

## COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26<sup>th</sup> Ave., Suite 156-B

Denver, CO 80211

[www.casfm.org](http://www.casfm.org)



**Date/Time:** Thursday, November 16, 2017, 9:00-11:00 AM

**Hosted by:** Michael Baker

**Location:** 165 Union Blvd, Suite 1000, Lakewood, Colorado

**Remote:** 1-571-209-6390 (Access Code 990146064)

### GENERAL MEMBERSHIP MEETING ATTENDEES:

#### CASFM Officers:

Chair – Deb Ohlinger, Olsson Associates

Vice Chair – Morgan Lynch, UDFCD

Secretary – Stacey Thompson, SEMSWA

Treasurer – Myles Gardner, CH2M

NE Region Rep – Andrew T. Fisher, City of Greeley – *by phone*

SW Region Rep – Steve Westbay, City of Gunnison – *by phone*

Metro Denver Region Rep – Debbie Fisher, Water Engineering Solutions

#### CASFM Committee Chairs:

Annual Conference –

Sarah Houghland, Enginuity Engineering Solutions (Chair);

Stuart Gardner, CDOT (Facilities) – *by phone*;

Julia Traylor, Wright Water Engineers (Conference Program)

Floodplain Management – Christopher Hodyl, J3 Engineering – *by phone*

Outreach & Training – Emily Villines (Murphy), Calibre Engineering (Co-Chair)

Stormwater Quality – Candice Owen, City of Boulder – *by phone*

Young Members Group – Jeremy Deischer, ICON Engineering

#### CASFM Members:

Carrie Gudorf, Mesa County – *by phone*

Manny Nuno, DCI Engineers – *by phone*

Robert Krehbiel, Matrix Design Group

Jason Messamer, Matrix Design Group – *by phone*

Andrew Park-Friend, Michael Baker

Chris Tagert, Michael Baker

Mitchell Weldon

Hanna Haling, Meshek & Associates, LLC

Colin Wagoner, Calibre Systems

Paul Anderson, CDM Smith

Stephanie DiBetitto, CWCB

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### GENERAL MEMBERSHIP MEETING AGENDA:

- I. **Call to Order – Deb Ohlinger**
  - A. Meeting called to order.
  - B. Thank you to Michael Baker for hosting.
- II. **Secretary Report – Stacey Thompson**
  - A. Minutes from the September 20, 2017 Board Meeting and the September 21, 2017 General Membership were distributed for review.
  - B. Minor amendments were made to the September 20, 2017 Board Meeting minutes. No changes were made to the September 21, 2017 General Membership Meeting minutes. Motion to approve, as amended, by Myles Gardner, 2<sup>nd</sup> by Morgan Lynch; approved unanimously.
- III. **Treasurer Report – Myles Gardner**
  - A. November updates to the Financial Statements were distributed for review. Myles indicated that the income shown is incorrect. Myles discovered an error with the last four checks, which were deposited, and will be corrected.
  - B. The Conference came in under budget. The Conference invoice for \$98k from the Beaver Run Resort was just received.
  - C. Scholarship donations are on track.
  - D. Myles inquired about the Seminars/Training budget item (discussed below under 2018 Draft Budget) and if the NW Region held any socials.
  - E. \$225k currently in the bank.
- IV. **Vice Chair Report – Morgan Lynch**
  - A. Newsletter update
    1. Morgan indicated that two newsletters are traditionally published. She proposed modifying the winter newsletter to provide a year-in-review snapshot including a recap of the annual conference. The bylaws do not specify the number and type of newsletters.
      - a. Meeting attendees were supportive of this change.
      - b. Morgan will notify newsletter contributors and the membership of the change.
  - B. Frequency of full newsletter
    1. It was agreed that the full newsletter will continue to be published in the summer.
- V. **Committee/Regional Representative Summary**
  - A. Refer to written reports enclosed.
- VI. **Conference Recap – Sarah Houghland**
  - A. Survey results

