

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Wednesday, September 26, 2018 at 11:30am-1:00pm

Hosted by: The Westin Snowmass Resort, Garden Terrace

Location: 100 Elbert Lane, Snowmass Village, CO 81615

GENERAL MEMBERSHIP MEETING ATTENDEES:

CASFM Officers:

Chair – Deb Ohlinger, Olsson Associates

Vice Chair – Morgan Lynch, UDFCD

Secretary – Stacey Thompson, SEMSWA

Treasurer (incoming) – Rich Borchardt, UDFCD

Metro Denver Region Rep (outgoing) – Debbie Fisher, Water Engineering Solutions

Metro Denver Region Rep (incoming) – Jennifer Winters, RESPEC

NE Region Rep – Andrew Fisher, City of Greeley

SE Region Rep (outgoing) – Kevin Binkley, Colorado Springs Utilities

SE Region Rep (incoming) – Jason Messamer, Colorado Springs Utilities

SW Region Rep (incoming) – Russ Anderson, Michael Baker

NW Region Rep (outgoing) – Scott Schreiber for Jonathan Kelly, Wright Water Engineers

NW Region Rep (incoming) – Carrie Gudorf, Mesa County

CASFM Committee Chairs:

Annual Conference – Sarah Houghland, Enginuity

Colorado Flood TAP – Brian Varrella, CDOT

Community Rating System – Stacey Thompson, SEMSWA for Marsha Hilmes-Robinson, City of Fort Collins

Floodplain Management – Chris Hodyl, Jacobs

Membership – Stuart Gardner, CDOT

Outreach & Training Co-Chair – Emily Villines, Calibre Engineering

Outreach & Training Co-Chair – Tyler Rosburg, ICON Engineering

Scholarship – Jacob James, Town of Parker

Stormwater Quality – Candice Owen, City of Boulder

Young Members Group – Jeremy Deischer, ICON Engineering

CASFM Members:

2018 CASFM Conference Attendees

OFFICERS

| Chair | Vice Chair | Secretary | Treasurer |
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| Deb Ohlinger, PE, CFM | Morgan Lynch, PE, CFM | Stacey Thompson, CFM | Rich Borchardt, PE, CFM |
| Olsson Associates | UDFCD | SEMSWA | UDFCD |
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GENERAL MEMBERSHIP MEETING AGENDA:

I. Call to Order – *Deb Ohlinger*

- A. Meeting called to order.

II. Secretary Report – *Stacey Thompson*

- A. Minutes from the July 13, 2018 General Membership Meeting were distributed for review.
- B. No changes were made. Motion to approve; motion seconded; motion approved unanimously.

III. Treasurer Report – *Myles Gardner*

- A. Introduction of Rich Borchardt, UDFCD
- B. Rich presented the Treasurer's Report through August. The report is organized by income categories at the top and expense categories at the bottom. The columns across the top are: year-to-date, budget, difference from budget, and percent of budget. Rich noted several specific items:
 - 1. Item 47230 Membership Dues – YTD \$10,230 vs. Budget \$17,250
 - 2. Items 47240 and 47245 Annual Conference Fees and Sponsorships – YTD of \$128,005 vs. Budget \$124,000
 - 3. Items in 47250 Workshop Fees – YTD \$16,760 vs. Budget \$28,600. These items include the HEC-RAS course offered.
 - 4. Summary of Income – YTD just under \$155,000 vs. Budget just over \$176,000, which is about 88% of the year.
 - 5. Items in 64000 Annual Conference – YTD \$5,656.35 vs. Budget \$124,000. Most of the conference expenses are being incurred and aren't included in this report.
 - 6. Items under 68000 Socials – The remaining budgets for socials for the rest of the year are Metro \$387.20, NE \$325.94, SE \$900.00, NW \$500, and Young Members \$1,083.83.
 - 7. Summary of Expenses – YTD just under \$41,000 vs. Budget just over \$207,000, which is about 20% of the year.
 - 8. The report includes 2/3 of the year with the income at around 88% and expenses at around 20% of the budget.
- C. Motion to accept Treasurer's Report; motion seconded; motion approved unanimously.
 - 1. It was pointed out (by Stuart Gardner) that the Board needs to review Robert's Rules of Order!

