Date/Time: Thursday, May 11, 2017, 9:00AM  
Hosted by: City of Loveland  
Location: Loveland Public Library, 300 N. Adams Ave. Loveland, CO 80537

GENERAL MEMBERSHIP MEETING ATTENDEES:

CASFM Officers:  
Chair – Shea Thomas, UDFCD  
Secretary – Danny Elsner, CH2M  
Treasurer – Myles Gardner, CH2M  
NE Region Rep – Brian Varrella, CDOT  
NW Region Rep – Jonathan Kelly, Wright Water (by phone)

CASFM Committee Chairs:  
Website – Stuart Gardner, CDOT (by phone)  
Annual Conference – Robert Krehbiel, Matrix  
Floodplain Management – Christopher Hodyl, J3 Engineering (by phone)  
CRS – Marsha Hilmes Robinson, City of Fort Collins  
Colorado Flood Technical Assistance Partnership – Brian Varrella, CDOT  
Young Members Group – Jeremy Deishcer, ICON (by phone)

Members:  
Julia Traylor - Wright Water (Conference - Field Trip Lead)  
Chris Carlson – City of Loveland  
Ted Johnson – ECI Site Construction Management  
Mark Williams - Town of Jamestown  
Dan Evans, City of Fort Collins  
Jason Messamer – Matrix (by phone)  
Penn Gildersleeve – Retired (by phone)  
Rebecca Baker - City and County of Broomfield (by phone)  
Drew Beck - Matrix (by phone)  
Sign in sheet attached

I. Call to Order – Shea Thomas

II. Secretary Report – Danny Elsner  
A. Handed out minutes from General Membership Meeting on March 9, 2017  
B. No exceptions were taken to the minutes and approval for both the January 12, 2017 and March 9, 2017 occurred.

III. Treasurer Report – Myles Gardner  
A. Reviewed current Profit & Loss and Balance Sheet from January through April – see attached  
B. No exceptions were taken and approval occurred.

IV. Committee & Region Reports  
A. CRS – Marsha Hilmes-Robinson

OFFICERS

Chair  
Shea Thomas, PE  
Urban Drainage & Flood Control Dist.  
2480 W. 26th Ave., Suite 156-B  
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(303) 455-6277  
sthomas@udfcd.org

Vice Chair  
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murphybm@cdmsmith.com

Secretary  
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Treasurer  
Myles Gardner, EI  
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mylesgardner@ch2m.com
1. New manual has minor revisions and is available at crsresources.org
2. August 31, 2017 is next meeting with Dave Carlton via webinar
3. Very important meeting to help communities understand the CRS credit for Watershed Master Planning
4. Meetings have been well attended
5. Strong core group (12 to 17 people)

B. Flood TAP – Brian Varrella
   1. Merged with USACE Silver Jackets program
   2. 6 meetings per year with alternating meetings focusing on Silver Jackets agenda
   3. Next meeting in July
   4. Need to recruit for new committee chair
   5. Coordination between agencies has saved tax payer dollars

C. Stormwater Quality – Shea Thomas for Holly Piza
   1. Planning for field trip is in the works
   2. June trip information coming soon
   3. Need to recruit for new committee chair

D. Floodplain Management – Christopher Hodyl
   1. Floodplain 101 course was well attended
   2. CFM test had 24 people
   3. Working on setting up the test for the conference
   4. Need volunteers for presenting at the class during conference
   5. Chris will issue a survey to attendees to modify course in future

E. Outreach & Training – Jeremy Deischer for Emily Murphy/Craig Jacobson
   1. Stream Academy meeting
      a. Received positive feedback from attendees of first class
      b. Course curriculum will change next year based on feedback
      c. CASFM is being requested to be on the TAC – possibly Drew Beck
      d. Support for continued financial contribution of $2000/year
   2. Looking for pictures of the past year conference awards
   3. Fort Collins is celebrating the 20 year anniversary for the 1997 flood in July 29 (10am – 2pm)
      a. Would CASFM want to have a booth?

