2480 W. 26th Ave., Suite 156-B Denver, CO 80211 www.casfm.org



Thursday, January 13, 2022, 9:00 AM Date/Time:

Virtual/Zoom Meeting Location: See Attached List Attendees:

GENERAL MEMBER MEETING MINUTES:

I. Call to Order - Drew Beck

- A. Meeting 37 attendees (see attached)
- B. Mission/Vision committee update 10 members, with a cross-section of experience and technical backgrounds. First meeting was held last Monday (1/10/2022)
- II. Secretary - Will Wilhelm
 - A. Approval of November 10, 2021 meeting minutes.

Treasurer's Report - Jenifer Winters III.

- A. 2021 summary was reviewed (attached)
- B. Final 2022 budget (attached) Discussion and noted changes
 - 1. Assuming "normal" year
 - a. In-person conference
 - 2. Donations
 - a. Decision to increase funds for disaster relief from \$5,000 to \$10,000 (approved)
 - b. Tyler Grand County got 2021 from 6 applications in 2021. In 2022 suggested ability to award one or multiple with increased funds.
 - 3. Board Member and Regional Representative vote to approve attached budget: Will Wilhelm (yes), Jennifer Winters (yes), Drew Beck (yes), Danny Elsner (yes), Jeremy Deischer (yes), Marc Kenney (yes), Bradley Florentin (absent), Brian Varrella (absent), Kate Klavon (yes)
 - a. 2022 budget approved unanimously with change noted above.

IV. Vice Chair - Danny Elsner

A. Look for winter newsletter – late January or early February

V. Regional Representative Reports - See attached with additions noted below:

- A. Northwest Region Marc Kenney, KLJ
- B. Southwest Region Bradley Florentin, FlowPath
- C. Northeast Region Brian Varrella, CDOT
- D. Southeast Region Kate Klavon, Stantec
 - 1. ASCE reached out about combined social/golf
 - a. Kate will work them on a potential spring event
 - 2. LID/BMP tour in planning
- E. Metro Region Jeremy Deischer, Icon

Committee Reports - See attached with additions noted below: VI.

- A. Outreach and Training Emily Villines, Calibre and Tyler Rosburg, Icon
 - 1. Next meeting January 20th
 - 2. Putting out RFP for two (2) research grants at \$2,500 each.
 - 3. Class for 1-D HEC-RAS is tentative for early April, formal announcement to come.
 - a. Discussion on opening class to students
 - b. Discussed having students who as CASFM members is preference way to grow membership and keep priority to membership attending first.
 - 4. Emily Villines looking for help on social media front reach out if you can assist.

OFFICERS

Chair

Drew Beck, PE, CFM, PMP Matrix Design Group, Inc. 707 17th St, Suite 3150 Denver, CO 80202 (303) 572-0200 $\underline{ Drew.Beck@matrixdesigngroup.com} \quad \underline{ eelsner@dewberry.com}$