IV. Vice Chair Report – *Morgan Lynch*

- A. The full newsletter was issued this summer. Morgan thanked all the contributors.
- B. Morgan provided a brief update on the Stream Academy. She said that Drew Beck represents CASFM on the Technical Advisory Committee. CASFM also helps sponsor the Academy.

V. Regional Representative Reports

- A. Northwest Region – *Scott Schreiber for Jonathan Kelly*
 - 1. Scott described the Western Slope Seminar held earlier this year and indicated that the goal is for it to become an annual event.
 - 2. Introduction of Carrie Gudorf, Mesa County

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B. Southwest Region – *Steve Westbay*

1. No report.
2. Introduction of Russ Anderson, Michael Baker

C. Northeast Region – *Andrew Fisher*

1. Andrew briefly described the socials and events held throughout the year, which included the 1-day Floodplain Management Workshop in April with Ed Thomas, Natural Hazard Mitigation Association, and the July social featured David Hollingsworth presenting the history of flooding in Longmont.
2. Andrew shared that a social is planned in October – the technical session from the 2017 conference, “Choosing the Right Hydraulic Model” will be presented by Josh Hollon and Brinton Swift, Kiewit.
3. Andrew is planning another social with Bill Spitz, Olsson presenting “A Review of Fluvial/Erosion Hazard Zone Setback Methodologies, Protocols and Criteria”. This will be an expansion of the technical session presented by Stephanie DiBettito at the Annual Conference. Date and location are to be determined.

D. Southeast Region – *Kevin Binkley*

1. Kevin shared the recent Networking and Speaker Series event held in June – “Choosing the Right Hydraulic Model” presented by Brinton Swift, Kiewit and Matt Johnson, HDR.
2. Introduction of Jason Messamer, Colorado Springs Utilities

E. Metro Region – *Debbie Fisher*

1. Debbie briefly described the socials that have been held over the year, which included the Mud and Debris Flow presentation by Andrew Earles in March, the “Overcoming Impediments to Flood Resilience” presentation by Ed Thomas, Natural Hazard Mitigation Association in May, the joint social with the Rocky Mountain Chapter of the North American Society for Trenchless Technology (RMNASTT) in June, and the joint social with the Colorado Riparian Association and presentation by Kevin Houck, CWCW “A New Approach to Resilient Stream Restoration During Flood Recovery”.
2. Debbie shared that in her role, she has tried to provide education to the public through the local libraries on flood risk and flood insurance.
3. Debbie also updated the membership that the Denver Green Roof Initiative is evolving, and the Task Force recommended a plan with alternatives that would allow developers and building owners more options for compliance such as green spaces, solar, and “cool” roofs. More to come.
4. Introduction of Jennifer Winters, RESPEC

VI. Committee Reports

A. Outreach & Training – *Emily Villines and Tyler Rosburg*

1. Earth Force is the recipient of the 2018 Research Grant.
2. The committee held two, successful CASFM trainings this year.
 - a. 2-day HEC-RAS class in Centennial

