

Date/Time: Thursday, May 20, 2021, 9:00 AM
Location: Brought to you by Zoom
Remote: Join Zoom Meeting
<https://zoom.us/j/98273414539?pwd=UmhVR053dTZINm5VMlpmEtnSXBxQT09>

Meeting ID: 982 7341 4539
Passcode: 983268
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+14086380968,,98273414539#,,,,*983268# US (San Jose)

GENERAL MEMBERSHIP MEETING AGENDA:

- I. **Call to Order** – *Morgan Lynch*
- II. **Secretary Report** – *Saman Mehdi*
 - A. Draft Meeting Minutes - <https://www.casfm.org/wp-content/uploads/2021/08/2021-03-11-General-Membership-Mtg-Minutes-Final.pdf>
 - a. Approved as distributed.
- III. **Treasurer Report** – *Jennifer Winters*
 - A. Treasurer's Report
 1. \$11,000 income for 2021 so far.
 - a. Reached 6% of our budgeted income for the year
 2. 100% of donation money has gone out already.
 - a. ASFPM Foundation
 - b. Research Grant
 - c. Greenway Foundation
 - d. Disaster Relief
 - e. 2020 CASFM Family Scholarship
 3. Spent 8% of budget so far.
- IV. **Vice Chair Report** – *Drew Beck*
 - A. Upcoming Newsletter
 1. Please send Drew any upcoming events to highlight in the upcoming newsletter.
 2. Any suggestion on a different medium for Newsletter distribution
 3. Morgan has been sending Drew ASFPM information to provide in the newsletter.
- V. **Committee/Regional Representative Summary**
 - A. Summary Attached
 - B. Elections in Summer 2021
 - C. Attached Committee/ Regional Representative Duty Summaries
 - D. Morgan reminding members to reach out to committee leads if they want to be more involved with the organization. Help is always needed!

OFFICERS

Chair Morgan Lynch, PE, CFM Mile High Flood District 2480 W. 26 th Ave., Ste 156-B Denver, CO 80211 (303) 455-6277 mynch@udfcd.org	Vice Chair Drew Beck, PE, CFM, PMP Matrix Design Group, Inc. 1601 Blake Street, Suite 200 Denver, CO 80202 (303) 572-0200 Drew.Beck@matrixdesigngroup.com	Secretary Saman Mehdi, PE, CFM Atkins 7604 Technology Way, Suite 400 Denver, CO 80237 (303) 357-7455 saman.mehdi@atkinglobal.com	Treasurer Jennifer Winters, PE, CFM RESPEC 720 S. Colorado Blvd., Ste. 410 S. Denver, CO 80246 (720) 775-6440 jennifer.winters@respec.com
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1. Floodplain Committee Lead is an open position. Can consider turning this into a Co-Chair Position
2. Currently 1096 members. 18 student members, and 2 educators.
3. Metro Region – Adam Lacy stepping down. Elected position needing to be filled.
4. Adding YMG to the official committee descriptions.
 - a. Jeremy and Saman to write up typical duties for CASFM YMG.

VI. Conference Recap and Planning – Jason Messamer & Sarah Houghland

A. Planning Schedule

1. Abstracts and Project Awards Due – Friday, 5/28 5:00pm
 - a. NO Project Award submissions as of May 20th.
 - b. The hope is to provide enough content for 12 CEC
 - i. Shorten days as much as we can, while still providing the max 12 CEC.
2. Acceptance Notification – mid to late June

B. Virtual Event Platform Discussion

1. Received estimates from Falcon Events & TP Solutions
 - a. Prefer to use TP Solutions since they have more experience with events.
2. Socio – looking at delaying app to 2022.
 - a. Socio just got purchased by Cisco.
 - b. Possible to be able to use with TP Solutions.
 - c. Socio app costs have increased to about \$5,000 or \$6,000. Our current contract is still locked in at \$2,000.
 - i. Hoping to push Socio out one more year.
3. Potential activities include FP 101 class and CFM Exam, Golf, Mountain Bike, Field Trip
 - a. Networking Happy hour.
 - b. Sarah and Jason to start really planning within the next few weeks. (June-July time frame)
 - i. Potentially rely on regional representatives to plan happy hours or field trip opportunities.
4. 2022 – Steamboat Springs
5. 2023 – Keystone
6. Snowmass
 - a. Shea indicated that we are holding deposit until we understand what the floorplan is for Snowmass after renovations. If it will not work for our conference, we can get the deposit back.