Vice Chair Danny Elsner, PE, CFM Dewberry

8100 E. Maplewood Ave, Suite 150 4582 S. Ulster St., Suite 1500 Greenwood Village, CO 80111 (303) 951-0693

Secretary Will Wilhelm, PE, CFM, CPESC Kimely-Horn Denver, CO 80237 303-357-7455

will.wilhelm@kimley-horn.com

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- B. Floodplain Management Leylin Marroquin, AECOM/Connor Johnson, AECOM, co-chair
- C. Scholarship Dan Hill, MHFD
- D. Community Rating System Marsha Hilmes-Robinson, Ft. Collins
- E. Stormwater Quality Candice Owen, City of Boulder
- F. Colorado Flood TAP Morgan Lynch, Flood TAP
- G. Membership Stuart Gardner, CDOT
- H. Young Members Group Saman Mehdi, Atkins and Alan Pagan, Calibre
- I. Annual Conference Jason Messamer, CSU
 - 1. Regular conference vs. hybrid
 - a. Conference at Steamboat Grand in 2022
 - b. Discussion of pros and cons of hybrid
 - c. Conference Committee to investigate hybrid options with Socio as contingency for COVID and/or number of attendees beyond max size of venue.
 - 2. Socio Costs, registration, and options TBD
 - a. Socio has new platform to potentially help with hybrid and registration
 - 3. FP101 class and CFM exam
 - a. Can FP101 and CFM exam be removed since now on-demand and virtual.
 - b. 2022 suggested to be last year
 - 4. Keynote suggestions Bob Group and Nicole Mapes (CDOT Geohazards)
 - a. Send suggestions to Jason for keynotes.
 - 5. Call for presentations and awards coming out in March

VII. **ASFPM Update - Drew Beck**

- A. NFIP public comment if interested reach out to Stacey Thompson
- B. Mentoring Program reach out to Bill Nechamen if interested, mentoradmin@floods.org
- C. Foundation Student Leaders Scholarship and Student paper competition
- D. ASFPM Insider Newsletter CASFM Members
 - 1. Dave Skuodas article
 - 2. Brook Seymore Recognized as member in the news

VIII. New Business

2022 Meeting Schedule - March 10, May 12, July 15, Sept 15 (Note: date changed from 9/16), IX. and November 10

A. Currently planned as virtual but will re-evaluate as the year progresses on potential in-person meetings.

X. **Adjourn**

Attachments:

- 1. Attendees List
- 2. 2021 Treasures Report
- 3. Final 2022 Budget
- 4. Committee and Regional Representative Report

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ATTENDEES LIST JANUARY 13, 2022

Drew Beck	Jennifer Winters
Theresa O'Donnell	Alden Jenkins
Amy Gabor	Bryan McIlwee
Connor Johnson	Cynthia Love
Dan Dobson	Dan Hill
Danny Elsner	Evan Fischgrund
Hannah Pring	H Seitz
Ingrid Petterson	Jeff Battiste
Jenna Lohmann	Jeremy ?
Jason Messamer	John Ewy
Kalli Wegren	Kate Klavon
Kevin Houck	Laura Hinds
Marc Kenney	Marsha Hilmes-Robinson
Molly Trujillo	Morgan Lynch
Nicole Harwell	Saman Mehdi
Shea Thomas	Stacey Thompson
Stuart Gardner	Tony Vo
Tyler Roseburg	Will Wilhelm

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Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2021