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1. Sarah indicated that the survey results and comments were generally positive and showed that the conference was well-received.
2. Based on the survey results and comments received, Julia Traylor (WWE) compiled a list of priorities for the Conference Committee team to address for next year:
  - a. Provide better signage.
  - b. Include description of the technical sessions and map of the venue in the mobile event (Guidebook) App. Add Committee position for Guidebook Coordinator.
  - c. Provide more sponsor acknowledgement.
  - d. Provide mobile microphones for speakers.
  - e. Provide an information booth. Additional volunteers would be needed to “man” the booth with registration.
  - f. Include and encourage more Floodplain Management and Maintenance abstracts and technical sessions.
  - g. Refill coffee/tea/water throughout sessions.
  - h. Consider a charter bus from Denver Metro to conference center.
  - i. Evaluate other registration software programs with more functionality to better serve the registration process.
  - j. Review the abstract submittal guidelines.
- B. 2018 CASFM Conference Planning – Snowmass, September 25-28
  1. Seeking Conference Coordinator positions for the following roles:
    - a. Field Trips
    - b. Moderators
    - c. Registration Booth
    - d. Photographer and/or team
      - i. Molly Trujillo (SEMSWA) took photos throughout Thursday and Friday sessions, and may be interested.
      - ii. Still looking for a photo of the 2017 winning golf team (Brad Anderson, Brad Smith, Steve Salazar, Cameron Fowlkes). Check with Kevin Doyle (Baker).
    - e. Vendors – Amy Gabor (Olsson Associates) has accepted the role vacated by Deb Ohlinger.
    - f. Guidebook
    - g. Entertainment
    - h. Others – to be determined over the next couple of months.
  2. Consider restructuring the keynote address to allow for Q&A, or confirm time needed for presentation and adjust program.
    - a. Need to develop a list of possible keynote address speakers (within budget). Call for Presentations will go out in January. Propose creating an advisory group to review and vote to select keynote speaker.
    - b. An idea was presented to provide a community highlight or update in between the Chair’s opening remarks and the Keynote Address (e.g. 20th

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anniversary of the Spring Creek flood in Ft. Collins). Also, could highlight previous award winners with video clips/photos with current status of projects.

3. Julia mentioned that we also need to develop a list of ideas for the Tuesday afternoon workshops. Good feedback was received from the 2017 workshops – Code Camp for Engineers and Effective Community Communication.
    - a. Possibility to bring back David Sutley with FEMA Region VIII for the Technical Bulletin 17C Updates.
  4. Seeking ideas for timing and format of individual CASFM Committee meetings.
  5. Conference Committee follow-up meeting with will held in mid-December.
  6. Reminder to recycle the name badges and keep track of the responsibility party for storing them!
- C. Swoogo – *Stuart Gardner*
1. Stuart provided a brief history (enclosed) of the vendors used for electronic registrations and event management, including costs and limitations. Due to the volume of conference registrants, and limitations with the current registration-only system, a new system is necessary to meet our needs.
  2. Stuart and Alan Turner (CH2M) researched alternatives and have recommended Swoogo with an annual package price of \$6000 plus an additional \$600 for shared reporting login functionality. The benefits:
    - a. It is not a multi-year contract.
    - b. Allows for unlimited registrations and events.
    - c. Registrants/users will create a password, and will be able to modify registrations.
    - d. Provides additional functionality (i.e. email notifications and updates, multiple administrator rights for workshops, field trips, etc.) that will eliminate the time-consuming work-arounds the Conference Registration Team has had manage.

### VII. Draft Budget – *Myles Gardner*

- A. The 2017 Conference came in under budget. Kudos to Stuart for his time and efforts.
- B. Scholarships will be awarded next week.
  1. Deb updated the membership there is one remaining donation programmed for the Family Scholarship in 2018. Will need to look at additional fundraising.
- C. Myles inquired about the Seminars/Training budget line item of \$25,000 – only \$1400 has been spent.
  1. Robert Krehbiel (Matrix) indicated that this item is off-set by revenue.
  2. Recommendation to leave line item as-is, and encourage additional trainings.
- D. The Young Members Group has requested a budget increase from \$1350 to \$2000. The 2017 YMG budget has been spent, which is not reflected in the draft Budget or November Statement.

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- E. Myles recommended that 2018 Budget approval be deferred to January. Updates/corrections will be provided and the Event Planning System, Swoogo will be added to the Budget.

### VIII. Community Rating System – *Marsha Hilmes-Robinson*

- A. The next CRS Committee Meeting is scheduled on Wednesday, January 24, 2018, 10am – Noon (lunch to follow) at UDFCD offices.

