

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Wednesday, January 15, 2020, 9:00 AM

Hosted by: Mile High Flood District

Location: 2480 W 26th Avenue, Suite-156B, Denver, CO 80211 - Boardroom

Attendance:

On the phone: Laddie Fromelius, Marsha Hilmes-Robinson, Stuart Gardner, Drake Ludwig (WWE), Matt Jones, Heidi Hansen, Alan Pagán, Adam Lacey, Russell Anderson, Peggy Graham, David Mallory, Ken Cecil, Joseph Prinster.

In Person: See Sign-in Sheet

GENERAL MEMBERSHIP MEETING AGENDA:

I. Call to Order – Morgan Lynch

II. Secretary Report – Saman Mehdi

A. 11/14 Draft Meeting Minutes.

1. Approved.

- a. Final Link: https://www.casfm.org/wp-content/uploads/2020/01/2019-11-14-General-Membership_FINAL_w-attachments.pdf

III. Treasurer Report – Rich Borchardt

A. Treasurer's Report

1. Rich does not have December credit card information – will come out in the next week or two.
 - a. Not too much activity in December, so no significant changes anticipated.
2. Over \$8,000 in Scholarship contributions, with approximately \$40 interest
3. Conference fees amounted to \$146,542.90
 - a. \$7,100 raised from conference sponsorships
 - b. Stuart Gardner wonders if something was coded incorrectly, \$7,100 seems to be off.
 - i. Rich to get with Amy to confirm \$7,100.
4. Annual conference bill was received and paid, reflected on treasurer's report.
5. Socials – everyone was in within their budgeted amount.
 - a. Total \$4,525.95
6. Family Scholarship - \$4000 is the scholarship, \$630 is what went to the money market.
7. Total Expenses: \$191,067.29;
8. Database Registration line item (Under Operations, #9) can be removed.
9. Website Warranty – has not been finalized for 2019. (65205)
10. See Meeting Minutes for full Treasurer's Report.

B. Final Budget for 2020

1. Rich has highlighted changes from 2019 versus 2020 in yellow.
 - a. In addition to any budget request items that were added from the November General Meeting.
2. Accounting services increased from \$1400 to \$1600 to incorporate 1099s that need to be issued.

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3. Annual Conference Budget – looking for hotel reservations and deposits for upcoming conferences; bumped up to \$14,000 to account for the deposit for Steamboat venue.
 4. Bank fees – increased from \$50 to \$120, increased to cover Bill Pay fees.
 5. Water Quality Field Trip bumped up to \$2,300
 6. Stream Academy Line item added per conversations among the board.
 7. Research Grant – blank because the check has not been cashed yet. Recipient has received check.
 8. Revenue – membership dues, received \$25,150.00 for 2019. Keep budgeted \$23,000.
 9. \$108,933.38 balance in checking account - \$21,917.00 in the money market account.
 - a. For next year, spending into reserves, we should end at \$69,673.38 balance for 2020.
 10. Logan and Associates is preparing our 1099's.
 - a. Deb Ohlinger to do monthly review of bank statements to look for any inconsistencies. This check will be in lieu of an audit which was at the recommendation of Logan and Associates.
- C. Budget is final for 2020.

IV. Vice Chair Report – Thuy Patton

- A. Winter Summary Newsletter
1. Thuy talked about ideas to change newsletter at last meeting
 - a. Thuy will start this month asking members questions about CASFM and their knowledge of the organization.
 - b. Will keep summary of year, budget, number of CFMs, etc.

V. Committee/Regional Representative Summary

- A. See attached report for summaries.
1. CFM course/exam anticipated for late April.
 2. CRS Manual is on hold.
 - a. CRS Manual Training: August 17 – 20 in Longmont
 - i. Anticipated to be a break even, generally. Will just need money for snacks. Outreach and Training Committee can assist with electronic sign up and Rich is the point of contact for snack reimbursement.
 - b. Next Committee Meeting February 13th, 10-12pm @ MHFD. Lunch to follow. RSVP to Teresa Patterson
 - i. Presentation by Jeremy Hamer and Kim Pirri on elevation certificates, and how to watch out for the nuances that can come out of those and how to mitigate.
 3. Drake to provide an update in April for Western Slope as it relates to additional funding that may be needed for Stream Academy courses.
 - a. Western Slope Training:
 - i. CASFM Web seminar – on the calendar April 3rd.
 - Slope Seminar – registration fees pay for itself.
 - ii. Potential future trainings, to model after Stream Academy – focus on specific topics.
 - iii. Morgan in support of providing more training for the western slope
 - b. Drake talked to Tyler about the other training opportunities, and may request for more budget for 2021.
 - i. Might be able to move things around this year, if needed. Talk to Rich to see if we can adjust the budget.
 4. Scholarships were awarded last month
 - a. 6 applicants, interviewed 3

