

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Thursday, March 14, 2019, 9-11am

Hosted by: Jacobs

Location: 9191 S Jamaica Street, Englewood, Colorado. West building, Room W-1D

Remote: 1-877-309-2073 (Access Code 296-001-861)

GENERAL MEMBERSHIP MEETING ATTENDEES:

CASFM Officers:

Chair – Deb Ohlinger, Olsson

Vice Chair – Morgan Lynch, UDFCD – *by phone*

Secretary – Stacey Thompson, SEMSWA

Treasurer – Rich Borchardt, R2R Engineers

Metro Denver Region Rep – Jen Winters, RESPEC – *by phone*

SE Region Rep – Jason Messamer, Colorado Springs Utilities – *by phone*

SW Region Rep – Russ Anderson, Michael Baker – *by phone*

CASFM Committee Chairs:

Annual Conference – Sarah Houghland, Enginuity – *by phone*

Annual Conference (Facilities) – Shea Thomas, UDFCD (Immediate Past Chair) – *by phone*

Floodplain Management – Chris Hodyl, Jacobs

Membership – Stuart Gardner, CDOT – *by phone*

Outreach & Training Co-Chair – Tyler Rosburg, ICON Engineering

Stormwater Quality – Candice Owen, City of Boulder – *by phone*

Young Members Group – Jeremy Deischer, ICON Engineering

CASFM Members:

Saman Mehdi, Jacobs

Kyle Hamilton, Jacobs

Scott Talamantez, Jacobs

Charlie Pajares, Jacobs

Kevin Houck, CWCB – *by phone*

Stephanie DiBetitto, CWCB – *by phone*

Jacob James, Town of Parker – *by phone*

Rebecca Baker, City and County of Broomfield – *by phone*

Jamie Davis, ECI – *by phone*

OFFICERS

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Olsson	UDFCD	SEMSWA	R2R Engineers
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GENERAL MEMBERSHIP MEETING AGENDA:

I. **Call to Order** – *Deb Ohlinger*

- A. Meeting called to order. The meeting agenda was posted to the website for those participating remotely.

II. **Secretary Report** – *Stacey Thompson*

- A. Minutes from the January 10, 2019 General Membership Meeting were distributed for review. Minutes were approved with minor changes as discussed.

III. **Treasurer Report** – *Rich Borchardt*

- A. Rich indicated that he went back through the 2018 financial records to update and recode credit card fees and credit card revenue. He said that previously only one of the three vendors was coded correctly. Through this effort, credit card information will now be accurately reflected in the budget. Stuart echoed that this exercise to correct the financial records took considerable time and effort. (Thank you, Rich!)
- B. Rich provided the 2019 Profit and Loss Report through February. He highlighted the income line items for Scholarship contributions and the HEC-RAS (lunch and learn) training, and expenses to date.

IV. **Vice Chair Report** – *Morgan Lynch*

- A. Winter (snapshot) summary newsletter was completed. Thank you to everyone who provided information, and special thanks to Deb Ohlinger and Sarah Houghland.

V. **Committee Reports/Regional Representative Summary**

- A. The written Committee and Regional Representative Reports are enclosed. Committee Chairs and Region Representatives in attendance and on the phone provided their update.
 - 1. Floodplain Management – *Christopher Hodyl*
 - a. Chris stated that the spring Floodplain 101 class and CFM exam have been scheduled on April 24 and April 25 at the AECOM campus in Greenwood Village. An email announcement will be sent to the membership to provide registration and general information.
 - 2. Metro Region – *Jennifer Winters*
 - a. Jen provided a brief update on the first Metro Social held in February at the Punchbowl Social in Denver. She said turnout was good with approximately 30 members – Frank Blaha with the Water Research Foundation provided a presentation.
 - b. The next event will be coordinated with the SE Region in April or May. The July social will be held at the Denver Zoo with the Stormwater Quality Committee.
 - 3. Southwest Region – *Russ Anderson*
 - a. Russ reached out to the active members in January to solicit feedback on comments, recommendations, or needs for the SW Region. He said there was a theme for those who responded – difficulty attending CASFM meetings and conferences and the time

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and expense to maintain continuing education requirements. He said that some are looking to the New Mexico chapter to help bridge the gap.