Accrual Basis

January through December 2021

	Jan - Dec 2021		Budget		\$ Over Budget		% of Budget	
Ordinary Income/Expense Income								
43400 - Direct Public Support								
43415 - Scholarships Contributions	0.00		4,000.00		4,000.00		0.0%	,
Total 43400 - Direct Public Support	0.00	0.00	4,000.00	4.000.00	4,000.00	4.000.00	0.07	0.0%
45000 - Investments		0.00		4,000.00		4,000.00		0.076
45030 - Interest-Savings, Short-term CD	2.03		50.00		47.97		4.1%	4
Total 45000 - Investments	2.03	2.03	50.00	50.00	47:97	47.97	4.170	4.1%
47200 - Program Income		2.03		30.00		41.51		4.170
47230 - Membership Dues	23,625.00		23,000.00		-625.00		102.7%	4
47240 - Annual Conference Fees	55,700.58		130,000.00		74.299.42		42.8%	
47245 - Annual Conference Sponsorships	4,640.00		26,000.00		21,360.00		17.8%	
47250 - Workshop Fees	4,040.00		20,000.00		21,300.00		17.07	,
47251 - Lunch & Learns, Courses, Trainings	30.00		15,000.00		14,970.00		0.2%	
47250 - Water Quality Fieldtrip Fees	0.00		2,100.00		2,100.00		0.0%	
Total 47250 - Workshops Fees	30.00		17,100.00		17,070.00		0.0%	4
Total 47200 - Workshops Fees Total 47200 - Program Income	30.00	83,995.58	17,100.00	196.100.00	17,070.00	112,104.42	0.2%	42.8%
Total Income		83,997.61		200.150.00		116,152.39		42.0%
		03,997.01		200, 150.00		110,152.39		42.0%
Expense Contract Consisce								
62100 - Contract Services	0.00		1.600.00		1,600,00		0.0%	,
62110 - Accounting Fees			1,600.00		*****			
62140 - Legal Fees	0.00	0.00	500.00	0.400.00	500.00	0.400.00	0.0%	
Total 62100 - Contract Services		0.00		2,100.00		2,100.00		0.0%
62200 - Dues and Subscriptions	2.22		700.00		700.00		0.00	,
62210 - ASFPM Dues	0.00		700.00		700.00		0.0%	
Total 62200 Dues and Subscriptions		0.00		700.00		700.00		0.0%
64000 - Annual Conference	0.00		0.00		0.00		2.22	,
64100 - Annual Conference Hotel Reservation	0.00		0.00		0.00		0.0%	
64200 - Annual Conference Costs	44,661.48		132,000.00		87,338.52		33.8%	
64300 - Annual Conference General	4,080.30	10 711 70	25,000.00	457.000.00	20,919.70	100 050 00	16.3%	
Total 64000 - Annual Conference		48,741.78		157,000.00		108,258.22		31.0%
65000 - Operations	2,052.00		4 000 00		050.00		114.0%	,
63400 - Membership & Database Coordination			1,800.00		-252.00			
63500 - News Letters	617.50		1,750.00		1,132.50		35.3%	
65020 - Postage, Mailing Service	0.00		50.00		50.00		0.0%	
65040 - Supplies	0.00		400.00		400.00		0.0%	
65120 - Insurance - Liability, D and O	1,457.00		2,500.00		1,043.00		58.3%	0
65150 - Credit Card Fees 65151 - Credit Card Fees - Monthly	621.29		0.00		-621.29		0.0%	
Total 65151 - Credit Card Fees	621.29		0.00		-621.29 -621.29		0.0%	,
65200 - Website	0.00		2,300.00		2,300.00		0.0%	
65200 - Website 65205 - Website Maintenance and Warranty	0.00		1,000.00		1,000.00		0.0%	
•	0.00		6,610.00		6,610.00		0.0%	
65210 - Conference Management Software								
65300 - Bank Fees 68305 - Membership Meetings	122.00 0.00		120.00 600.00		-2.00 600.00		101.7% 0.0%	
70000 - Miscellaneous	1,171.15		1,000.00		-171.15		117.1%	
	1,171.15	6.040.04	1,000.00	40 420 00	-1/1.15	12.000.00	117.1%	
Total 65000 - Operations 65500 - ASFPM National Conf		6,040.94 350.00		18,130.00 2,200.00		12,089.06		33.3% 15.9%
66000 - Workshops		350.00		2,200.00		1,850.00		15.9%
•	0.00		4 500 00		4 500 00		0.00	,
66100 - Workshops - Lunch & Learn 66150 - Water Quality Fieldtrip	0.00 84.12		1,500.00 2,300.00		1,500.00 2,215.88		0.0% 3.7%	
	0.00		17,000.00		2,215.88 17,000.00		0.0%	
66200 - Workshops - Outreach & Training	0.00		0.00		0.00		0.0%	
66400 - Workshops - Stream Academy Total 66000 - Workshops	0.00	04.40	0.00	20,000,00	0.00	20,715.88	0.0%	
68000 - Socials		84.12		20,800.00		20,7 15.66		0.4%
68100 - Metro Socials	0.00		2,500.00		2,500.00		0.0%	,
68200 - Northeast Socials	0.00		1,000.00		1,000.00 994.35		0.0% 29.0%	
68400 - Southeast Socials	405.65		1,400.00					
68500 - Northwest Socials	256.16		500.00		243.84		51.2%	
68600 - Young Members Social	2,346.89	2 000 70	2,500.00	7,000,00	153.11	4 004 00	93.9%	38.1%
Total 68000 - Socials		3,008.70		7,900.00		4,891.30		38.1%
68800 - Donations								