### IX. Stormwater Quality – *Candice Owen*

- A. The Stormwater Quality Committee met last week. The Committee discussed holding smaller, quarterly BMP site visits (no bus) to help build membership understanding of design topics, and to be more inclusive for those members who are unable to attend the annual (all-day) BMP Field Trip.
  - 1. The site visits could be held at the end of the day to include a social hour at a local brewery, or over the lunch hour (brown bag). The Committee discussed partnering with local breweries interested in water quality like BreWorks in northern Colorado.
  - 2. Would like to develop a Google map with BMP sites to visit, and would ask design engineers to volunteer to present design information/constraints.
- B. Candice is seeking feedback on this outreach format and frequency.
  - 1. Meeting attendees were supportive of this approach, and as previously discussed, more budget is available for training!
  - 2. Debbie Fisher mentioned that the Denver Green Roofs ballot-initiative passed, which may provide additional opportunities and training needs.

### X. Outreach & Training – *Emily Murphy*

- A. Emily indicated that Tyler Rosburg (ICON) is Committee Co-Chair. Saman Mehdi (Jacobs) will Co-Chair the Website.
- B. The Young Members Group is now separate a committee. YMG participation on the Outreach & Training Committee is still welcome and volunteers needed.
- C. The website is updated regularly.
  - 1. Postings for job openings and job seekers are now automatically posted to the Help Wanted page. Webmaster review will follow to eliminate delays for time-sensitive applications.
  - 2. Email questions/comments to [website@casfm.org](mailto:website@casfm.org).
  - 3. Developing a Presentations page to post Lunch-n-Learn training information, materials, etc.
  - 4. The Meeting Minutes page is being updated.
  - 5. Lisa Lauver (Stantec) is the Outreach & Training Committee liaison to promote events for CASFM Committees.
- D. Additional training / CASFM education event requests
  - 1. Tyler is targeting quarterly trainings.

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2. It is intended to bring the Stream Academy content back to the general membership, but it may need to be tailored as the classes and information build. Drew Beck (Matrix) participates on the advisory committee behalf of CASFM.
3. The survey results from last year indicated the membership would like training opportunities in modeling and professional development (soft skills).
4. There has been a request for CASFM to provide a Mentor/Protegee Program. It would be non-technical and provide professional development.
  - a. The meeting attendees thought it would be worth exploring the level of interest from the YMG.
  - b. Examples of mentor programs were generally discussed (i.e. Q&A panels with certain specialties/experiences).
  - c. General concerns expressed with cross-office mentoring.
5. Debbie Fisher (Water Engineering Solutions) inquired if CASFM would be interested in associating or providing non-technical training (stormwater, floodplains, etc.) for the community. Debbie indicated the local libraries and senior centers are always looking for educational opportunities. It was recommended that more detailed information be developed.

### XI. 2018 Meetings (for discussion)

- A. Meetings are generally held on a bi-monthly basis on the 2<sup>nd</sup> Thursday of the month.
  1. January 11, 2018, 9-11am at UDFCD
  2. March 8<sup>th</sup> – CH2M
  3. May 10<sup>th</sup> – typically held in Loveland, meeting location to be coordinated with Chris Carlson (City of Loveland)
  4. July 13<sup>th</sup> (Friday) – West Slope related to Conference, Snowmass
  5. September 27<sup>th</sup> – 2018 Annual Conference, Snowmass
  6. November 8<sup>th</sup> – Michael Baker
- B. 2018 meeting schedule accepted.

### XII. ASFPM Update – Brian Varrella

- A. No update.

### XIII. ASFPM National Conference 2021 – Deb Ohlinger

- A. Jenny Maurer with ASFPM contacted CASFM about the possibility of hosting the National Conference in Denver in 2021 or 2023 (message enclosed). The last time ASFPM was in Colorado was in 1991.
- B. ASFPM indicated that 100 on-site volunteers will be needed in 2-8-hour shifts. Volunteers would have access to the conference for the rest of that day (no fee).
- C. Discussion indicated general support for hosting ASFPM 2021. It was clarified with ASFPM that proposals would be needed from the sites/hotels/convention center. ASFPM is seeking support from CASFM to host the conference.
- D. It was clarified that if Denver was selected, the ASFPM Conference (typically held in May or June) would be in addition to the Annual CASFM Conference.