- b. Russ also mentioned that the Western Slope Current Water Issues Seminar is scheduled on April 5. He plans to coordinate events with the NW Region.
4. Southeast Region – *Jason Messamer*
 - a. Jason indicated that stream projects are in full swing in the region in preparation of the spring and summer storm season.
 - b. He also mentioned the upcoming social with the Metro Region. Details to follow. A summer field trip is being planned to tour recently completed projects around Colorado Springs.
5. Young Members Group – *Jeremy Deischer*
 - a. Jeremy provided a brief update of the recent and planned YMG events. The next trivia event will be held at Parry's Pizza (Englewood location) on March 28. He said the group is actively looking for new members, and encouraged companies who have new hires to email casfmymg@gmail.com to get on the mailing list.

VI. Annual Budget – *Rich Borchardt*

- A. All previous comments on the draft 2019 budget were addressed. The recoding of the credit card vendors now shows more income, which helped budget items.
 1. Rich noted that he is projecting a loss in 2019 of approximately \$23k. As of March 1, the balance in the checking account is approximately \$72.5K, which will be sufficient to cover the deficit. Rich advocates spending down as a non-profit to not have accrued savings.
- B. Motion to approve Annual Budget was made by Stacey; motion seconded by Tyler; motion approved unanimously.

VII. Annual Conference – *Sarah Houghland & Shea Thomas*

- A. Planning for the 2019 annual conference is underway.
 1. The Call for Presentations and Project Awards was issued at the end of February. Abstract and project award submissions are due Friday, May 10, 2019.
 2. Sarah said the Wednesday Keynote Speaker was booked. Dave Primus, who is the Community Engagement Facilitator for the School of Environment and Sustainability at Western State Colorado University in Gunnison (and local historian) will present: Beneath Blue Mesa – The Gunnison River Valley Before Blue Mesa Reservoir.
 3. The Thursday Featured Speaker subject is Building Bridges – The Union of Public and Private at St. Charles Place Park led by Susan Brown.
 4. Sarah indicated that we are considering switching vendors for the mobile event app due to cost. Sarah and Stacey will meet with Socio for a demonstration.
 - a. Will evaluate polling and voting through the app for real-time results.
- B. Sarah and the conference committee have considered adding new awards categories. Ideas include:
 1. Stormwater Quality Project Award
 2. Local Floodplain Manager
 - a. Similar to ASFPM category

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- b. It was suggested that the Region Representatives, or a committee could recommend a local Floodplain Administrator.
 - c. There was a lot of discussion that this is a great idea, but....
 - 3. Excellence in Floodplain Management
 - a. Similar to ASFPM category
 - 4. Outstanding Service for the Industry
 - 5. Sarah is seeking input for other categories or ideas. She plans to develop criteria to present at the May meeting.
- C. There are still two (2) open committee positions – A/V and field trips. If anyone is interested, please contact Sarah. Sarah will develop a “job description” for the A/V position to better define duties.
 - 1. Saman Mehdi is the new entertainment coordinator and conference website administrator. Thank you, Saman!
- D. Shea mentioned that Ameristar in Blackhawk reached out to the CASFM membership about holding the annual conference at their facility. She will schedule a visit to tour their facilities.

VIII. Outreach & Training – Tyler Rosburg

- A. Tyler provided a recap of the three-day HEC-RAS 2D training held at SEMSWA February 26-28, 2019. The course was full. Feedback was good.
- B. Because of the demand, a second HEC-RAS 2D training is being offered on May 21-23, 2019 also at SEMSWA. There are currently six (6) remaining spots open.
- C. Tyler provided a brief update on the Research Grant. There were four (4) submissions, and the selection committee will notify the grant winner by April 1.
- D. Tyler indicated that they are planning a new training class with Andrew Earles, Wright Water Engineers on continuous simulation modeling. Details to follow.