68920 ASFPM Foundation	500.00	500.00	0.00	100.0%
68930 - Research	5,000.00	5,000.00	0.00	100.0%
68940 - Greenway Foundation	2,500.00	2,500.00	0.00	100.0%
68950 - Disaster Relief	5,000.00	5,000.00	0.00	1.00
Total 68800 - Donations	13,000.00	13,000.00	0.00	100.0%
69000 - Scholarships				
69200 - Ben Urbonas Scholarship	2,500.00	2,500.00	0.00	100.0%
69300 - CASFM Family Scholarship	8,000.00	4,000.00	-4,000.00	200.0%
69400 - Undergrad Scholarship	2,500.00	2,500.00	0.00	100.0%
Total 69000 - Scholarships	13,000.00	9,000.00	-4,000.00	144.4%
Total Expense	84,225.54	230,830.00	146,604.46	36.5%
Net Ordinary Income	83,997.61	200,150.00	116,152.39	42.0%
Net Income	-227.93	-30,680.00	-30,452.07	

	12/31/2020	12/31/2022	
Checking	\$ 83,421.00	\$	87,191.90
Money Market (Family Scholarship)	\$ 23,449.00	\$	19,451.03
Combined	\$ 106,870.00	\$	106,642.93

		C 4 C I	<u> </u>	7 FINIA		2022	DUDCET	
	CASFM FINAL 2022 BUDGET							
<u></u>		2021		2021 2022				
Expenses		Budget		Actual		Budget	Description	
Contract Services 1. Accounting Services	\$	1,600.00			\$	1.600.00	Tax & Accounting Services (note: 2021 actually paid after 12/31/21)	
Legal Services	\$	500.00	\$	-	\$	500.00	Tax & Accounting Services (note: 2021 actually paid after 12/31/21)	
Dues and Subscriptions	Ψ	000.00	Ψ		Ψ	000.00		
1. ASFPM Dues	\$	700.00	\$	-	\$	700.00		
Annual Conference								
1. Annual Conference Hotel								
Reservation/Deposits for Upcoming Conferences	\$	_	\$		\$	1,000.00		
2. Annual Conference	\$	132,000.00	\$	44.661.00	\$	132,000.00	Conference venue	
Annual Conference General	\$	25,000.00	\$	4,080.00	\$	25,000.00	Conference programming	
Operations						Í	, , ,	
Postage, Mailing Service	\$	50.00	\$	-	\$	50.00		
2. Supplies	\$	400.00		<u> </u>	\$	400.00	Supplies, and other admin costs	
Membership Coordination Newslatters	\$	1,800.00	\$	2,052.00	\$	2,100.00	Wild Apricot	
Newsletters Credit Card Fees - Monthly	\$	1,750.00	\$	617.00 597.00	\$	1,000.00	Braintree	
6. Website Hosting and Domain	\$	-	\$	597.00	\$	1,000.00	Hosting and domain paid through 2023	
7. Website Maintenance	\$	2,300.00	\$		\$	2,300.00	\$900/yr; includes add buffer for unforeseen expenses	
Conference Management Software	\$	6,610.00	\$	-	\$	6,610.00	Swoogo	
9. Bank Fees	\$	120.00	\$	122.00	\$	120.00	Includes Bill Pay Fees	
10. Insurance	\$	2,500.00	\$	1,457.00	\$	2,500.00	D&O and EPLI Insurance	
11. Membership Meetings	\$	600.00	\$	-	\$	600.00	For board member meeting expenses.	
ASFPM National Conference	_	0.000.00	_	000.00		0.000.00	Obside attended	
1. ASFPM National Conference	\$	2,200.00	\$	300.00	\$	2,200.00	Chair's attendance	
Workshops 1. Lunch and Learn Training	\$	1,500.00	•		\$	1,500.00		
2. Water Quality Field Trip	\$	2,300.00	\$	84.00	\$	2,300.00		