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- b. 1 applicant for family scholarship – consistently getting 1 applicant a year. Can we open that up for non-Colorado colleges and universities?
 - i. If family scholarships are intended to give back to member body, can we open to colleges and universities nationwide?
 - Back Story: \$20,000 contribution by an anonymous member started this scholarship.
 - Shea and Morgan not opposed to reaching out to the anonymous member to get their opinions on opening recipients to all colleges/universities.
- 5. Jen Winters – last year as Metro Rep
 - a. CASFM getting involved with volunteer opportunities.
 - b. Submit ideas for volunteer opportunities for CASFM Members.
 - i. St Charles Park Volunteer Day
 - ii. Riversweep with Greenway Foundation
 - iii. Volunteer opportunities like Hot Chocolate race that compensate might be beneficial for things like Scholarship Committee
 - YMG to follow up with Dan.
- 6. Heidi -ASFPM
 - a. BRIC Program might focus more on army Corp program.
 - b. New CFM exam roll out this year. Changing out some of the maps (outdated) and retiring some of the questions that they felt were outdated and not useful.
 - c. ASFPM Foundation scholarships are still open into February
 - d. ASFPM Board retreat is in late February, reach out to Heidi Hanson with any suggestions for the Board.
 - e. If anyone has an opinion regarding ASFPM and how they impact CASFM or members at large, please reach out to Morgan Lynch.
 - i. Morgan has the last two years of board meeting minutes if anyone is interested.

VI. Conference Recap and Planning – Sarah Houghland & Shea Thomas

- A. Changes to Engineering Excellence Award
 - 1. Construction focused one year, and non-construction focus the next year.
 - 2. The group engaged in a discussion around the pros and cons change the requirements for the Engineering Excellence Award
 - a. Current verbiage of the requirements can be construed as requiring projects to be construction based.
 - 3. The group was curious if the selection committee receives enough applicants every year to be able to do both categories every year?
 - a. 1.5 hr reserved for 3 project presentations.
 - i. Hit or miss with attendees.
 - b. Shorten time opportunity –
 - i. Do a 10 minute presentation and then show a video. Video must be made by same vendor? 5 min – 10 min video.
 - ii. Provide a survey question with conference survey regarding presentation execution for award nominees.
 - iii. David says if the production is simple, he will be willing to do them. If it becomes more elaborate, David is out. This could become a very expensive line item.
 - Use this year as how it would look in the future. Do an example video of a previous winner.

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- ☐ Saman will help David, if he'd like.
- ☐ If CASFM decides to place RFP for videographers, Saman knows of one person that we can ask to submit (prior use).
- 4. Presentation time is always a consideration
 - a. Maybe double dip track presentations as award presentation.
 - b. Apply an asterisk for presentations that are being considered for awards?
 - c. Reevaluating the items within Judging Criteria that each project must have to be considered for an award.
 - d. Morgan would like to still see showcasing a non-construction project; when it comes to policy or education.
 - e. If we do it every other year, the construction track would have enough projects to be submitted.
- 5. 2020 will be a construction award, and advertise the non-construction request.
- 6. Conference committee and board will continue conversations offline.
- 7. If awards aren't changing too much this year, are we still going to do presentations?
- 8. Keystone Venue is a different format than in past years
 - a. The conference center is separate from hotels and other places to stay, which are located across the highway and at River Run.
 - b. Shuttle system is really good.
- B. 2020 Planning
 - 1. Call for presentation, abstracts, award nominees.
 - i. Set Specific Tracks in Call for Abstracts?
 - a. Deadline will be Early May (May 8th?)
 - b. Notify everyone by end of May.
 - 2. Open Registration ideally before 4th of July.
 - a. To accommodate organizations that need more time for approval and to cut checks for their staff.
 - 3. Keystone – 2020:
 - a. Programs – 2019, printed 230 and only 150 were picked up.
 - b. Option to receive a printed program will not be offered this year. We will print a select number, and have them available.
 - 4. CFM certification CEC; a different method will be used instead of the paper lists
 - 5. Casino Night for entertainment.
 - 6. Opening for Abstracts – do we want presenters to specify tracks?
 - 7. Key Note Speaker
 - a. Wednesday - John Garrett
 - i. Unlock the person behind the professional! My message encourages everyone to find and share the things that ignite them so we can all thrive at work.
 - Custom CASFM page <https://spark.adobe.com/page/JpvloQQw4RPPT/>
 - **Podcast:** Professionals who aren't "stereotypical" on [What's Your And?](#)
 - **Video:** Learn more about [John's message](#)
 - **Book:** Author of "What's Your And?" to be published in early 2020
 - ii. Thursday - Eric Kuhn – *Science Be Dammed – How Ignoring Inconvenient Science Drained the Colorado River*