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**XIV. Adjourn**

- A. Motion to adjourn meeting; motion passed unanimously.

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What: Registration Provider Selection Memo  
When: November 16, 2017 Membership Meeting  
From: Stuart Gardner  
To: CASFM Board and Membership

CASFM started electronic registration for the 2002 Conference, which consisted of a form on the CASFM website. It was better than using a paper form and paying by checks, but there were still a number of drawbacks, specifically the lack of an ability to pay online and also to modify registrations.

Starting with the 2009 conference, we moved to the Cvent platform, which provided a number of improvements over the website model, such as integrated payments, preventing duplicate registrations, real time updates in online information, and a general improvement in professionalism and user satisfaction. Increasing costs and a cumbersome business model led CASFM to move to Signup4 in 2011.

Signup4 offered unlimited registrations, which allowed us to start hosting the registration process for the Urban Drainage seminar. Cvent purchased Signup4 in 2015, which led to us to Regpacks, which turned out to be a complete failure and we went to Formstack a couple of months later.

Formstack is a pretty good system with unlimited registrations and is a terrific bargain at only \$1200 per year. However, Formstack is not an event management system and has several significant shortcomings, such as no ability for the user to modify their registration, no live feed of registrants, and no ability to email registrants from within the system. We've made Formstack work, but it requires a tremendous amount of effort and is just simply not sustainable.

2009	\$3,500	Cvent
2010	\$4,100	Cvent
2011	\$3,000	Signup4
2012	\$3,000	Signup4
2013	\$3,000	Signup4
2014	\$3,600	Signup4
2015	\$4,200	Signup4
2016	\$1,200	Formstack
2017	\$1,200	Formstack

Therefore, we need a new event management system and are recommending Swoogo. At \$6600 per year, it certainly isn't free, but looking at other alternatives, we just aren't going to get what we need for less. Other systems that meet our needs are in the ballpark, and usually more. Cvent is \$7000 with a cap of 1250 registrants. Signup4 was on track to approach this cost when Cvent bought them two years ago. PlanetReg, which Urban Drainage uses, costs a bit less but their functionality is not what we need. The CASFM conference is a more complicated event than the UDFCD seminar.

Recommendation – Swoogo.

## Deb Ohlinger

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**From:** Jenny Maurer <jenny@floods.org>  
**Sent:** Wednesday, November 1, 2017 2:54 PM  
**To:** Deb Ohlinger  
**Subject:** ASFPM National Conference 2021

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hi Deb,

I am not sure if we've ever officially met but I am the meeting planner for ASFPM and I am reaching out today because I'd like to see what your take is on POSSIBLY hosting ASFPM 2021 in Denver Colorado?

The last time ASFPM was in Colorado was in 1991 and I think it would be a great place for our national event 30 years later. We like to contract our national conference 3-4 years in advance which means it is time for us to start thinking about 2021 (I know, crazy right?!)

Although the heavy lift is done by us, we do require a small local host team to help plan tours, welcome fest, etc and then around 100 onsite volunteers that can volunteer anywhere between 2-8 hours of time during the conference. Do you think this is something the Colorado Chapter would be interested in doing 3.5 years from now?

My plan is to reach out to 3-5 cities across the US in the next couple of weeks and get proposals back. We then go from there. At this stage I am only wondering if there is any interest at all from the Colorado Chapter. This is by no means a commitment to host. Just wanting to know if it is even worth exploring the city.

Let me know your thoughts or if you'd like to set up a time to discuss more in depth.

Thanks!



**Jenny Maurer** (*formerly Seffrood*)  
Event Planner + Training Coordinator | ASFPM  
575 D'Onofrio Dr. Suite 200 | Madison, WI 53719  
[jenny@floods.org](mailto:jenny@floods.org) | 608-828-6329

**COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS**  
**November 16, 2017**

**Outreach & Training**

Included with meeting agenda.