Outreach & Training	\$	17,000.00	\$	-	\$	17,000.00		
4. Stream Academy	\$	-	\$	-	\$	2,000.00		
Socials								
1. Metro Socials	\$	2,500.00	\$	-	\$		4 socials with 35 people	
2. Northeast Socials	\$	1,000.00		-	\$		2 socials with 15 people	
3. Southeast Socials	\$	1,400.00	\$	406.00	\$		4 socials with 15 people	
4. Northwest Socials 5. Southwest Socials	\$	500.00	\$	256.00	\$		2 socials with 10 people 2 socials with 10 people	
6. Young Members Social	\$	2,500.00	\$	2,347.00	\$		For use by the Young Members Group	
Travel and Meetings	Ψ	2,000.00	Ψ	2,047.00	Ψ	2,000.00	To use by the roung Members Group	
Donations								
ASFPM Donations	\$	500.00	\$	500.00	\$	500.00	Donation to 5k or other ASFPM Donations	
2. Research	\$	5,000.00		5,000.00	\$		Research grants	
Greenway Foundation	\$	2,500.00	\$	2,500.00	\$	2,500.00	Clean River Challenge	
4. Disaster Relief	\$	5,000.00	\$	5,000.00	\$	10,000.00	Increased to \$10k for 2022	
Scholarships 1. Undergrad Scholarship	\$	2.500.00	\$	2,500.00	\$	4,000.00	Increased for 2022	
Ben Urbonas Scholarship	\$	2,500.00	\$	2,500.00	\$	4,000.00	Increased for 2022	
	Ť	_,		_,500.00	Ť	.,		
3. CASFM Family Scholarship	\$	4,000.00	\$	8,000.00	\$	4,000.00	2021 included a 2020 scholarship check (deposited after 12/31)	
Miscellaneous								
4 45 11		4.000.00				4.000.00	Miscellaneous expenditures and supplies that arise. Includes Zoom	
1. Miscellaneous	\$	1,000.00	\$	1,171.00		1,000.00	account.	
Total Expenses:	Þ	229,830.00	Þ	84,150.00	\$	241,880.00		
Revenue								
Income								
							All donations and scholarship fund raising should go to Family	
Family Scholarship Donations	\$	4,000.00	\$	-	\$	4,000.00	Scholarship. Undergrad is funded wholly though CASFM.	
Investments	_	50.00	•	0.00	•	F0.00		
Interest-Savings, Short-term CD Program Income	\$	50.00	\$	2.00	\$	50.00		
1. Membership Dues	\$	23,000.00	\$	23,625.00	\$	23,000.00		
Annual Conference Fees	\$	130,000.00	\$	55,701.00	\$	130,000.00		
3. Annual Conference Sponsorships	\$	26,000.00	\$	4,640.00	\$	26,000.00		
4. Workshops/Training						•		
A. Lunch and Learn Training/Seminars	\$	15,000.00	\$	30.00	\$	15,000.00	Combined Lunch and Learns and Training	
B. Water Quality Field Trip	\$	2,100.00	\$	-	\$	2,100.00		
Total Revenue:	\$	200,150.00	\$	83,998.00	\$	200,150.00		
Total Gain (Loss)	\$	(29,680.00)	\$	(152.00)	\$	(41,730.00)		
Beginning Unrestricted Balance	\$	108,933.38 21,917.00			\$	83,421.86 19,448.89		
Beginning Temp Restricted Balance Ending Unrestricted Balance	\$	∠1, 3 17.00	\$	87,192.00	Þ	13,440.09	Checking on 12/31/21	
Ending Offrestricted Balance Ending Temp Restricted Balance			\$	19,451.00			Family Scholarship Savings Account on 12/31/21	
	Ц.		Ψ	10,401.00	L		,	