C. Live Activities

1. BMP Field Trip
2. Cherry Creek Stewardship Partners – Friday, 9/10/21
 - a. 22nd Annual Cherry Creek Conference. FHZ training
 - b. CCSP has reached out to CASFM to potentially advertise through us to get more attendees.
3. Golf Tournament
 - a. If in Metro Area, this should be looked into sooner than later.
 - i. Friday after the conference?
 - b. Kate with SE Region
 - i. Combining Golf Course Tournament and Stream Restoration Field Trip in one “trip” and then a happy hour after.

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Morgan Lynch, PE, CFM Mile High Flood District 2480 W. 26 th Ave., Ste 156-B Denver, CO 80211 (303) 455-6277 mynch@udfcd.org	Drew Beck, PE, CFM, PMP Matrix Design Group, Inc. 1601 Blake Street, Suite 200 Denver, CO 80202 (303) 572-0200 Drew.Beck@matrixdesigngroup.com	Saman Mehdi, PE, CFM Atkins 7604 Technology Way, Suite 400 Denver, CO 80237 303-357-7455 saman.mehdi@atkinglobal.com	Jennifer Winters, PE, CFM RESPEC 720 S. Colorado Blvd., Ste. 410 S. Denver, CO 80246 (720) 775-6440 jennifer.winters@respec.com



4. Other field trips?
5. Bike/Mountain Bike Tour
6. Networking Happy Hour
7. Regional events

VII. ASFPM Update –Morgan Lynch

A. ASFPM Conference

1. Emphasis on Equity
2. Social Vulnerability in the Floodplain
 - a. Who is impacted? Who can more easily rebound after a damaging flood event?
3. Shared FEMA Links
 - a. [National Risk Index for Natural Hazards](#)
 - b. [Resilience Analysis and Planning Tool \(RAPT\)](#)
 - c. [Risk Rating 2.0: Equity in Action](#)
 - d. [Colorado – Risk Rating 2.0](#)
 - i. NFIP – Erin May asks 2 (1) hour events, or 1 (2) hour event?
 - ii. Sarah asked to submit as 1 idea for now, and we can work through it during the planning phase.
4. Morgan appreciated this years' conference more than some she attended in the past.

VIII. Next Meeting – TBD, Conference Planning

IX. Adjourn

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COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS
May 20, 2021

Outreach & Training – Emily Villines and Tyler Rosburg

- Training
 - Completed project partner presentation with Mile High Flood District (3/29) (127 registered)
 - Completed Colorado springs presentation with Richard Mulledy (4/19) (188 registered)
 - Developing a CASFM Toast Masters with Dave Skuodas, more info to follow
 - We have tentatively scheduled a Lunch and Learn with CDOT on June 9th. The topic is 2D hydraulic analysis quick checks.
- Outreach
 - Disaster grant was awarded to Grand County.
 - This will be an annual grant, look for information in 2022!
 - Research grant was awarded to Amanda Guedes Salerno and Professor Jennifer Boussetot to develop and study a stormwater green roof project at CSU Spur Campus
 - Second research grant was awarded to Natalie McLennan Collar for researching post-fire evapotranspiration response and recovery timeline

Floodplain Management – Open Position

- Brian Varrella (CDOT) held a CFM exam in Greeley for 14 professionals. Volunteered to host another exam in the fall.

Scholarship – Dan Hill

- *Ideas about silent auction items or raffle items for the conference.*
- Planning to roll out scholarship information prior to the conference.
- As always, reach out to Dan Hill at dhill@mhfd.org if you want to get involved.

Community Rating System – Marsha Hilmes-Robinson

- The next CASFM CRS Committee will be featuring a webinar with Dave Carlton on Drainage System Maintenance. Floodplain Managers may want to invite others, such as maintenance staff or GIS staff, to attend the webinar portion of the meeting. If you are interested please reach out to Marsha. Here are the meeting details:
 - Date: Thursday, June 3, 2021
 - Time: 10 am – Noon
 - Webinar from 10 am – 11 am and regular meeting from 11 am – Noon.