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- b. Leadership and Collaboration class at the Mountain States Employer's Council in Denver
 3. Seeking ideas for trainings next year.
 4. The committee also maintains the website, and coordinates social media with active contributors on LinkedIn and Twitter.
 - B. Floodplain Management – *Christopher Hodyl*
 1. Chris said that the committee manages the CFM Program for CASFM, and reminded everyone to sign the sheet at the registration table to be able to receive credit for attending the conference.
 - C. Scholarship – *Jacob James*
 1. Jacob indicated that three scholarships were awarded for 2017-2018.
 - a. Alex McPherson was awarded the Undergraduate Scholarship. He is a civil engineering student at the University of Colorado at Denver.
 - b. Ross Mower is the recipient of the Ben Urbonas Scholarship. He is a graduate student at the Colorado School of Mines, studying green infrastructure to promote sustainable water resources.
 - c. Casey Bangs was awarded the Family Scholarship in the amount of \$4k. He is the son of Kimberly Watkins, Pikes Peak Regional Building Department. He is attending the University of Colorado at Boulder in the environmental engineering program. He also participated in Engineers without Borders in Rwanda.
 - i. Casey is attending the conference, and thanked the membership for the scholarship.
 2. Jacob said that the applications for the 2018-2019 scholarships are available on the website. He also reminded us that the monies collected through the silent auction and raffle help fund the scholarships.
 - D. Community Rating System – *Stacey Thompson for Marsha Hilmes-Robinson*
 1. Stacey indicated that there was a good turn-out and discussion at the August 30 meeting hosted by UDFCD.
 2. Erin May gave a presentation on the upcoming October 1 flood insurance program changes. The PowerPoint presentation will be posted to the CASFM CRS Committee webpage. The presentation included the following topics:
 - a. A refresher on flood insurance policies and the grandfather rules
 - b. The newly mapped procedure extended eligibility
 - c. The emerging private flood insurance market
 3. The CRS Committee webpage has been updated with links to helpful resources, and presentations from past meetings.
 4. Jeremy Hamer shared the State of Florida's Post-Disaster Tool Kit for Floodplain Administrators that was discussed at the recent Flood TAP meeting. A link to the Tool Kit will be provided on the CRS Committee webpage.
 5. The next committee meeting will be scheduled in the next couple of months. Meeting information will be shared with the membership and posted to the website.

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E. Stormwater Quality – *Candice Owen*

1. The Stormwater Quality Field Trip was held in June. The committee is seeking ideas for green infrastructure installation, and other educational opportunities.

F. Colorado Flood TAP – *Brian Varrella*

1. Brian described that the Flood TAP is made up of 17 local partners with a goal to streamline interagency processes to improve flood resiliency in Colorado. Meetings are combined with the USACE Silver Jackets.
2. Brian emphasized that the Silver Jackets Program has money for projects, including General Investigation projects, Section 205 projects, and others.

G. Young Members Group – *Jeremy Deischer*

1. The Young Members Group is active and has hosted many events throughout the year.

H. Membership – *Deb Ohlinger* for *Stuart Gardner*

1. Deb noted that CASFM currently has 1024 members! This is the first time the CASFM membership has exceeded 1000 members in its history.

I. Annual Conference – *Sarah Houghland*

1. Thank you to the sponsors!
2. Sarah mentioned that new this year, ribbons are available for the officers, speakers, sponsors, committee participants, etc. to wear with your name badge.
3. Sarah reminded everyone that there will be a raffle during the Awards Banquet. Additional raffle tickets may be purchased to support the scholarships.
4. Return name badges with the magnets to registration booth!
5. Sarah announced that there will be a Lego contest during the Wednesday social. If it is a successful activity, we may see it at future events.
6. Also announced, ICON is hosting a social at the Ice Age Discovery Center on Wednesday until 7pm – open to all.

VII. ASFPM Update – *Brian Varrella*

- A. Brian introduced Heidi Hanson, City of Fort Collins, who is our ASFPM Chapter District 4 Representative. He said that we can report what we need as members to either of them.
- B. He indicated that ASFPM currently counts 18,000 members as a result of double-counting. The more realistic membership number is closer to 7000.
- C. He indicated that the majority of ASFPM's effort is spent on D.C. policy, while the mission includes education and mitigation in addition to policy.
- D. ASFPM issued the first annual report for 2017 to provide an account of the organization's accomplishments and services provided for members.

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VIII. Other

- A. Chris Sturm, CWCB made an announcement that long-time CASFM member and friend, Joe Busto, retired early due to his health. Joe has a young son, and a GoFundMe site has been set up for those who wish to contribute, to help support his son's long-term care needs. Details for the GoFundMe site will be shared with the membership.

IX. Next Meeting – November 8th, 9-11am, at Michael Baker office in Lakewood

X. Adjourn

- A. Motion to adjourn meeting; motion seconded; motion approved unanimously.

