

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Thursday, July 16, 2020, 9:00 AM

Location: Virtual Meeting

Remote: Please join my meeting from your computer, tablet or smartphone.

GENERAL MEMBERSHIP MEETING AGENDA:

I. Call to Order – Morgan Lynch

II. Secretary Report – Saman Mehdi

- A. Draft Meeting Minutes - https://www.casfm.org/wp-content/uploads/2020/07/2020.05.14_General-Membership-Mtg-Minutes_Final.pdf
- Approved

III. Treasurer Report – Rich Borchardt (not present)

- A. Treasurer's Report (attached)
 - 1. \$300 expense for the ASFPM conference reimbursed to Morgan.
 - 2. Not a lot of expenses as of late.
 - 3. No credit card information is included for June; however, minimal is expected.
- B. CASFM Cash position
 - 1. CASFM's cash position through June 2020 is \$82,179.65 in Checking and \$22,121.60 in Money Market accounts.

IV. Vice Chair Report – Thuy Patton

- A. Nothing to report/update. The CASFM Newsletter will be annual this year, with the next issue being distributed after the conference.

V. Annual Conference – Sarah Houghland & Shea Thomas

- A. Virtual Conference
 - 1. Survey Results Discussion
 - a. Close to 80% said they would attend a virtual.
 - i. Biggest comment was to reduce technical issues. We are hiring Falcon Events (virtual production company) for the virtual conference. (Falcon Events do the work, IT, and provide a seamless way for presenting the Blue Sky eLearning platform, etc)
 - ii. A good moderator can make or break a virtual conference.
 - 1. We would like to find some great moderators for this years' conference. If interested, please reach out to Sarah and Morgan.
 - iii. Limiting content to what's relevant and to an appropriate time frame; recording sessions for 'attendees' to view later. Pick and choose what to watch/listen in on.

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Morgan Lynch, PE, CFM Mile High Flood District 2480 W. 26 th Ave., Ste 156-B Denver, CO 80211 (303) 455-6277 mynch@udfcd.org	Thuy Patton, CFM Colorado Water Conservation Board 1313 Sherman Street Denver, CO 80203 (303) 866-3441 x 3230 thuy.patton@state.co.us	Saman Mehdi, PE, CFM ATKINS 7604 Technology Way, Suite 400 Denver, CO 80237 (303) 357-7455 saman.mehdi@atkinsglobal.com	Rich Borchardt, PE, CFM R2R Engineers 5975 S Quebec St., Ste 225 Centennial, CO 80111 (303) 868-5767 rborchardt@r2rengineers.com

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- b. Big motivator is to provide opportunity for CEC credits for our members.
- 2. Anticipated Schedule
 - a. Anticipated dates: Start Tuesday, September 29th, and be for 3 days. (Normal Conference dates)
 - i. No concurrent sessions due to increased costs in the platform.
 - b. No key-note speakers. Schedule keynote speakers will extend their contracts for the 2021 Conference.
 - c. Tentative schedule would be to start 8am – 3pm, with two (2) 1 hour breaks in between.
 - d. Engineering Excellence Project Presentations are still a go, one presentation will be held each day.
 - e. Will need to reach out to ASFPM to confirm number of CEC's allowed to be provided with the virtual conference.
- 3. Selected Presenter Notification ASAP
 - a. Workshops will likely be moved to Outreach and Training events
 - b. The waitlisted presenters have been notified.
 - c. More presenters will be waitlisted due to the virtual nature of the conference.
 - i. These will hopefully be presented as lunch and learns in the future.
 - ii. No Workshops for this years' conference. Workshops will now be handed over to Outreach and Training.
- 4. Engineering Excellence Project Award Update
 - a. Moving forward, and be able to vote this year.
- 5. Sponsorship Opportunities
 - a. Still working on these. Still soliciting virtual conference sponsorship.
 - b. There will be a virtual exhibitor hall opportunity
- 6. Registration
 - a. Hope to open registration by mid-August.
 - b. \$100 max for conference.
- 7. Format: Recorded presentation with a live Q&A.
 - a. Very tight deadlines associated with this if selected as a Presenter for this years' conference.
- 8. Keystone will be rolling our deposit to 2023 conference.
 - a. No deposits lost due to COVID-19.
- 9. Goal of 2020 conference is to break even. If we don't, we do have money available to cover the difference, and are fully aware/ monitoring the costs.