**Floodplain Management – Christopher Hodyl**

- The instructors of the FP 101 class met via phone conference. Feedback was/is being received from the participants of the class. Areas of improvement include adding emphasis to mitigation grant funding and NFIP regulation language. Other feedback was generally very positive.
- The planned discussion on FFRMS has been placed on indefinite hold until the current administration provides its guidance/version. Brian may have more on this in his update from ASFPM.

**Scholarship – Jacob James**

The Scholarship committee received excellent applications for all three scholarships this year. The committee has narrowed down the applicants based on the essays and will conduct interviews on Monday, November 20th at Urban Drainage and Flood Control District. We expect to have scholarship award recipients selected by December 1, 2017.

**Community Rating System – Marsha Hilmes-Robinson**

Included with meeting agenda.

**Stormwater Quality – Candice Owen**

Included with meeting agenda.

**Colorado Flood TAP – Brian Varrella**

The next meeting is scheduled on Monday, December 4 at the UDFCD Board Room. This will be a combined USACE Silver Jackets & Flood TAP meeting. A few agenda items after the Silver Jackets portion of the meeting will include an update from Estes Park on creating a new Stormwater Utility, and from Colorado Springs re-creating their Stormwater Utility. Interesting we have 2 communities doing this in 2017/18.

**Membership – Stuart Gardner**

- We have 956 Current Members.
- Two Corporate Members have already renewed for 2018 - Parsons and HDR.
- Including the Corporate above, there are 75 members renewed for 2018, many of those as part of their conference registrations.

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### **Younger Members Group – Jeremy Deischer**

During the budget discussion on Thursday, the YMG would like to request a budget increase from \$1,350 in 2017 to \$2,000 in 2018. The YMG crossed 100 members on the mailing list after a great response at the conference. Since the conference the YMG has organized a volunteer event with ASCE and hosted a trivia night. The YMG Board will meet this Friday to plan out 2018 events and a YMG newsletter will be coming out soon!

#### 2017 YMG Activities:

- Trivia Nights / Happy Hour once a month
- Quarterly YMG Newsletters
- unWined Paint Night
- Rockies Game
- QGIS User's Group
- ASCE Joint Picnic
- Volunteer Opportunities

Anyone that would like to subscribe to the YMG mailing list can sign up through the committee page on the CASFM website or email [casfmyimg@gmail.com](mailto:casfmyimg@gmail.com).

#### Next Events:

- November 30 – YMG Trivia Night at Perry's Pizza
- December 2 – YMG Basketball Game - CU / CSU in Ft. Collins
- December 14 – Bronco's Watch Party (ASCE Joint Event) at The Celtic

### **Annual Conference – Sarah Houghland**

Included with meeting agenda.

### **Metro Region – Debbie Fisher**

No report received.

### **Northwest Region – Jonathan Kelly**

No report received.

### **Southwest Region – Steve Westbay**

No report received.

### **Northeast Region – Andrew Fisher**

No report received.

### **Southeast Region – Kevin Binkley**

On October 30, the SE Region held a Speaker and Networking Event – the Colorado Springs Utilities Crossing Program gave a presentation on their operations and upcoming projects. There were approximately 25 people in attendance with networking before and after the presentation.

#### **OFFICERS**

Chair	Vice Chair	Secretary	Treasurer
<b>Deb Ohlinger, PE, CFM</b>	<b>Morgan Lynch, PE, CFM</b>	<b>Stacey Thompson, CFM</b>	<b>Myles Gardner, EI</b>
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## Colorado Assn of Stormwater and Floodplain Managers, Inc.

