

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Friday, July 14, 2017, 12:00PM
Hosted by: Beaver Run Resort
Location: 620 Village Road, Breckenridge, CO

GENERAL MEMBERSHIP MEETING ATTENDEES:

CASFM Officers:

Chair – Shea Thomas, *UDFCD*
Vice Chair – Brian Murphy, *CDM Smith*
Secretary – Danny Elsner, *CH2M*
Treasurer – Myles Gardner, *CH2M*
Metro Rep – Debbie Fisher, *Wright Water*
SW Region Rep – Steve Westbay, *City of Gunnison*
SE Region Rep – Kevin Binkley, *MWH* (by phone)

CASFM Committee Chairs:

Website – Stuart Gardner, *CDOT*
Scholarship – Jacob James, *Town of Parker*
Annual Conference – Robert Krehbiel, *Matrix*
Outreach & Training – Emily Murphy, *Calibre* (by phone)
Floodplain Management – Christopher Hodyl, *J3 Engineering* (by phone)

Members:

Peggy Bailey – *Tetra Tech*
Kevin Houck – *Colorado Water Conservation Board*
Michelle Iblings – *Tetra Tech*
Doug Trieste – *Flow Technologies*
Deb Ohlinger – *Olsson* (by phone)
Terri Fead – *UDFCD* (by phone)
Stacey Thompson – *SEMSWA* (by phone)
Sign in sheet attached

I. Call to Order – Shea Thomas

II. Secretary Report – Danny Elsner

- A. Handed out minutes from General Membership Meeting on May 11, 2017
- B. No exceptions were taken to the minutes and approval for both the May 11, 2017 occurred, except for the incorrect date.

III. Treasurer Report – Myles Gardner

- A. Reviewed current Profit & Loss and DRAFT Balance Sheet from January through May – see attached
- B. No exceptions were taken and approval occurred.
- C. Revenues for membership have exceeded expectations
- D. Added Stream Academy to profit and loss

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Shea Thomas, PE	Brian Murphy, PE, CFM	Danny Elsner, PE, CFM	Myles Gardner, EI
Urban Drainage & Flood Control Dist.	CDM Smith	CH2M	CH2M
2480 West 26 th Ave., Suite 156-B	555 17 th Street, #1100	9189 S. Jamaica St.	9189 S. Jamaica St.
Denver, CO 80211	Denver, CO 80202	Englewood, CO 80112	Englewood, CO 80112
(303) 455-6277	(303) 383-2429	(720) 286-2435	(303) 653-6599
stthomas@udfcd.org	murphybm@cdmsmith.com	danny.elsner@ch2m.com	myles.gardner@ch2m.com

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- E. Final will be ready next Friday after receiving information from the accountant. If the numbers change, approval of the amended report will occur at the September meeting.

IV. Annual Conference Update – *Robert Krehbiel*

- A. Registration
1. See Website discussion below
- B. Program
1. 36 talks (from 65 submitted)
 2. Featured speakers include Chris Warner (keynote), Alan Gilbert and Penn Gildersleeve.
 3. 3 workshops and Floodplain 101 course offered on Tuesday
 4. Reviewed Draft program with minor edits
- C. Field Trips
1. Field Trips (coordinated by Julia Traylor)
 - a. Dillion Dam tour
 - b. Swan River Restoration
 2. Mountain Bike Ride (coordinated by Rich Ommert)
 3. Golf Tournament (coordinated by John Loranger)
- D. Entertainment
1. Casino night
- E. Vendors – *Deb Ohlinger*
1. Room for a silver sponsor and a platinum sponsor
 2. 7 gold sponsors already filled
 3. A total of 20 booths are available
- F. Scholarship – *Jacob James*
1. Silent auction to support the program
 2. Currently collecting donations
- G. Sarah Houghland will become the Annual Conference Chair
1. Board approved (note: upon review of the bylaws Board approval is not required for committee chairs)
- H. Other logistics – *Shea Thomas*
- Board Meeting – Wednesday at lunch
 - General Membership Meeting – Thursday at lunch, led by new Chair
 - Introduction by Shea
 - Closing by new Chair
 - Meals discussed
 - ASFPM video will be shown at Wednesday lunch
 - Scholarship recognition during General Membership Meeting