IX. Stormwater Quality – Candice Owen

- A. Candice shared that the Stormwater Quality Committee has been working hard to develop the needed materials for the Water Quality award. The draft award criteria and submittal format are enclosed.
 - 1. There was discussion regarding how we would recognize the finalists at the conference – presentations or display (presentation boards) are possible ideas.
 - 2. There was also discussion regarding voting. Would it be up to the general membership or a committee? A suggestion was made that a (sub)committee recommend 2-3 applications for a selection committee to then make the final vote. It was mentioned that ASFPM has an awards committee that makes those decisions.
 - 3. No decisions were made – still open to ideas.
- B. Candice also said that the SWQ committee is finalizing the itinerary for the 2019 BMP field trip on May 30. This year will be a tour of the northern communities. An email announcement and registration information will follow once the itinerary is set.

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X. Northwest Region – *Deb Ohlinger for Carrie Gudorf*

- A. The Northwest Conference – Current Water Issues on the Western Slope – will be held on Friday, April 5th, 9am – 3pm at the Glenwood Springs Community Center (100 Wulfsohn Road, Glenwood Springs). Registration fee is \$25 and will cover light breakfast and lunch.

XI. Membership – *Stuart Gardner*

- A. Stuart said membership is going well. We currently have 1016 members!
- B. Stuart sent updated membership lists of the those who noted committee interest to the Committee Chairs at the end of February.
- C. Stuart reminded all of us that with membership, you can select an area of interest. There are 10 interest areas that people can check, and the only one we can use is the YMG. The original intent was to use these interests to send targeted emails regarding certain interest areas, or to use the level of interest to plan training or presentations. Stuart asked if this information provides any value since we can't really use it. He said we didn't need to decide now but wanted to bring it to our attention. Areas of interest are:

Low impact development	Technical modeling
FEMA-related topics	USACE-related topics
EPA-related topics	Stormwater management
Career development	Stream restoration
Water quality BMPs	Young Members Group

XII. ASFPM Update – *Deb Ohlinger for Brian Varrella*

- A. The Annual National Conference is May 19-23, 2019 in Cleveland, OH – it is themed “Flood Fest 2019: The Mitigation & Resilience Tour”.
- B. Discussed a donation to the 5k Chapter Run or Foundation.

XIII. Other

- A. Kevin Houck wanted the membership to be aware of the program changes that FEMA will be implementing regarding Endangered Species Act (ESA) compliance. He said that FEMA will be requiring compliance at the local level with the issuance of a Floodplain Development Permit, making it a Floodplain Administrator responsibility. FEMA will be developing guidance documents regarding this program change.
 - 1. It was discussed that CASFM should provide a response and asked the Floodplain Management Committee to prepare a draft.
 - 2. Shea indicated that UDFCD will have comments.

XIV. Next Meeting – Th, May 9, 2019, City of Loveland, Public Works Administration Building, 2525 W 1st Street

XV. Adjourn

- A. Motion was made to adjourn meeting; motion was seconded; motion approved unanimously.

