net Income	10,426.18
<b>Total Equity</b>	<u>101,026.32</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>101,026.32</u></b>

11:43 AM

05/06/17

Accrual Basis

# Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2017

January through April 2017

	Jan - Apr 17	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
43400 · Direct Public Support				
43415 · Scholarships Contributions	0.00	4,000.00	-4,000.00	0.0%
43460 · Undergrad Scholarship Donations	0.00	2,500.00	-2,500.00	0.0%
Total 43400 · Direct Public Support	0.00	6,500.00	-6,500.00	0.0%
45000 · Investments				
45030 · Interest-Savings, Short-term CD	3.49	50.00	-46.51	7.0%
Total 45000 · Investments	3.49	50.00	-46.51	7.0%
47200 · Program Income				
47230 · Membership Dues	16,850.00	17,500.00	-650.00	96.3%
47240 · Annual Conference Fees	0.00	100,000.00	-100,000.00	0.0%
47245 · Annual Conference Sponsorships	0.00	24,000.00	-24,000.00	0.0%
47250 · Workshops Fees				
47251 · Lunch & Learn Training	40.00	1,500.00	-1,460.00	2.7%
47252 · Water Quality Fieldtrip Fees	0.00	2,100.00	-2,100.00	0.0%
47280 · Seminars/Training	860.00	21,000.00	-20,140.00	4.1%
Total 47250 · Workshops Fees	900.00	24,600.00	-23,700.00	3.7%
Total 47200 · Program Income	17,750.00	166,100.00	-148,350.00	10.7%
Total Income	17,753.49	172,650.00	-154,896.51	10.3%
<b>Expense</b>				
62100 · Contract Services				
62110 · Accounting Fees	0.00	2,200.00	-2,200.00	0.0%
62140 · Legal Fees	0.00	500.00	-500.00	0.0%
Total 62100 · Contract Services	0.00	2,700.00	-2,700.00	0.0%
62200 · Dues and Subscriptions				
62210 · ASFPD Dues	0.00	500.00	-500.00	0.0%
Total 62200 · Dues and Subscriptions	0.00	500.00	-500.00	0.0%
64000 · Annual Conference				
64200 · Annual Conference Costs	2,500.00	100,000.00	-97,500.00	2.5%
64300 · Annual Conference General	0.00	24,000.00	-24,000.00	0.0%
Total 64000 · Annual Conference	2,500.00	124,000.00	-121,500.00	2.0%
65000 · Operations				
63400 · Membership & Database Coordinat	0.00	1,200.00	-1,200.00	0.0%
63500 · Newsletters	1,192.50	1,750.00	-557.50	68.1%
65020 · Postage, Mailing Service	0.00	50.00	-50.00	0.0%
65040 · Supplies	0.00	400.00	-400.00	0.0%
65120 · Insurance - Liability, D and O	77.00	2,000.00	-1,923.00	3.9%
65150 · Credit Card Fees				
65151 · Credit Card Fees - monthly	368.20			
65152 · Credit Card Fees - (per trans)	563.99	7,000.00	-6,436.01	8.1%
Total 65150 · Credit Card Fees	932.19	7,000.00	-6,067.81	13.3%
65200 · Website	0.00	2,000.00	-2,000.00	0.0%
65210 · Website Updated	0.00	16,500.00	-16,500.00	0.0%
65300 · Bank Fees	4.00			
65400 · Database Registrations	396.00	2,000.00	-1,604.00	19.8%
65450 · Cloud Services	0.00	180.00	-180.00	0.0%
68305 · Membership Meetings	320.63	600.00	-279.37	53.4%
70000 · Miscellaneous	0.00	200.00	-200.00	0.0%
Total 65000 · Operations	2,922.32	33,880.00	-30,957.68	8.6%
65500 · ASFPD National Conf	650.00	2,200.00	-1,550.00	29.5%
66000 · Workshops				
66100 · Workshops - Lunch & Learn	100.40	1,500.00	-1,399.60	6.7%
66150 · Water Quality Fieldtrip	0.00	1,500.00	-1,500.00	0.0%
66200 · Workshops - Seminars/Training	0.00	25,000.00	-25,000.00	0.0%
Total 66000 · Workshops	100.40	28,000.00	-27,899.60	0.4%
68000 · Socials				
68100 · Metro Socials (4 w/35 people)	975.29	2,000.00	-1,024.71	48.8%
68200 · Northeast Socials	0.00	1,000.00	-1,000.00	0.0%
68400 · Southeast Socials	0.00	1,400.00	-1,400.00	0.0%
68500 · Northwest Socials	0.00	500.00	-500.00	0.0%
68600 · Young Members Social	179.30	1,350.00	-1,170.70	13.3%
Total 68000 · Socials	1,154.59	6,250.00	-5,095.41	18.5%
68800 · Donations				
68920 · ASFPD Foundation	0.00	500.00	-500.00	0.0%
68930 · Reserch	0.00	2,500.00	-2,500.00	0.0%
Total 68800 · Donations	0.00	3,000.00	-3,000.00	0.0%
69000 · Scholarships				
69200 · Ben Urbonas Scholarship	0.00	2,500.00	-2,500.00	0.0%
69300 · CASFM Family Scholarship	0.00	4,000.00	-4,000.00	0.0%
69400 · Undergrad Scholarship	0.00	2,500.00	-2,500.00	0.0%
Total 69000 · Scholarships	0.00	9,000.00	-9,000.00	0.0%
Total Expense	7,327.31	209,530.00	-202,202.69	3.5%
Net Ordinary Income	10,426.18	-36,880.00	47,306.18	-28.3%
Net Income	10,426.18	-36,880.00	47,306.18	-28.3%