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Stormwater Quality – Candice Owen

- Thank you to everyone that completed the survey for the BMP field trip. The committee will be meeting on Thursday, May 27th to discuss results and next steps. Based on feedback, the CASFM Water Quality Field Trip will likely be this fall.

Colorado Flood TAP – Brian Varrella (interim)

Enhanced collaboration between agencies responsible for comprehensive flood and wildfire preparedness management to improve customer service and help each agency and entity fulfill our common missions.

- Continued bi-monthly meetings to share information across the State (public agencies) as it relates to natural hazards. Next meeting will be in July and will include the USACE Silver Jackets.

Membership – Stuart Gardner

- For any membership questions please reach out to Stuart Gardner.

Younger Members Group – Jeremy Deischer

- The Younger Members Group is back at it. The group recently had a successful Virtual Cooking Class and are planning a Happy Hour in June, Movie Night in July and a Picnic in August. If you are interested in any of these events please reach out to YMG.

Connect with the CASFM YMG:

If you would like to subscribe to the YMG mailing list, please email casfmymg@gmail.com. The events committee (Saman Mehdi and Alan Pagan) are always looking for help if you would like to become more involved!

Annual Conference – Sarah Houghland & Shea Thomas

- Included with meeting agenda.

Metro Region – Adam Lacy (interim)

- No update. Adam is stepping down from this position. This is an elected position that will be on the ballot for 2021. Please let Morgan Lynch know if you are interested in this position or learning more about it.

Northwest Region – Drake Ludwig

- Gearing up for regional activities this fall.

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COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Southwest Region – Open Position

- This is an elected position that will be on the ballot for 2021. Please let Morgan Lynch know if you are interested in this position or learning more about it.

Northeast Region – Robert Moore

Stay tuned for 2021 activities.

Southeast Region – Kate Klavon

Kate is keeping CASFM in the loop on regional trainings. Stay tuned for 2021 activities.

OFFICERS

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Morgan Lynch, PE, CFM	Drew Beck, PE, CFM, PMP	Saman Mehdi, PE, CFM	Jennifer Winters, PE, CFM
Mile High Flood District	Matrix Design Group, Inc.	Atkins	RESPEC
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Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2021