## CASFM Profit &amp; Loss Budget vs. Actual - 2017

January through October 2017

	Jan - Oct 17	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
43400 • Direct Public Support				
43415 • Scholarships Contributions	4,000.00	4,000.00	0	0.0%
43460 • Undergrad Scholarship Donations	2,290.00	2,500.00	-210.00	91.6%
<b>Total 43400 • Direct Public Support</b>	<b>6,290.00</b>	<b>6,500.00</b>	<b>-210.00</b>	<b>91.6%</b>
45000 • Investments				
45030 • Interest-Savings, Short-term CD	5.34	50.00	-44.66	10.7%
<b>Total 45000 • Investments</b>	<b>5.34</b>	<b>50.00</b>	<b>-44.66</b>	<b>10.7%</b>
47200 • Program Income				
47230 • Membership Dues	18,715.00	17,500.00	1,215.00	106.9%
47240 • Annual Conference Fees	113,153.53	100,000.00	13,153.53	113.15%
47245 • Annual Conference Sponsorships	27,150.00	24,000.00	3,150.00	113.12%
47250 • Workshops Fees				
47251 • Lunch & Learn Training	40.00	1,500.00	-1,460.00	2.7%
47252 • Water Quality Fieldtrip Fees	0.00	2,100.00	-2,100.00	0.0%
47280 • Seminars/Training	860.00	21,000.00	-20,140.00	4.1%
<b>Total 47250 • Workshops Fees</b>	<b>900.00</b>	<b>24,600.00</b>	<b>-23,700.00</b>	<b>3.7%</b>
<b>Total 47200 • Program Income</b>	<b>159,918.43</b>	<b>166,100.00</b>	<b>-6,181.57</b>	<b>96.27%</b>
<b>Total Income</b>	<b>159,923.77</b>	<b>172,650.00</b>	<b>-12,726.23</b>	<b>92.62%</b>
<b>Expense</b>				
62100 • Contract Services				
62110 • Accounting Fees	800.00	2,200.00	-1,400.00	36.4%
62140 • Legal Fees	1,231.00	500.00	731.00	246%
<b>Total 62100 • Contract Services</b>	<b>2,031.00</b>	<b>2,700.00</b>	<b>-669.00</b>	<b>75%</b>
62200 • Dues and Subscriptions				
62210 • ASFPD Dues	500.00	500.00	0.00	100.0%
<b>Total 62200 • Dues and Subscriptions</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>100.0%</b>
64000 • Annual Conference				
64200 • Annual Conference Costs	3,500.00	100,000.00	-96,500.00	3.5%
64300 • Annual Conference General	12,303.08	24,000.00	-11,696.92	51.3%
<b>Total 64000 • Annual Conference</b>	<b>15,803.08</b>	<b>124,000.00</b>	<b>-108,196.92</b>	<b>12.7%</b>
65000 • Operations				
63400 • Membership & Database Coordinat	0.00	1,200.00	-1,200.00	0.0%
63500 • Newsletters	1,192.50	1,750.00	-557.50	68.1%
65020 • Postage, Mailing Service	0.00	50.00	-50.00	0.0%
65040 • Supplies	0.00	400.00	-400.00	0.0%
65120 • Insurance - Liability, D and O	1,881.00	2,000.00	-119.00	94.1%