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7:00 AM

Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2019

Accrual Basis

January through February 2019

	Jan - February 2019		Budget Proposed		\$ Over Budget		% of Budget
Ordinary Income/Expense							
Income							
43400 - Direct Public Support							
43415 - Scholarships Contributions	4,000.00		4,000.00		0.00		100.0%
Total 43400 - Direct Public Support		4,000.00		4,000.00		0.00	100.0%
45000 - Investments							
45030 - Interest-Savings, Short-term CD	2.60		50.00		47.40		5.2%
Total 45000 - Investments		2.60		50.00		47.40	5.2%
47200 - Program Income							
47230 - Membership Dues	1,050.00		23,000.00		21,950.00		4.6%
47240 - Annual Conference Fees	0.00		130,000.00		130,000.00		0.0%
47245 - Annual Conference Sponsorships	0.00		26,000.00		26,000.00		0.0%
47250 - Workshop Fees							
47251 - Lunch & Learn Training	7,040.00		15,000.00		7,960.00		46.9%
47260 - Water Quality Fieldtrip Fees	0.00		2,100.00		2,100.00		0.0%
Total 47250 - Workshops Fees	7,040.00		17,100.00		10,060.00		41.2%
Total 47200 - Program Income		8,090.00		196,100.00		188,010.00	4.1%
Total Income		12,092.60		200,150.00		188,057.40	6.0%
Expense							
62100 - Contract Services							
62110 - Accounting Fees	0.00		800.00		800.00		0.0%
62140 - Legal Fees	0.00		500.00		500.00		0.0%
Total 62100 - Contract Services		0.00		1,300.00		1,300.00	0.0%
62200 - Dues and Subscriptions							
62210 - ASFPM Dues	0.00		700.00		700.00		0.0%
Total 62200 Dues and Subscriptions		0.00		700.00		700.00	0.0%
64000 - Annual Conference							
64100 - Annual Conference Hotel Reservation	0.00		9,000.00		9,000.00		0.0%
64200 - Annual Conference Costs	0.00		132,000.00		132,000.00		0.0%
64300 - Annual Conference General	0.00		15,000.00		15,000.00		0.0%
Total 64000 - Annual Conference		0.00		156,000.00		156,000.00	0.0%
65000 - Operations							
63400 - Membership & Database Coordination	0.00		1,800.00		1,800.00		0.0%
63500 - News Letters	0.00		1,750.00		1,750.00		0.0%
65020 - Postage, Mailing Service	0.00		50.00		50.00		0.0%
65040 - Supplies	0.00		400.00		400.00		0.0%
65120 - Insurance - Liability, D and O	0.00		2,000.00		2,000.00		0.0%
65150 - Credit Card Fees							
65151 - Credit Card Fees - Monthly	674.20		2,200.00		1,525.80		30.6%
Total 65151 - Credit Card Fees	674.20		2,200.00		1,525.80		30.6%
65200 - Website	0.00		2,300.00		2,300.00		0.0%
65205 - Website Maintenance and Warranty	0.00		500.00		500.00		0.0%
65210 - Conference Management Software	0.00		6,610.00		6,610.00		0.0%
65300 - Bank Fees	0.00		50.00		50.00		0.0%
65400 - Database Registrations	0.00		2,000.00		2,000.00		0.0%
65450 - Cloud Services	0.00		180.00		180.00		0.0%
68305 - Membership Meetings	0.00		600.00		600.00		0.0%
70000 - Miscellaneous	0.00		200.00		200.00		0.0%
Total 65000 - Operations		674.20		20,640.00		19,965.80	3.3%
65500 - ASFPM National Conf		0.00		2,200.00		2,200.00	0.0%
66000 - Workshops							
66100 - Workshops - Lunch & Learn	0.00		1,500.00		1,500.00		0.0%
66150 - Water Quality Fieldtrip	0.00		2,000.00		2,000.00		0.0%
66200 - Workshops - Outreach & Training	1,182.26		17,000.00		15,817.74		7.0%
66400 - Workshops - Stream Academy	0.00		2,000.00		2,000.00		0.0%
Total 66000 - Workshops		1,182.26		22,500.00		21,317.74	5.3%
68000 - Socials							
68100 - Metro Socials	965.15		2,500.00		1,534.85		38.6%
68200 - Northeast Socials	0.00		1,000.00		1,000.00		0.0%
68400 - Southeast Socials	0.00		1,400.00		1,400.00		0.0%
68500 - Northwest Socials	0.00		500.00		500.00		0.0%
68600 - Young Members Social	0.00		2,500.00		2,500.00		0.0%

Total 68000 - Socials	965.15		7,900.00		6,934.85		12.2%
68800 - Donations							
68920 ASFPM Foundation	0.00		500.00		500.00		0.0%
68930 - Research	0.00		2,500.00		2,500.00		0.0%
Total 68800 - Donations	0.00		3,000.00		3,000.00		0.0%
69000 - Scholarships							
69200 - Ben Urbonas Scholarship	0.00		2,500.00		2,500.00		0.0%
69300 - CASFM Family Scholarship	0.00		4,000.00		4,000.00		0.0%
69400 - Undergrad Scholarship	0.00		2,500.00		2,500.00		0.0%
Total 69000 - Scholarships	0.00		9,000.00		9,000.00		0.0%
Total Expense	2,821.61		223,240.00		220,418.39		1.3%
Net Ordinary Income	12,092.60		200,150.00		188,057.40		6.0%
Net Income	9,270.99		-23,090.00		-32,360.99		