F. Membership/Website – Stuart Gardner
   1. 900 members, up about 50 members from last year
   2. New website up soon (by conference)

G. Annual Conference – Robert Krehbiel/Julia Traylor
   1. Abstracts – reviewing and organizing them. Conference committee of 4 met to discuss.
   2. Call for papers – received 65, need to cut to 36
   3. Call for Project Awards – due June 30
   4. Working to move things around to best optimize. Discussed a 4th track, but decided to reduce to 36 talks.
   5. Keynote speaker & featured speaker discussed. Chris Warner, keynote on team work. Penn Guildersleeve Featured Speaker, on liability for parks on drainageways. Travis Easton and Alan Gilbert, Featured Speakers on Colorado Springs EPA litigation.
   6. 3 great workshops: Effective Community Communications; Bulletin 17C Training; Python Programming
7. Field Trips – Swan River Restoration, and Dillon Dam Tour. Dillon tour limited to 25 people. May want to charge a fee to assure attendance.
8. Casino night – 26 dealers. Cost is $5114
   a. Need to find out how many square feet they will need
9. Possible chance for moving some papers to socials
11. Sponsor form should be sent out soon
   a. Changes to sponsorship to help with vendor response

V. Regional Representative Reports
A. NW – Jonathan Kelly
   1. Successful seminar on February 24
   2. Really good attendance – 49 members, close to 60 people total
   3. Glenwood Springs was a great location for it
   4. Very strong panel
   5. Wright Water and Olsson sponsored
B. NE – Brian Varrella
   1. Social in June
C. SW – Shea Thomas for Steve Westbay
   1. IceJam workshop is today
D. SE – Shea Thomas for Kevin Binkley
   1. Held a social event on March 29th at Jack Quinn’s in Colorado Springs.
   2. Richard Mulledy provided a presentation on the 2016 Colorado Springs Water Resources Engineering Division year in review. We had roughly 25 attendees, which was great for a kickoff event.
   3. Intend to sponsor at least 2-3 more events yet this year.
E. Metro – Shea Thomas for Debbie Fisher
   1. Good social end of April, about 40 attendees

VI. ASFPM Update – Brian Varrella
A. Vice Chair for ASFPM is Brian Varrella
B. A special election will be held by ASFPM to fill Region 8 Director vacancy
C. Necessary changes are coming through new board, especially transparency
D. Ongoing discussion between Board Ad-Hoc Committee & 6 Accredited Chapters (OK, TX, NC, NM, AR and IL)

VII. Other News – Shea Thomas
A. ASFPM Conference
   1. Attended by Shea Thomas as Chair of CASFM
   2. Discussed lobbying, allowed for 501(c)3s
   3. Discussed website cofloods.org for redirecting to our website
   4. Looking for a new region representative, nominations by June
B. Stream Academy
   1. See above
C. Newsletter
   1. Was sent out in March
2. Graphic included on metrics for the year

D. Letters to Congress
   1. ASFPM encouraging members to write letters to support funding for mapping and hazard mitigations