65150 • Credit Card Fees				
65151 • Credit Card Fees - monthly	548.52			
65152 • Credit Card Fees - (per trans)	1,204.24	7,000.00	-5,795.76	17.2%
<b>Total 65150 • Credit Card Fees</b>	<b>1,752.76</b>	<b>7,000.00</b>	<b>-5,247.24</b>	<b>25.0%</b>
65200 • Website	114.95	2,000.00	-1,885.05	5.7%
65210 • Website Updated	0.00	16,500.00	-16,500.00	0.0%
65300 • Bank Fees	8.00			
65400 • Database Registrations	594.00	2,000.00	-1,406.00	29.7%
65450 • Cloud Services	0.00	180.00	-180.00	0.0%
68305 • Membership Meetings	370.16	600.00	-229.84	61.7%
70000 • Miscellaneous	0.00	200.00	-200.00	0.0%
<b>Total 65000 • Operations</b>	<b>5,913.37</b>	<b>33,880.00</b>	<b>-27,966.63</b>	<b>17.5%</b>
65500 • ASFPD National Conf	1,811.03	2,200.00	-388.97	82.3%
66000 • Workshops				
66100 • Workshops - Lunch & Learn	614.96	1,500.00	-885.04	41.0%
66150 • Water Quality Fieldtrip	1,050.00	1,500.00	-450.00	70.0%
66200 • Workshops - Seminars/Training	1,386.64	25,000.00	-23,613.36	5.5%
66400 • Workshops - Stream Academy	0.00	2,000.00	-2,000.00	0.0%
<b>Total 66000 • Workshops</b>	<b>3,051.60</b>	<b>30,000.00</b>	<b>-26,948.40</b>	<b>10.2%</b>
68000 • Socials				
68100 • Metro Socials (4 w/35 people)	1,474.69	2,000.00	-525.31	73.7%
68200 • Northeast Socials	500.00	1,000.00	-500.00	50.0%
68400 • Southeast Socials	641.26	1,400.00	-758.74	45.8%
68500 • Northwest Socials	0.00	500.00	-500.00	0.0%
68600 • Young Members Social	220.10	1,350.00	-1,129.90	16.3%
<b>Total 68000 • Socials</b>	<b>2,836.05</b>	<b>6,250.00</b>	<b>-3,413.95</b>	<b>45.4%</b>
68800 • Donations				
68920 • ASFPD Foundation	0.00	500.00	-500.00	0.0%
68930 • Reserch	4,400.00	2,500.00	1,900.00	176.0%
<b>Total 68800 • Donations</b>	<b>4,400.00</b>	<b>3,000.00</b>	<b>1,400.00</b>	<b>146.7%</b>
69000 • Scholarships				
69200 • Ben Urbonas Scholarship	0.00	2,500.00	-2,500.00	0.0%
69300 • CASFM Family Scholarship	0.00	4,000.00	-4,000.00	0.0%
69400 • Undergrad Scholarship	0.00	2,500.00	-2,500.00	0.0%
<b>Total 69000 • Scholarships</b>	<b>0.00</b>	<b>9,000.00</b>	<b>-9,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>36,346.13</b>	<b>211,530.00</b>	<b>-175,183.87</b>	<b>17.2%</b>
<b>Net Ordinary Income</b>	<b>157,866.47</b>	<b>-38,880.00</b>	<b>118,986.47</b>	<b>-306.03%</b>
<b>Net Income</b>	<b>157,866.47</b>	<b>-38,880.00</b>	<b>118,986.47</b>	<b>-306.03%</b>