CASFM DRAFT 2019 BUDGET

Expenses	2018 Budget	2018 YTD - Actual	2019 Budget	Description
Contract Services				
1. Accounting Services	\$ 2,200.00	\$ 800.00	\$ 800.00	Tax & Accounting Services
2. Legal Services	\$ 500.00	\$ -	\$ 500.00	Did have a place holder for \$1,500
Dues and Subscriptions				
1. ASFPD Dues	\$ 500.00	\$ 1,200.00	\$ 700.00	Both 2018 and 2019 Dues were paid in 2018. \$700 Budgeted for 2020 Dues, to match increase from ASFPD
Annual Conference				
1. Annual Conference Hotel Reservation	\$ -	\$ 1,000.00	\$ 9,000.00	
2. Annual Conference	\$ 100,000.00	\$ 162,851.75	\$ 132,000.00	Conference venue
3. Annual Conference General	\$ 24,000.00	\$ 14,396.36	\$ 15,000.00	Conference programming
Operations				
1. Postage, Mailing Service	\$ 50.00	\$ -	\$ 50.00	
2. Supplies	\$ 400.00	\$ -	\$ 400.00	Supplies, and other admin costs
3. Membership Coordination	\$ 1,200.00	\$ -	\$ 1,800.00	Wild Apricot
4. Newsletters	\$ 1,750.00	\$ 1,314.25	\$ 1,750.00	1 Newsletter for 2017
5. Credit Card Fees - Monthly	\$ 7,000.00	\$ 2,127.77	\$ 2,200.00	Annual cost of monthly charged fees, doesn't include credit card discount fees
6. Website Hosting	\$ 2,000.00	\$ 2,228.00	\$ 2,300.00	Hosting expenses
Conference Management Software	\$ 6,610.00	\$ 6,608.00	\$ 6,610.00	
Bank Fees	\$ -	\$ 20.00	\$ 50.00	
7. Insurance	\$ 2,000.00	\$ 1,776.00	\$ 2,000.00	D&O and EPLI Insurance
8. Membership Meetings	\$ 600.00	\$ -	\$ 600.00	For board member meeting expenses.
9. Database Registration	\$ 2,000.00	\$ -	\$ 2,000.00	Formstacks
10. Cloud Services	\$ 180.00	\$ -	\$ 180.00	
ASFPD National Conference				
1. ASFPD National Conference	\$ 2,200.00	\$ 1,719.47	\$ 2,200.00	Chair's attendance
Workshops				
1. Lunch and Learn Training	\$ 1,500.00	\$ 1,441.55	\$ 1,500.00	
2. Water Quality Field Trip	\$ 2,100.00	\$ 1,890.76	\$ 2,000.00	
4. Outreach & Training	\$ 25,000.00	\$ 14,637.57	\$ 17,000.00	\$2,000 allocated for help HEC-RAS 2D training. Renamed Item from Seminars/Training to Outreach and Training and combined both items into one budget category
5. Stream Academy	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	Support Stream Academy
Socials				
1. Metro Socials	\$ 2,000.00	\$ 1,612.80	\$ 2,500.00	4 socials with 35 people
2. Northeast Socials	\$ 1,000.00	\$ 894.37	\$ 1,000.00	2 socials with 15 people
3. Southeast Socials	\$ 1,400.00	\$ 1,023.90	\$ 1,400.00	4 socials with 15 people
4. Northwest Socials	\$ 500.00	\$ -	\$ 500.00	2 socials with 10 people
5. Young Members Social	\$ 2,000.00	\$ 1,729.12	\$ 2,500.00	For use by the Young Members Group
Travel and Meetings				
Donations				
1. ASFPD Donations	\$ 500.00	\$ -	\$ 500.00	Donation to 5k or other ASFPD Donations
2. Research	\$ 2,500.00	\$ 3,500.00	\$ 2,500.00	\$2,500 Research Grant and \$1,000 to Healthier Colorado in 2018
Scholarships				
1. Undergrad Scholarship	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
2. Ben Urbanas Scholarship	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	Scholarship Awarded in 2017 was paid as 2018 expense
3. CASFM Family Scholarship	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
Miscellaneous				
1. Miscellaneous	\$ 200.00	\$ -	\$ 200.00	Miscellaneous expenditures and supplies that arise
2. Disaster Relief	\$ -		\$ -	Will fund as needed with available funds.
Website				
1. Maintenance and Warranty	\$ -		\$ 500.00	
Total Expenses:	\$ 202,890.00	\$ 236,271.67	\$ 223,240.00	