V. Elections – *Shea Thomas*

- A. Vacancies (Chair, Vice Chair, Secretary, NE Rep)
1. Term limited and will need to fill
- B. Incumbents (Treasurer, NW Rep, SW Rep, SE Rep, Metro Rep)
1. Can be reelected for another term
- C. Schedule – email for nominations sent soon, elections complete by mid-August

VI. Website Update – *Emily Murphy*

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- A. Website is ready to go live after a few minor changes.
 - B. The Call for Registration is ready to go after a few minor changes
 - C. Shea went through a few highlights of the new website
- VII. ASFPM Update – Brian Varrella**
- A. Brian was elected Vice Chair
 - B. No other information given – Brian was not available for debrief
- VIII. Other Topics – Shea Thomas**
- A. Stormwater Quality Committee Chair
 - 1. Holly Piza is stepping down
 - 2. Candice Owen with the City of Boulder will be the new chair
- IX. Upcoming Events**
- A. September 19-22 – 28th Annual Conference
- X. Next Meeting – September 20 (Annual Conference)**
- XI. Adjourn**

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GENERAL MEMBERSHIP SIGN IN SHEET:

Name	Company	Email
Donny Elsner	CH2M	donny.elsner@ch2m.com
Steve Westbay	City of Gunnison	swestbay@gunnisonco.gov
Shea Thomas	UDFCD	stthomas@udfcd.org
Doug Trieste	Flow Technologies	douglas.trieste@gmail.com
Kevin Hovck	CWCB	Kevin.hovck@state.co.us
MYLES GARDNER	CH2M	MYLES.GARDNER@CH2M.COM
Debbie Fisher	Water Engineering Solutions	civil265@hotmail.com
Michelle Ibings	Tetra Tech	michelle.ibings@tetra-tech.com
Peggy Bailey	Tetra Tech	Peggy.bailey@tetra-tech.com
JACOB JAMES	TOWN OF PARKER	james@parkerin.org
ROBERT KREHBIEL	MATRIX DESIGN GROUP	rob@matrixdesigngroup.com

Chair
 Shea Thomas, PE
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Treasurer
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07/19/17