VI. Outreach and Training – Around the State

- A. YMG – Virtual Happy hour in July
- B. CRS Training – Postponed until Summer 2021
- C. West Slope Seminar to go Virtual in 2020.

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1. Drake will turn the content virtual and share with everyone. Potential to break up and provide as a series of lunch and learns.
- D. Virtual Training for 2020.
 1. Workshops are at the top of the list.
 2. Blue Sky eLearn platform – membership is for a full year. Morgan hoping we could continue usage for the remainder of the membership to provide virtual trainings for CASFM members.
 3. If members have an interest or skill set related to virtual trainings please reach out to Tyler with the Outreach and Training Committee.

VII. CASFM Elections

- A. Regional Representatives (excluding NW & NE)
- B. Treasurer
- C. Upcoming elections:
 1. Deb to roll out call for nominations within the next week or two.
 - a. Followed by actual election.

VIII. ASFPM Update –Morgan Lynch/ Thuy Patton

- A. Thuy is now secretary of ASFPM.
- B. ASFPM has update their website and information seems better organized and easier to access.
- C. Morgan thought the ASFPM virtual conference was a lot better than she thought it would be.
 1. Appreciated the pre-recorded presentation and live Q&A.
- D. Chris Hodyl has asked ASFPM about CFM exam / credits.
 1. There may be an opportunity to host Floodplain 101 virtually and have multiple proctors around the state to provide opportunities for people to take the exam.
 2. Morgan asked ASFPM about the potential to have the exam online. This is something ASFPM is actively pursuing.
- E. ASFPM is not reducing the number of CEC you need this year to maintain CFM.
 1. Potential to provide sprints and other trainings to provide CEC.
 2. Following websites provide free opportunities for CEC credits.
 - a. <https://stormwaterone.com/>
 - b. <https://www.conteches.com/knowledge-center/pdh-article-series#>
 - i. These are articles to read and then take quiz. Only look at the ones that are under the “Current PDH Articles”
 3. Michelle Iblings provided the following opportunities:
 - a. FMA Annual Conference (Virtual, \$350 for 2020) – they also upload previous years’ conference presentations.
 - i. <https://floodplain.org/page/AnnualConference>
 - b. CA Extreme Precipitation Symposium – held June 30, 2020. They upload speaker presentations, so you can listen/watch either this year or previous years.
 - i. <https://cepsym.org/>

IX. Next Meeting – September 28th, 2020, CASFM Virtual Conference

- A. Introduce new Treasurer and Regional Representatives.

X. Adjourn

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Mile High Flood District	Colorado Water Conservation Board	ATKINS	R2R Engineers
2480 W. 26 th Ave., Ste 156-B	1313 Sherman Street	7604 Technology Way, Suite 400	5975 S Quebec St., Ste 225
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mylnch@udfcd.org	thuy.patton@state.co.us	saman.mehdi@atkinsglobal.com	rborchardt@r2rengineers.com

7:00 AM

Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2020

Accrual Basis

January through June 2020 (No Credit Card Information from June)