Accrual Basis

January through April 2021

	Jan - Apr 2021	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43400 - Direct Public Support				
43415 - Scholarships Contributions	0.00	4,000.00	4,000.00	0.0%
Total 43400 - Direct Public Support	0.00	4,000.00	4,000.00	0.0%
45000 - Investments				
45030 - Interest-Savings, Short-term CD	0.00	50.00	50.00	0.0%
Total 45000 - Investments	0.00	50.00	50.00	0.0%
47200 - Program Income				
47230 - Membership Dues	8,640.00	23,000.00	14,360.00	37.6%
47240 - Annual Conference Fees	2,400.00	130,000.00	127,600.00	1.8%
47245 - Annual Conference Sponsorships	350.00	26,000.00	25,650.00	1.3%
47250 - Workshop Fees				
47251 - Lunch & Learns, Courses, Trainings	30.00	15,000.00	14,970.00	0.2%
47260 - Water Quality Fieldtrip Fees	0.00	2,100.00	2,100.00	0.0%
Total 47250 - Workshops Fees	30.00	17,100.00	17,070.00	0.2%
Total 47200 - Program Income	11,420.00	196,100.00	184,680.00	5.8%
Total Income	11,420.00	200,150.00	188,730.00	5.7%
Expense				
62100 - Contract Services				
62110 - Accounting Fees	0.00	1,600.00	1,600.00	0.0%
62140 - Legal Fees	0.00	500.00	500.00	0.0%
Total 62100 - Contract Services	0.00	2,100.00	2,100.00	0.0%
62200 - Dues and Subscriptions				
62210 - ASFPM Dues	0.00	700.00	700.00	0.0%
Total 62200 Dues and Subscriptions	0.00	700.00	700.00	0.0%
64000 - Annual Conference				
64100 - Annual Conference Hotel Reservation	0.00	0.00	0.00	0.0%
64200 - Annual Conference Costs	0.00	132,000.00	132,000.00	0.0%
64300 - Annual Conference General	0.00	25,000.00	25,000.00	0.0%
Total 64000 - Annual Conference	0.00	157,000.00	157,000.00	0.0%
65000 - Operations				
63400 - Membership & Database Coordination	0.00	1,800.00	1,800.00	0.0%
63500 - News Letters	617.50	1,750.00	1,132.50	35.3%
65020 - Postage, Mailing Service	0.00	50.00	50.00	0.0%
65040 - Supplies	0.00	400.00	400.00	0.0%
65120 - Insurance - Liability, D and O	223.00	2,500.00	2,277.00	8.9%
65150 - Credit Card Fees				
65151 - Credit Card Fees - Monthly	584.50	0.00	-584.50	0.0%
Total 65151 - Credit Card Fees	584.50	0.00	-584.50	0.0%
65200 - Website	0.00	2,300.00	2,300.00	0.0%
65205 - Website Maintenance and Warranty	0.00	1,000.00	1,000.00	0.0%
65210 - Conference Management Software	0.00	6,610.00	6,610.00	0.0%
65300 - Bank Fees	42.00	120.00	78.00	35.0%
65400 - Database Registrations	0.00	0.00	0.00	0.0%
65450 - Cloud Services	0.00	0.00	0.00	0.0%
68305 - Membership Meetings	0.00	600.00	600.00	0.0%
70000 - Miscellaneous	0.00	1,000.00	1,000.00	0.0%
Total 65000 - Operations	1,467.00	18,130.00	16,663.00	8.1%
65500 - ASFPM National Conf	350.00			
Total 65500 - ASFPM National Conf	350.00	2,200.00	1,850.00	15.9%
66000 - Workshops				
66100 - Workshops - Lunch & Learn	0.00	1,500.00	1,500.00	0.0%
66150 - Water Quality Fieldtrip	0.00	2,300.00	2,300.00	0.0%
66200 - Workshops - Outreach & Training	0.00	17,000.00	17,000.00	0.0%
66400 - Workshops - Stream Academy	0.00	0.00	0.00	0.0%
Total 66000 - Workshops	0.00	20,800.00	20,800.00	0.0%
68000 - Socials				
68100 - Metro Socials	0.00	2,500.00	2,500.00	0.0%
68200 - Northeast Socials	0.00	1,000.00	1,000.00	0.0%
68400 - Southeast Socials	0.00	1,400.00	1,400.00	0.0%
68500 - Northwest Socials	0.00	500.00	500.00	0.0%
68600 - Young Members Social	0.00	2,500.00	2,500.00	0.0%

Total 68000 - Socials		0.00		7,900.00		7,900.00		0.0%
68800 - Donations								
68920 ASFPM Foundation	500.00		500.00		0.00			100.0%
68930 - Research	5,000.00		5,000.00		0.00			100.0%
68940 - Greenway Foundation	2,500.00		2,500.00		0.00			100.0%
68950 - Disaster Relief	5,000.00		5,000.00		0.00			1.00
Total 68800 - Donations		13,000.00		13,000.00		0.00		100.0%
69000 - Scholarships								
69200 - Ben Urbonas Scholarship	0.00		2,500.00		2,500.00			0.0%
69300 - CASFM Family Scholarship	4,000.00		4,000.00		0.00			100.0%
69400 - Undergrad Scholarship	0.00		2,500.00		2,500.00			0.0%
Total 69000 - Scholarships		4,000.00		9,000.00		5,000.00		44.4%
Total Expense		18,817.00		230,830.00		212,013.00		8.2%
Net Ordinary Income		11,420.00		200,150.00		188,730.00		5.7%
Net Income		-7,397.00		-30,680.00		-23,283.00		

	12/31/2020	4/31/2021
Checking \$	83,421.00	\$ 80,024.86
Money Market (Family Scholarship) \$	23,449.00	\$ 19,449.00
Combined \$	106,870.00	\$ 99,473.86