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|--|---|--|--|

7:00 AM

9/24/2018

Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2018

Accrual Basis

January through August 2018

| | Jan - Aug 2018 | | Budget | | \$ Over Budget | | % of Budget | |
|--|----------------|------------|------------|------------|----------------|------------|-------------|--------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 43400 - Direct Public Support | | | | | | | | |
| 43415 - Scholarships Contributions | 0.00 | | 4,000.00 | | 4,000.00 | | 0.0% | |
| 43460 - Undergrad Scholarship Donations | 0.00 | | 2,500.00 | | 2,500.00 | | 0.0% | |
| Total 43400 - Direct Public Support | | 0.00 | | 6,500.00 | | 6,500.00 | | 0.0% |
| 45000 - Investments | | | | | | | | |
| 45030 - Interest-Savings, Short-term CD | 2.60 | | 50.00 | | 47.40 | | 5.2% | |
| Total 45000 - Investments | | 2.60 | | 50.00 | | 47.40 | | 5.2% |
| 47200 - Program Income | | | | | | | | |
| 47230 - Membership Dues | 10,230.00 | | 17,500.00 | | 7,270.00 | | 58.5% | |
| 47240 - Annual Conference Fees | 128,005.00 | | 100,000.00 | | -28,005.00 | | 128.0% | |
| 47245 - Annual Conference Sponsorships | 0.00 | | 24,000.00 | | 24,000.00 | | 0.0% | |
| 47250 - Workshop Fees | | | | | | | | |
| 47251 - Lunch & Learn Training | 14,620.00 | | 1,500.00 | | -13,120.00 | | 974.7% | |
| 47252 - Water Quality Fieldtrip Fees | 2,140.00 | | 2,100.00 | | -40.00 | | 101.9% | |
| 47280 - Seminars/Training | 0.00 | | 25,000.00 | | 25,000.00 | | 0.0% | |
| Total 47250 - Workshops Fees | 16,760.00 | | 28,600.00 | | 11,840.00 | | 58.6% | |
| Total 47200 - Program Income | | 154,995.00 | | 170,100.00 | | 15,105.00 | | 91.1% |
| Total Income | | 154,997.60 | | 176,650.00 | | 21,652.40 | | 87.7% |
| Expense | | | | | | | | |
| 62100 - Contract Services | | | | | | | | |
| 62110 - Accounting Fees | 0.00 | | 2,200.00 | | 2,200.00 | | 0.0% | |
| 62140 - Legal Fees | 0.00 | | 500.00 | | 500.00 | | 0.0% | |
| Total 62100 - Contract Services | | 0.00 | | 2,700.00 | | 2,700.00 | | 0.0% |
| 62200 - Dues and Subscriptions | | | | | | | | |
| 62210 - ASFPD Dues | 500.00 | | 500.00 | | 0.00 | | 100.0% | |
| Total 62200 Dues and Subscriptions | | 500.00 | | 500.00 | | 0.00 | | 100.0% |
| 64000 - Annual Conference | | | | | | | | |
| 64200 - Annual Conference Costs | 3,500.00 | | 100,000.00 | | 96,500.00 | | 3.5% | |
| 64300 - Annual Conference General | 2,156.35 | | 24,000.00 | | 21,843.65 | | 9.0% | |
| Total 64000 - Annual Conference | | 5,656.35 | | 124,000.00 | | 118,343.65 | | 4.6% |
| 65000 - Operations | | | | | | | | |
| 63400 - Membership & Database Coordination | 0.00 | | 1,200.00 | | 1,200.00 | | 0.0% | |
| 63500 - News Letters | 530.50 | | 1,750.00 | | 1,219.50 | | 30.3% | |
| 65020 - Postage, Mailing Service | 0.00 | | 50.00 | | 50.00 | | 0.0% | |
| 65040 - Supplies | 0.00 | | 400.00 | | 400.00 | | 0.0% | |
| 65120 - Insurance - Liability, D and O | 0.00 | | 2,000.00 | | 2,000.00 | | 0.0% | |
| 65150 - Credit Card Fees | | | | | | | | |
| 65151 - Credit Card Fees - Monthly | 297.00 | | 7,000.00 | | 6,703.00 | | 4.2% | |
| 65152 - Credit Card Fees - (per trans) | 0.00 | | 0.00 | | 0.00 | | 0.0% | |
| Total 65150 - Credit Card Fees | 297.00 | | 7,000.00 | | 6,703.00 | | 4.2% | |
| 65200 - Website | 0.00 | | 2,000.00 | | 2,000.00 | | 0.0% | |
| 65210 - Conference Management Software | 6,608.00 | | 6,610.00 | | 2.00 | | 100.0% | |
| 65300 - Bank Fees | 20.00 | | 0.00 | | -20.00 | | 0.0% | |
| 65400 - Database Registrations | 0.00 | | 2,000.00 | | 2,000.00 | | 0.0% | |
| 65450 - Cloud Services | 0.00 | | 180.00 | | 180.00 | | 0.0% | |
| 68305 - Membership Meetings | 0.00 | | 600.00 | | 600.00 | | 0.0% | |
| 70000 - Miscellaneous | 0.00 | | 200.00 | | 200.00 | | 0.0% | |
| Total 65000 - Operations | | 7,455.50 | | 23,990.00 | | 16,534.50 | | 31.1% |
| 65500 - ASFPD National Conf | | 1,719.47 | | 2,200.00 | | 480.53 | | 78.2% |
| 66000 - Workshops | | | | | | | | |
| 66100 - Workshops - Lunch & Learn | 1,441.55 | | 1,500.00 | | 58.45 | | 96.1% | |
| 66150 - Water Quality Fieldtrip | 1,846.46 | | 2,100.00 | | 253.54 | | 87.9% | |
| 66200 - Workshops - Seminars/Training | 12,637.57 | | 25,000.00 | | 12,362.43 | | 50.6% | |
| 66400 - Workshops - Stream Academy | 0.00 | | 2,000.00 | | 2,000.00 | | 0.0% | |
| 66600 - Training - Outreach & Training | 0.00 | | 2,000.00 | | 2,000.00 | | 0.0% | |
| 66800 - Training - FTAP | 0.00 | | 2,500.00 | | 2,500.00 | | 0.0% | |
| Total 66000 - Workshops | | 15,925.58 | | 35,100.00 | | 19,174.42 | | 45.4% |
| 68000 - Socials | | | | | | | | |
| 68100 - Metro Socials | 1,612.80 | | 2,000.00 | | 387.20 | | 80.6% | |
| 68200 - Northeast Socials | 674.06 | | 1,000.00 | | 325.94 | | 67.4% | |