	Jan - February 2020		Budget		\$ Over Budget		% of Budget
Ordinary Income/Expense							
Income							
43400 - Direct Public Support							
43415 - Scholarships Contributions	200.00		4,000.00		3,800.00		5.0%
Total 43400 - Direct Public Support	200.00			4,000.00	3,800.00		5.0%
45000 - Investments							
45030 - Interest-Savings, Short-term CD	3.61		50.00		46.39		7.2%
Total 45000 - Investments	3.61			50.00	46.39		7.2%
47200 - Program Income							
47230 - Membership Dues	6,413.42		23,000.00		16,586.58		27.9%
47240 - Annual Conference Fees	650.00		130,000.00		129,350.00		0.5%
47245 - Annual Conference Sponsorships	0.00		26,000.00		26,000.00		0.0%
47250 - Workshop Fees							
47251 - Lunch & Learns, Courses, Trainings	7,846.06		15,000.00		7,153.94		52.3%
47260 - Water Quality Fieldtrip Fees	0.00		2,100.00		2,100.00		0.0%
Total 47250 - Workshops Fees	7,846.06		17,100.00		9,253.94		45.9%
Total 47200 - Program Income	14,909.48			196,100.00	181,190.52		7.6%
Total Income	15,113.09			200,150.00	185,036.91		7.6%
Expense							
62100 - Contract Services							
62110 - Accounting Fees	0.00		1,600.00		1,600.00		0.0%
62140 - Legal Fees	0.00		500.00		500.00		0.0%
Total 62100 - Contract Services	0.00			2,100.00	2,100.00		0.0%
62200 - Dues and Subscriptions							
62210 - ASFPM Dues	0.00		700.00		700.00		0.0%
Total 62200 Dues and Subscriptions	0.00			700.00	700.00		0.0%
64000 - Annual Conference							
64100 - Annual Conference Hotel Reservation	5,000.00		14,000.00		9,000.00		35.7%
64200 - Annual Conference Costs	9,790.12		132,000.00		122,209.88		7.4%
64300 - Annual Conference General	179.65		25,000.00		24,820.35		0.7%
Total 64000 - Annual Conference	14,969.77			171,000.00	156,030.23		8.8%
65000 - Operations							
63400 - Membership & Database Coordination	0.00		1,800.00		1,800.00		0.0%
63500 - News Letters	665.00		1,750.00		1,085.00		38.0%
65020 - Postage, Mailing Service	0.00		50.00		50.00		0.0%
65040 - Supplies	0.00		400.00		400.00		0.0%
65120 - Insurance - Liability, D and O	0.00		2,000.00		2,000.00		0.0%
65150 - Credit Card Fees							
65151 - Credit Card Fees - Monthly	821.42		2,200.00		1,378.58		37.3%
Total 65151 - Credit Card Fees	821.42		2,200.00		1,378.58		37.3%
65200 - Website	0.00		2,300.00		2,300.00		0.0%
65205 - Website Maintenance and Warranty	500.00		500.00		0.00		100.0%
65210 - Conference Management Software	13,200.00		6,610.00		-6,590.00		199.7%
65300 - Bank Fees	30.00		120.00		90.00		25.0%
65400 - Database Registrations	0.00		2,000.00		2,000.00		0.0%
65450 - Cloud Services	0.00		180.00		180.00		0.0%
68305 - Membership Meetings	0.00		600.00		600.00		0.0%
70000 - Miscellaneous	0.00		200.00		200.00		0.0%
Total 65000 - Operations	15,216.42			20,710.00	5,493.58		73.5%
65500 - ASFPM National Conf	300.00			2,200.00	1,900.00		13.6%
66000 - Workshops							
66100 - Workshops - Lunch & Learn	0.00		1,500.00		1,500.00		0.0%
66150 - Water Quality Fieldtrip	0.00		2,300.00		2,300.00		0.0%
66200 - Workshops - Outreach & Training	5,827.76		17,000.00		11,172.24		34.3%
66400 - Workshops - Stream Academy	0.00		2,000.00		2,000.00		0.0%
Total 66000 - Workshops	5,827.76			22,800.00	16,972.24		25.6%
68000 - Socials							
68100 - Metro Socials	0.00		2,500.00		2,500.00		0.0%
68200 - Northeast Socials	0.00		1,000.00		1,000.00		0.0%
68400 - Southeast Socials	0.00		1,400.00		1,400.00		0.0%
68500 - Northwest Socials	0.00		500.00		500.00		0.0%
68600 - Young Members Social	280.46		2,500.00		2,219.54		11.2%

Total 68000 - Socials		280.46		7,900.00		7,619.54		3.6%
68800 - Donations								
68920 ASFPM Foundation	0.00		500.00		500.00		0.0%	
68930 - Research	5,000.00		2,500.00		-2,500.00		200.0%	
Total 68800 - Donations		5,000.00		3,000.00		-2,000.00		166.7%
69000 - Scholarships								
69200 - Ben Urbonas Scholarship	0.00		2,500.00		2,500.00		0.0%	
69300 - CASFM Family Scholarship	0.00		4,000.00		4,000.00		0.0%	
69400 - Undergrad Scholarship	0.00		2,500.00		2,500.00		0.0%	
Total 69000 - Scholarships		0.00		9,000.00		9,000.00		0.0%
Total Expense		41,594.41		239,410.00		197,815.59		17.4%
Net Ordinary Income		15,113.09		200,150.00		185,036.91		7.6%
Net Income		-26,481.32		-39,260.00		-12,778.68		

Added \$200 Deposit ib 1/14/20 to Money Market

Interest earned on Money Market