Revenue

Income				
1. Family Scholarship Donations	\$ 4,000.00	\$ 6,880.00	\$ 4,000.00	All donations and scholarship fund raising should go to Family Scholarship. Deleted row for Undergrad Scholarship revenue, to avoid confusion. Undergrad is funded wholly through CASFM.
Investments				
Interest-Savings, Short-term CD	\$ 50.00	\$ 2.60	\$ 50.00	
Program Income				
1. Membership Dues	\$ 17,500.00	\$ 22,646.54	\$ 23,000.00	
2. Annual Conference Fees	\$ 100,000.00	\$ 129,760.06	\$ 130,000.00	
3. Annual Conference Sponsorships	\$ 24,000.00	\$ 25,472.04	\$ 26,000.00	
4. Workshops/Training				
A. Lunch and Learn Training/Seminars	\$ 1,500.00	\$ 14,620.00	\$ 15,000.00	Combined Lunch and Learns and Training
B. Water Quality Field Trip	\$ 2,100.00	\$ 2,140.00	\$ 2,100.00	
Total Revenue:	\$ 149,150.00	\$ 201,521.24	\$ 200,150.00	
Total Gain (Loss)	\$ (53,740.00)	\$ (34,750.43)	\$ (23,090.00)	
Beginning Unrestricted Balance			\$ 72,504.83	Checking (2019 beg. should match 2018 end balance)
Beginning Temp Restricted Balance			\$ 25,437.59	CASFM Family Scholarship Savings Account
Ending Unrestricted Balance		\$ 72,504.83	\$ 49,414.83	Checking on 12/31/18 and projected 12/31/19 with proposed budget
Ending Temp Restricted Balance		\$ 25,437.59		CASFM Family Scholarship Savings Account on 12/31/18

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COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS

March 14, 2019

Outreach & Training – Emily Villines and Tyler Rosburg

Included with meeting agenda.

Floodplain Management – Christopher Hodyl

No report prior to meeting.

Scholarship – Dan Hill

No major updates since last meeting from Scholarship. Will be reaching out in the next month to those interested about the year ahead.

Community Rating System – Marsha Hilmes-Robinson

The last CRS Committee meeting was held on Feb. 20 at UDFCD. The next meeting is not scheduled, but will likely be in late April or May. We will be discussing the CWCB's Fluvial Hazard Zone Delineation project and its relationship to the CRS.

Stormwater Quality – Candice Owen

Included with meeting agenda.

Colorado Flood TAP – Brian Varrella

No report prior to meeting.

Membership – Stuart Gardner

No report prior to meeting.

Younger Members Group – Jeremy Deischer

The YMG held a trivia event and happy hour recently on February 27th. The spring is kicking into a high gear with an event at Upstairs Circus tonight (Thursday) and another trivia event at Parry's Pizza on March 28th.

If you know anyone at your office who would be interested in networking with young professionals email casfmymg@gmail.com to get on our mailing list to stay up to date on upcoming events.

Annual Conference – Sarah Houghland & Shea Thomas

Included with meeting agenda.

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COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

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Metro Region – Jennifer Winters

- The first 2019 Metro Region Social was held on 2/19 at Punchbowl Social in Denver. The social included a presentation by Frank Blaha of Water Research Foundation. Approximately 30 members were present and all seemed to have a good time!
- Next event will be a joint social with the Southeast Region in April. Location and details TBD.
- July: Social at the Denver Zoo coordinated with CASFM Water Quality Committee

Northwest Region – Carrie Gudorf

Included with meeting agenda.

Southwest Region – Russ Anderson

I reached out to SW members in January and had minimal response. Those that did respond seemed to have a theme regarding the difficulty in attending CASFM meetings and conferences and the time and expense required to maintain Continuing Ed credits. Sounds like some might be looking to New Mexico as a way to bridge the gap. I will continue to investigate further and look for opportunities to help our SW membership.

Northeast Region – Andrew Fisher

No report prior to meeting.