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- Recently retired, worked for the Colorado River Water Conservation District from 1981 to 2018, including twenty-two years as general manager. The district is a water utility and policy agency covering most of the Colorado River basin within Colorado.
- 8. Scavenger Hunt for another form of entertainment.
- 9. Thursday night – Jason Messamer to still host.

II. Next meeting at Jacobs, March 12 9am

III. Adjourn

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COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS

January 15, 2020

Outreach & Training – Emily Villines and Tyler Rosburg

- Training
 - CivilGeo GeoHECRAS: We are working to schedule a 2-day training at the end of February (Possibly Feb 24-25). We will be seeking board approval for this event on Wednesday. The location is still up in the air, but AECOM maybe able to accommodate.
 - CLOMR / LOMR training: Currently targeting a 1-day training in May focused on familiarizing attendees new to the submittal process and what is required. The training will be led by ICON with input from MHFD and others.
 - Research Grant: We plan on sending out the RFP on February 1st and requiring proposals be submitted by March 1st. Lisa Lauver will be the point person for the grant.
- Outreach
 - Social Media: Charlie
Charlie Pajares and Lisa Lauver continue to do a great job posting content to Twitter and LinkedIn. If you come across relevant material, please forward it to them for consideration.
 - Website: CASFM renewed the service contract with Little Giants. Saman Mehdi continues to lead efforts in maintaining the website. Katie Kerstiens will also be assisting Saman Mehdi from time to time.

Floodplain Management – Christopher Hodyl

- The floodplain committee is setting up another opportunity for members to take the CFM test. It will most likely be in late April at the Jacobs campus. If anyone has a desire to instruct some of the units, please contact Chris Hodyl.

Scholarship – Dan Hill

Included with Agenda

Community Rating System – Marsha Hilmes-Robinson

- CRS Manual is on hold pending the update to NFIP Risk Rating 2.0. Committee has agreed to hold on submitting comments. Several Colorado communities will be going through their CRS cycle visit in the next year and they felt like they would have more to comment on after they go through their cycle visit.

Stormwater Quality – Candice Owen

- The committee had an initial meeting with the CSU Colorado Stormwater Center to discuss the potential to partner on a water quality symposium in 2020. The symposium

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would be timed so that it would not interfere with CASFM annual conference or the BMP Field Trip. There would be no financial commitment from CASFM only volunteer time and promotion of the event.

- The committee is also beginning to work on the 2020 BMP field trip itinerary so members should look for communication shortly on date, theme, etc.

Colorado Flood TAP – Brian Varrella

No report.

Membership – Stuart Gardner

- Members continue to renew.

Younger Members Group – Jeremy Deischer

- The YMG has completed their event calendar for 2020. We are currently coordinating reservations and will be sending an email out soon announcing the dates of first quarter events!
- Big thanks to Saman Mehdi and Alan Pagan for their help in coordinating the events this year. The YMG is always looking for more people to help organize or come up with ideas for future events. Please reach out if you are interested via Slack, Twitter, or email!

Connect with the CASFM YMG:

Mailing List and Slack Channel: Email jdeischer@iconeng.com for an invite

[Twitter](#)

[Instagram](#)

Annual Conference – Sarah Houghland & Shea Thomas

Included with meeting agenda.

Metro Region – Jennifer Winters

Busy planning four socials for 2020:

- Early 2020: Joint social with Stormwater Quality Committee. Details TBD. Coordinating w/ Candice Owen.
- Spring: Volunteer opportunity? Maybe with the Greenway Foundation or some other group? Followed by meeting up a brewery, lunch, etc. I would love feedback or ideas from the board.
- July/August: joint summer picnic with the YMG tentatively at Wash Park; coordinating w/ Jeremy D.

Northwest Region – Drake Ludwig

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- CASFM West Slope Seminar – Save the Date for April 3, 2019
- Consideration of new training opportunities tailored to west slope members

Southwest Region – Russ Anderson

No report.

Northeast Region – Robert Moore

Next training opportunity is in the works, stay tuned.

Southeast Region – Jason Messamer

Two recent socials late in 2019, stay tuned for 2020 activities.

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SIGN-IN SHEET

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