# CASFM DRAFT 2018 BUDGET

Expenses	2017 Budget	2017 YTD - Actual	2018 Budget	Description
<b>Contract Services</b>				
1. Accounting Services	\$ 2,200.00	\$ 800.00	\$ 2,200.00	Tax & Accounting Services
2. Legal Services	\$ 500.00	\$ 1,231.00	\$ 1,500.00	
<b>Dues and Subscriptions</b>				
1. ASFPD Dues	\$ 500.00	\$ 500.00	\$ 500.00	Chapter Dues - increased by \$100 last two years
<b>Annual Conference</b>				
1. Annual Conference Hotel Reservation	\$ -		\$ -	Deposit (every odd year)
2. Annual Conference	\$ 100,000.00	\$ 95,500.00	\$ 100,000.00	Conference venue
3. Annual Conference General	\$ 24,000.00	\$ 12,303.08	\$ 24,000.00	Conference programming
<b>Operations</b>				
1. Postage, Mailing Service	\$ 50.00		\$ 50.00	
2. Supplies	\$ 400.00		\$ 400.00	Supplies, and other admin costs
3. Membership Coordination	\$ 1,200.00		\$ 1,200.00	Wild Apricot
4. Newsletters	\$ 1,750.00	\$ 1,192.50	\$ 1,750.00	1 Newsletter for 2017
5. Credit Card Fees	\$ 7,000.00	\$ 1,752.76	\$ 7,000.00	Annual, per transaction
6. Website Hosting	\$ 2,000.00	\$ 114.95	\$ 2,000.00	Hosting expenses
7. Insurance	\$ 2,000.00	\$ 1,881.00	\$ 2,000.00	D&O and EPLI Insurance
8. Membership Meetings	\$ 600.00	\$ 370.16	\$ 600.00	For board member meeting expenses.
9. Database Registration	\$ 2,000.00	\$ 594.00	\$ 2,000.00	Formstacks
10. Cloud Services	\$ 180.00		\$ 180.00	
<b>ASFPD National Conference</b>				
1. ASFPD National Conference	\$ 2,200.00	\$ 1,811.03	\$ 2,200.00	Chair's attendance
<b>Workshops</b>				
1. Lunch and Learn Training	\$ 1,500.00	\$ 614.96	\$ 1,500.00	
2. Water Quality Field Trip	\$ 1,500.00	\$ 1,050.00	\$ 1,500.00	
3. UDFCD Conference				
4. Seminars/Training	\$ 25,000.00	\$ 1,386.64	\$ 25,000.00	???
5. Stream Academy	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	Support Stream Academy
<b>Socials</b>				
1. Metro Socials	\$ 2,000.00	\$ 1,474.69	\$ 2,000.00	4 socials with 35 people
2. Northeast Socials	\$ 1,000.00	\$ 500.00	\$ 1,000.00	2 socials with 15 people
3. Southeast Socials	\$ 1,400.00	\$ 641.26	\$ 1,400.00	4 socials with 15 people
4. Northwest Socials	\$ 500.00	\$ -	\$ 500.00	2 socials with 10 people
5. Young Members Social	\$ 1,350.00	\$ 220.10	\$ 2,000.00	For use by the Young Members Group
<b>Travel and Meetings</b>				
<b>Donations</b>				
1. ASFPD Donations	\$ 500.00	\$ -	\$ 500.00	Donation to 5k or other ASFPD Donations
2. Research	\$ 2,500.00	\$ 2,400.00	\$ 2,500.00	Funding support for research projects
<b>Scholarships</b>				
1. Undergrad Scholarship	\$ 2,500.00		\$ 2,500.00	
2. Ben Urbonas Scholarship	\$ 2,500.00		\$ 2,500.00	
3. CASFM Family Scholarship	\$ 4,000.00		\$ 4,000.00	
<b>Miscellaneous</b>				
1. Miscellaneous	\$ 200.00		\$ 200.00	Miscellaneous expenditures and supplies that arise
2. Disaster Relief	\$ -		\$ -	Will fund as needed with available funds.
<b>Website Update</b>				
1. Update	\$ 16,500.00		\$ 16,500.00	
<b>Total Expenses:</b>	<b>\$ 211,530.00</b>	<b>\$ 128,338.13</b>	<b>\$ 213,180.00</b>	
<b>Revenue</b>				
<b>Income</b>				
1. Corporate Contributions	\$ 2,000.00	\$ -		
2. Family Scholarship Donations	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
2. Undergrad Scholarship Donations	\$ 2,500.00	\$ 2,290.00	\$ 2,500.00	
<b>Investments</b>				
Interest-Savings, Short-term CD	\$ 50.00	\$ 5.34	\$ 50.00	
<b>Program Income</b>				
1. Membership Dues	\$ 17,500.00	\$ 18,715.00	\$ 17,500.00	Includes 2016 and some 2017 dues paid early
2. Annual Conference Fees	\$ 105,000.00	\$ 113,153.53	\$ 100,000.00	
3. Annual Conference Sponsorships	\$ 20,000.00	\$ 27,150.00	\$ 24,000.00	
4. Workshops/Training				
A. Lunch and Learn Training	\$ 1,000.00	\$ 40.00	\$ 1,500.00	
B. Water Quality Field Trip	\$ 2,200.00	\$ -	\$ 2,100.00	
C. UDFCD Conference	\$ 20,000.00			
D. Seminars/Training	\$ 17,500.00	\$ 860.00	\$ 21,000.00	
<b>Total Revenue:</b>	<b>\$ 191,750.00</b>	<b>\$ 166,213.87</b>	<b>\$ 172,650.00</b>	
<b>Total Gain (Loss)</b>	<b>\$ (19,780.00)</b>	<b>\$ 37,875.74</b>	<b>\$ (40,530.00)</b>	
<b>Beginning Unrestricted Balance</b>				Checking (2017 beg. should match 2016 end balance)
<b>Beginning Temp Restricted Balance</b>				CASFM Family Scholarship Savings Account
<b>Ending Unrestricted Balance</b>		<b>\$ 204,409.67</b>		Checking
<b>Ending Temp Restricted Balance</b>		<b>\$ 21,404.53</b>		CASFM Family Scholarship Savings Account



**COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS**2480 W. 26<sup>th</sup> Ave., Suite 156-B

Denver, CO 80211

[www.casfm.org](http://www.casfm.org)**Date/Time:** Thursday, November 16, 2017 9:00am-11:00am**Hosted by:** Michael Baker International**Location:** 165 Union Blvd, Suite 1000, Lakewood, CO**Remote:** 1-571-209-6390 (Access Code 990146064)**GENERAL MEMBERSHIP SIGN IN SHEET:**

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