Southeast Region – Jason Messamer

It is pretty busy in the region this time of year with lots of creek construction being done to try to get ahead of Spring/Summer storms. The Colorado Springs Utilities SSCC program has two creek stabilization projects underway in Sand Creek that will both wrap up next month. The City of Colorado Springs Water Resources group has several concurrent projects under construction including multiple regional detention basins, creek stabilization projects, and several smaller maintenance projects. Other groups including the Fountain Creek Watershed and Greenway District, U.S. Air Force Academy, and local ditch companies are also building projects. Needless to say, finding contractors with creek construction experience and availability can be pretty challenging!

Upcoming Southeast Region events include:

- A combined Metro/Southeast Region event in April (look for details soon)
- A summer field trip to view recently completed projects around Colorado Springs

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CASFM WQ Award Criteria and Submittal Format – Draft 3/04/2019

Intent of Award: This award is intended for local governments, owners and their consultants that are responsible for a program, project or research study

Initial Submittal Criteria

1. Colorado Project, Program or Research Study
2. Must be implemented by May 2019
3. If submitted in previous years the project, program or study is ineligible
4. Submitted by a CASFM Member
5. Water quality shall be a feature or main objective of the project/program/study.
6. Submittals shall be made by the designer and/or owner.

Submittal Materials

1. Project description and supplementary information including high quality photographs, drawings, renderings, reports, or graphic media that addresses the evaluation criteria below. Project description should be no more than 2 pages in text. Photographs, drawings, renderings, reports and graphic media will not be counted in the two pages of text.
2. Finalists will be required to prepare a poster board and submit an abstract for the Annual Conference program.

3. **Conference Display/Presentation Options: This still needs discussion on the best way to highlight finalists at the conference**

Ideas:

1. CASFM Awards Dinner 10-minute presentations from finalists
2. Presentation boards at registration table or otherwise -marbles for voting

Evaluation Criteria

1. Innovation - New technology used or adaption of current technology.
2. Benefits - Quantified benefits to water quality, a population, or a community.
3. New Thinking - Demonstrates new thinking in problem solving or creativity in meeting water quality requirements.
4. Did the project meet its goal with respect to problem solution, budget, and schedule?
5. How did the project/program/study improve water quality?
6. Can the project/program/study serve as a model for other communities and/or projects/programs/studies?

Submittal Process:

Submittal forms should be filled out and documents uploaded using the link provided below by the submittal deadline.

Submittal Deadline:

Friday, June 28, 2019

(criteria adapted from WEF, CASQA, WERF, CASFM)

Potential edits and questions for submittal form

Link: https://docs.google.com/forms/d/1ULbhUJUhnDHZSq_D1yETZqmSxm6Ezt6iEt8wVf-ST0A/edit?usp=sharing

Title:

Current - CASFM Stormwater Quality BMP Site & Project Submission Form

Suggestion – CASFM Stormwater Quality Award

Title subtext:

Current - Please fill out the information below for a site, project, or program that focuses on stormwater quality, stormwater BMPs, or stormwater quality research. A member of the CASFM Stormwater Quality Committee will reach out to you with additional information regarding your submission.

Thank you for your time filling out this form! Nice!

Suggestion – Include all submittal information including initial criteria, submittal material request, evaluation criteria etc.

Intent:

Consider gearing the form to collect upfront information for sorting submittals.

1. Type of submittal (Project, Program, or Study)
2. Year of completion
3. Owner or Designer name and contact information
4. Project Description (two pages or word limit form-- or this could be uploaded in the section below)
5. CASFM WQ Field Trip opportunity (GREAT IDEA!!!)
6. Folder for uploading documents (Can we do this? Do we have enough server space, cloud/google etc.? how much space would we need? We could just have it emailed to a contact person.)

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Date/Time: Thursday, March 14, 2019 9:00 – 11:00am

Hosted by: Jacobs

Location: 9191 S Jamaica Street, Englewood, Colorado. West building, Room W-1D

Remote: 1-877-309-2073 (Access Code 296-001-0861)

GENERAL MEMBERSHIP MEETING SIGN-IN SHEET:

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Kyle Hamilton	JACOBS	Kyle.Hamilton@JACOBS.COM
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