| | | | | | | | |
|----------------------------------|----------|------------|----------|------------|----------|-------------|--------|
| 68400 - Southeast Socials | 500.00 | | 1,400.00 | | 900.00 | | 35.7% |
| 68500 - Northwest Socials | 0.00 | | 500.00 | | 500.00 | | 0.0% |
| 68600 - Young Members Social | 916.17 | | 2,000.00 | | 1,083.83 | | 45.8% |
| Total 68000 - Socials | | 3,703.03 | | 6,900.00 | | 3,196.97 | 53.7% |
| 68800 - Donations | | | | | | | |
| 68920 ASFPM Foundation | 0.00 | | 500.00 | | 500.00 | | 0.0% |
| 68930 - Research | 1,000.00 | | 2,500.00 | | 1,500.00 | | 40.0% |
| Total 68800 - Donations | | 1,000.00 | | 3,000.00 | | 2,000.00 | 33.3% |
| 69000 - Scholarships | | | | | | | |
| 69200 - Ben Urbonas Scholarship | 2,500.00 | | 2,500.00 | | 0.00 | | 100.0% |
| 69300 - CASFM Family Scholarship | 0.00 | | 4,000.00 | | 4,000.00 | | 0.0% |
| 69400 - Undergrad Scholarship | 2,500.00 | | 2,500.00 | | 0.00 | | 100.0% |
| Total 69000 - Scholarships | | 5,000.00 | | 9,000.00 | | 4,000.00 | 55.6% |
| Total Expense | | 40,959.93 | | 207,390.00 | | 166,430.07 | 19.8% |
| Net Ordinary Income | | 154,997.60 | | 176,650.00 | | 21,652.40 | 87.7% |
| Net Income | | 114,037.67 | | -30,740.00 | | -144,777.67 | |