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS 2480 W. 26th Ave., Suite 156-B

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COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS **January 13, 2021**

Outreach & Training - Emily Villines and Tyler Rosburg

- We are currently planning a virtual, multi-day, introduction to 1D HEC-RAS course. We will be finalizing dates and costs in the next few weeks.
- Need another volunteer to help with social media posts reach out to Emily

<u>Floodplain Management</u> – Leylin Marroquin and Connor Johnson

Currently working out the kinks in ASFPM's new on-line CFM exams.

Scholarship - Dan Hill

- 2021–2022 Scholarships have been awarded:
 - Heaven McKinley, Ben Urbonas Graduate (9 applicants)
 - Jackson Winterrowd, Undergraduate (6 applicants)
 - Mira Houck, Family (4 applicants)
- As always, reach out to Dan Hill at dhill@mhfd.org if you want to get involved.

Community Rating System – Marsha Hilmes-Robinson

The next CASFM CRS Committee meeting will be Feb. 1, 10 am - noon. We will have Dianna Herrera from FEMA speak on Repetitive Loss Data.

Stormwater Quality - Candice Owen

- Assisted in the first step of the Clean Water Challenge with The Greenway Foundation
- Working to determine field trip/learning opportunities for water quality for 2022
- Meeting at the end of the month for Q1

Colorado Flood TAP – Morgan Lynch

We had our first meeting of 2022 on January 10. Collaboration between State agencies as it relates to the ongoing Marshall Fire disaster response. The committee continues to focus on ways to increase efficiencies for disaster preparedness and response. Our next meeting will be held in March, this meeting is a joint meeting with the USACE Silver Jackets.

Membership – Stuart Gardner

- 1184 members for 2022.
- Continue to see about a 5% annual growth in membership. Mostly in bundles, not individual memberships.

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Our membership revenue for 2021 was \$22,880

Wild Apricot - Credit Card \$19,135

Wild Apricot - Check \$1,420

With Conference Registrations \$2,325

	Jan-2017	Jan-2018	Jan-2019	Jan-2020	Jan-2021	Jan-2022
Total Members	919	973	1032	1102	1118	1184
Total Renewed by January Meeting	678	642	861	882	818	878
Percentage	74%	66%	83%	80%	73%	74%
Large Bundles Renewed	7	7	11	12	13	16
Medium Bundles Renewed	10	9	15	13	8	11
Small Bundles Renewed	23	24	18	25	23	20
Individuals Renewed	167	165	172	187	161	150
Students Renewed	5	8	7	3	1	8
Educator Renewed						2
Retired Renewed				9	8	10
Total Remaining to Renew	241	331	171	220	300	306
Remaining Large Bundles	4	5	1	3	5	4

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Remaining Medium Bundles	2	3	1	2	4	3
Remaining Small Bundles	7	10	7	4	6	5
Remaining Individuals	69	87	76	77	93	101
Remaining Students				0	1	12
Remaining Retired				0	2	1

Younger Members Group - Saman Mehdi and Alan Pagan

- Top Golf event on Dec 14 went well. We had 24 people show up, of which lots were new YMG and CASFM members.
- Planning some great events for 2022

Annual Conference – Jason Messamer

Included with meeting agenda.

Metro Region – Jeremy Deischer

• Starting to plan some 2022 socials

Northwest Region – Mark Kenney

No update

Southwest Region - Bradley Florentin

· Nothing new to report.

Northeast Region - Brian Varrella

Planning for a CSU Engineering Research Center lab tour this winter/spring. More to come.

Southeast Region - Kate Klavon

Stay tuned for 2022 activities.