Accrual Basis

Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2017

January through June 2017

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43400 · Direct Public Support				
43415 · Scholarships Contributions	0.00	4,000.00	-4,000.00	0.0%
43460 · Undergrad Scholarship Donations	0.00	2,500.00	-2,500.00	0.0%
Total 43400 · Direct Public Support	0.00	6,500.00	-6,500.00	0.0%
45000 · Investments				
45030 · Interest-Savings, Short-term CD	5.34	50.00	-44.66	10.7%
Total 45000 · Investments	5.34	50.00	-44.66	10.7%
47200 · Program Income				
47230 · Membership Dues	18,715.00	17,500.00	1,215.00	106.9%
47240 · Annual Conference Fees	0.00	100,000.00	-100,000.00	0.0%
47245 · Annual Conference Sponsorships	20,050.00	24,000.00	-3,950.00	83.5%
47250 · Workshops Fees				
47251 · Lunch & Learn Training	40.00	1,500.00	-1,460.00	2.7%
47252 · Water Quality Fieldtrip Fees	0.00	2,100.00	-2,100.00	0.0%
47280 · Seminars/Training	860.00	21,000.00	-20,140.00	4.1%
Total 47250 · Workshops Fees	900.00	24,600.00	-23,700.00	3.7%
Total 47200 · Program Income	39,665.00	166,100.00	-126,435.00	23.9%
Total Income	39,670.34	172,650.00	-132,979.66	23.0%
Expense				
62100 · Contract Services				
62110 · Accounting Fees	800.00	2,200.00	-1,400.00	36.4%
62140 · Legal Fees	0.00	500.00	-500.00	0.0%
Total 62100 · Contract Services	800.00	2,700.00	-1,900.00	29.6%
62200 · Dues and Subscriptions				
62210 · ASFPD Dues	500.00	500.00	0.00	100.0%
Total 62200 · Dues and Subscriptions	500.00	500.00	0.00	100.0%
64000 · Annual Conference				
64200 · Annual Conference Costs	3,500.00	100,000.00	-96,500.00	3.5%
64300 · Annual Conference General	2,000.00	24,000.00	-22,000.00	8.3%
Total 64000 · Annual Conference	5,500.00	124,000.00	-118,500.00	4.4%
65000 · Operations				
63400 · Membership & Database Coordinat	0.00	1,200.00	-1,200.00	0.0%
63500 · Newsletters	1,192.50	1,750.00	-557.50	68.1%
65020 · Postage, Mailing Service	0.00	50.00	-50.00	0.0%
65040 · Supplies	0.00	400.00	-400.00	0.0%
65120 · Insurance - Liability, D and O	1,308.00	2,000.00	-692.00	65.4%
65150 · Credit Card Fees				
65151 · Credit Card Fees - monthly	548.52			
65152 · Credit Card Fees - (per trans)	1,204.24	7,000.00	-5,795.76	17.2%
Total 65150 · Credit Card Fees	1,752.76	7,000.00	-5,247.24	25.0%
65200 · Website	114.95	2,000.00	-1,885.05	5.7%
65210 · Website Updated	0.00	16,500.00	-16,500.00	0.0%
65300 · Bank Fees	8.00			
65400 · Database Registrations	594.00	2,000.00	-1,406.00	29.7%
65450 · Cloud Services	0.00	180.00	-180.00	0.0%
68305 · Membership Meetings	370.16	600.00	-229.84	61.7%
70000 · Miscellaneous	0.00	200.00	-200.00	0.0%
Total 65000 · Operations	5,340.37	33,880.00	-28,539.63	15.8%
65500 · ASFPD National Conf	1,811.03	2,200.00	-388.97	82.3%
66000 · Workshops				
66100 · Workshops - Lunch & Learn	340.22	1,500.00	-1,159.78	22.7%
66150 · Water Quality Fieldtrip	1,050.00	1,500.00	-450.00	70.0%
66200 · Workshops - Seminars/Training	1,120.89	25,000.00	-23,879.11	4.5%
66400 · Workshops - Stream Academy	0.00	2,000.00	-2,000.00	0.0%
Total 66000 · Workshops	2,511.11	30,000.00	-27,488.89	8.4%
68000 · Socials				
68100 · Metro Socials (4 w/35 people)	974.69	2,000.00	-1,025.31	48.7%
68200 · Northeast Socials	0.00	1,000.00	-1,000.00	0.0%
68400 · Southeast Socials	0.00	1,400.00	-1,400.00	0.0%
68500 · Northwest Socials	0.00	500.00	-500.00	0.0%
68600 · Young Members Social	220.10	1,350.00	-1,129.90	16.3%
Total 68000 · Socials	1,194.79	6,250.00	-5,055.21	19.1%
68800 · Donations				
68920 · ASFPD Foundation	0.00	500.00	-500.00	0.0%
68930 · Reserch	2,400.00	2,500.00	-100.00	96.0%
Total 68800 · Donations	2,400.00	3,000.00	-600.00	80.0%
69000 · Scholarships				
69200 · Ben Urbonas Scholarship	0.00	2,500.00	-2,500.00	0.0%
69300 · CASFM Family Scholarship	0.00	4,000.00	-4,000.00	0.0%
69400 · Undergrad Scholarship	0.00	2,500.00	-2,500.00	0.0%
Total 69000 · Scholarships	0.00	9,000.00	-9,000.00	0.0%
Total Expense	20,057.30	211,530.00	-191,472.70	9.5%
Net Ordinary Income	19,613.04	-38,880.00	58,493.04	-50.4%
Net Income	19,613.04	-38,880.00	58,493.04	-50.4%

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07/19/17
Accrual Basis

Colorado Assn of Stormwater and Floodplain Managers, Inc.
Balance Sheet
As of June 30, 2017

	<u>Jun 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
10300 · 1st Bank Checking	88,812.26
10400 · 1st Bank CASFM Family Schshp	21,400.92
Total Checking/Savings	<u>110,213.18</u>
Total Current Assets	<u>110,213.18</u>
TOTAL ASSETS	<u>110,213.18</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	45,815.00
31500 · Temp. Restricted Net Assets	20,000.00
32000 · Unrestricted Net Assets	24,785.14
Net Income	19,613.04
Total Equity	<u>110,213.18</u>
TOTAL LIABILITIES & EQUITY	<u>110,213.18</u>