E. Ice Jam Workshop
   1. See above

F. July meeting
   1. Need a location – Beaver Run was suggested at 7/14 at noon
   2. Stuart Gardner is working on this

VIII. Upcoming Events
   A. June 6/7 – South Platte Bicycle Tours

IX.  Next Meeting – July 14 (Beaver Run)

X. Adjourn
## GENERAL MEMBERSHIP SIGN IN SHEET:

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Danny Elsner</td>
<td>CH2M</td>
<td><a href="mailto:danny.elsner@ch2m.com">danny.elsner@ch2m.com</a></td>
</tr>
<tr>
<td>Myles Gardner</td>
<td>CH2M</td>
<td><a href="mailto:myles.gardner@ch2m.com">myles.gardner@ch2m.com</a></td>
</tr>
<tr>
<td>Robert Krehbiel</td>
<td>Matrix Design Group</td>
<td><a href="mailto:robertk@matrixdesigngroup.com">robertk@matrixdesigngroup.com</a></td>
</tr>
<tr>
<td>Julia Taylor</td>
<td>Wright Water Engineers</td>
<td><a href="mailto:jtaylor@wrightwater.com">jtaylor@wrightwater.com</a></td>
</tr>
<tr>
<td>Marshall Robinson</td>
<td>City of Ft. Collins</td>
<td><a href="mailto:mhillmesrobinson@fegov.com">mhillmesrobinson@fegov.com</a></td>
</tr>
<tr>
<td>Chris Carlson</td>
<td>City of Loveland</td>
<td><a href="mailto:chris.carlson@cityofloveland.org">chris.carlson@cityofloveland.org</a></td>
</tr>
<tr>
<td>Ted Joinson</td>
<td>ECI Site Const., Town of Jamestown</td>
<td><a href="mailto:teo@ecisite.net">teo@ecisite.net</a></td>
</tr>
<tr>
<td>Mark Williams</td>
<td>Colo Rural Water</td>
<td><a href="mailto:mark@jimtown.org">mark@jimtown.org</a></td>
</tr>
<tr>
<td>Brian Varrella</td>
<td>CDOT</td>
<td><a href="mailto:brian.varrella@state.co.us">brian.varrella@state.co.us</a></td>
</tr>
<tr>
<td>Dan Evans</td>
<td>City of Fort Collins</td>
<td><a href="mailto:da.evans@fegov.com">da.evans@fegov.com</a></td>
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## OFFICERS

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myles.gardner@ch2m.com
## Balance Sheet

**As of April 30, 2017**

### ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>Apr 30, 17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
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<tr>
<td>Checking/Savings</td>
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<tr>
<td>10300 · 1st Bank Checking</td>
<td>77,896.25</td>
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<tr>
<td>10400 · 1st Bank CASFM Family Schshp</td>
<td>21,399.07</td>
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<tr>
<td><strong>Total Checking/Savings</strong></td>
<td>99,295.32</td>
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<td><strong>Other Current Assets</strong></td>
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<tr>
<td>12000 · Prepaid Expenses</td>
<td>1,731.00</td>
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<tr>
<td><strong>Total Other Current Assets</strong></td>
<td>1,731.00</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>101,026.32</td>
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<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>101,026.32</strong></td>
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</tbody>
</table>

### LIABILITIES & EQUITY

<table>
<thead>
<tr>
<th>Description</th>
<th>Apr 30, 17</th>
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</thead>
<tbody>
<tr>
<td><strong>Equity</strong></td>
<td></td>
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<tr>
<td>30000 · Opening Balance Equity</td>
<td>45,815.00</td>
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<tr>
<td>31500 · Temp. Restricted Net Assets</td>
<td>20,000.00</td>
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<tr>
<td>32000 · Unrestricted Net Assets</td>
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<td>Net Income</td>
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<td><strong>Total Equity</strong></td>
<td>101,026.32</td>
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<tr>
<td><strong>TOTAL LIABILITIES &amp; EQUITY</strong></td>
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<tr>
<td>Jan - Apr 17</td>
<td>Budget</td>
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<tr>
<td>--------------</td>
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<tr>
<td><strong>Income</strong></td>
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<tr>
<td>43400 - Direct Public Support</td>
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<tr>
<td>43415 - Scholarships Contributions</td>
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<tr>
<td>43460 - Undergrad Scholarship Donations</td>
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<tr>
<td>Total 43400 - Direct Public Support</td>
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<td>45000 - Investments</td>
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<tr>
<td>45020 - Interest-Savings, Short-term CD</td>
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<td>47200 - Program Income</td>
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<td>47230 - Membership Dues</td>
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<tr>
<td>47240 - Annual Conference Fees</td>
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<td>47245 - Annual Conference Sponsorships</td>
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<td>Total 47200 - Program Income</td>
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<td><strong>Total Income</strong></td>
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<td><strong>Expense</strong></td>
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<tr>
<td>62100 - Contract Services</td>
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<td>62110 - Accounting Fees</td>
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<tr>
<td>62120 - Dues and Subscriptions</td>
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<tr>
<td>Total 62100 - Contract Services</td>
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<tr>
<td>62200 - Dues and Subscriptions</td>
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<tr>
<td>64000 - Annual Conference</td>
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<tr>
<td>64200 - Annual Conference Costs</td>
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<td>Total 64000 - Annual Conference</td>
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<td><strong>Total Expense</strong></td>
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<tr>
<td><strong>Net Ordinary Income</strong></td>
<td>10,426.18</td>
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<tr>
<td><strong>Net Income</strong></td>
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</table>