

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

2480 W. 26th Ave., Suite 156-B

Denver, CO 80211

www.casfm.org



Date/Time: Thursday, May 12, 2022, 9:00 AM
In-Person Location: MHFD 2480 W. 26th Ave, Suite 156-B Denver, CO 80211
Remote Option: Join Zoom Meeting

Hybrid Meeting

<https://us06web.zoom.us/j/88259198519?pwd=ckFLa2ttTDh3UUdCZjJqQlNrbGNJQT09>

GENERAL MEMBER MEETING FINAL MINUTES:

I. Call to Order – Drew Beck

- A. Mission/Vision committee update – plan have several upcoming sub-committee meetings with goal of having Draft Vision and Mission statement completed before annual conference.

II. Secretary – Will Wilhelm

- A. Approval of March 10, 2022 meeting minutes.
https://www.casfm.org/wp-content/uploads/2022/01/2022-01-13-General-Mtg-Minutes_Draft.pdf
March Minutes approved as final

III. Treasurer's Report – Jenifer Winters

- A. Current 2022 P&L – see attached.

IV. Vice Chair – Danny Elsner

- A. Newsletter update – bi-laws require annual update (newsletter). Discussion of migrating to more of a snapshot of something more social media friendly that meets the bi-laws and provides desired transparency. Topic for future discussion.

V. Regional Representative Reports – See attached (additions noted below)

- A. Northwest Region – Marc Kenney, KLJ
- B. Southwest Region – Bradley Florentin, FlowPath
- C. Northeast Region – Brian Varrella, CDOT
- D. Southeast Region – Kate Klavon, Stantec
 - 1. July 20th Pine Creek Restoration Tour
- E. Metro Region – Jeremy Deischer, Icon

VI. Committee Reports – See attached (additions noted below)

- A. Outreach and Training – Emily Villines, Calibre and Tyler Rosburg, Icon
 - 1. Thank you, Emily and Tyler who will be transitioning off as leads
 - a. The committee has been extremely active and effective under their leadership.
 - 2. Committee leadership will be transitioning to Drew Kustus (ERA) and Katie Kerstiens (Dewberry)
- B. Floodplain Management – Leylin Marroquin, AECOM/Connor Johnson, AECOM, co-chair
- C. Scholarship – Dan Hill, MHFD
- D. Community Rating System – Marsha Hilmes-Robinson, Ft. Collins
- E. Stormwater Quality – Candice Owen, City of Boulder
 - 1. Field trips
 - a. Backcountry Bike Tour and Happy Hour (Prost Brewer ~ 4pm) - May 13th Highland Ranch. Due to popular response will be 2nd tour on June 10th.
 - b. Potential field trip as part of conference

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Drew Beck, PE, CFM, PMP	Danny Elsner, PE, CFM	Will Wilhelm, PE, CFM, CPESC	Jennifer Winters, PE, CFM
Matrix Design Group, Inc.	Dewberry	Kimely-Horn	RESPEC
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- c. Denver area WQ Tour – October
- 2. Clean Water Challenge
- 3. Webpage update
- 4. Meeting monthly
- F. Colorado Flood TAP – Morgan Lynch, Flood TAP
- G. Membership - Stuart Gardner, CDOT
- H. Young Members Group (YMG)– Saman Mehdi, Atkins/Alan Pagan, Atkins
 - 1. May 25th Trivia, also plan for Trivia in July
 - 2. Picnic in the Park July 10th – Details to follow
 - 3. YMG dinner planned at conference.
- I. Annual Conference – Jason Messamer, CSU
 - 1. Steamboat Grand – September 13-16, 2022
 - 2. Bike tour – no gondola option
 - 3. Socio (now WebEx Events)– Using for registration (Stacey)
 - 4. Looking into recording presentations, Shea trying to get costs
 - a. Livestream will likely be cost prohibitive.
 - b. May record to share later
 - 5. FP101 class – Plan to hold in person
 - a. Jim Kaiser reached out to teach a portion
 - 6. Keynote – Nick Kittle “Sustainovation”
 - 7. “Coalition of the Willing” as conference theme (ties into keynote)
 - 8. Call for presentations and awards due May 27, 2022
 - a. Thanks Saman and Jeff for starting to organize review groups

VII. ASFPM Update – Drew Beck

- A. ASFPM Conference in Orlando, FL May 15-19

VIII. New Business

IX. 2022 Meeting Schedule –July 15, Sept 16, November 10

X. Adjourn

Attachments

- Meeting Attendees
- Committee and Regional Representative Reports
- 2022 CASFM Profit and Loss Budget vs. Actual (January – April 2022)

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ATTENDEES LIST (In Person)
May 12, 2022

Drew Beck	Jennifer Winters
Dany Elsner	Kate Klavon
Jerome Magsino	Annie Makuch
Stacey Thompson	Drew Roberts
Dan Hill	Keil Neff
Morgan Lynch	Alex McPherson
Heather Seitz	Jeremy Deischer
Brad Bettag	Will Wilhelm

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ATTENDEES LIST (Via Zoom)
May 12, 2022

Carrie Gudorf	Chris Romeyn
Candice Owen	Dan Dobson
Deb Ohlinger	Hannah Pring
Jake Maybach	James Lester
Jen Winters	Jesseri Jensen
Kent Steinhaus	Kevin Houck
Madison Stewart	Michelle Danaher
Nichole Harwell	Russ Anderson
Saman Mehdi	Sarah Houghland
Stephanie Maier	Tracy Emmanuel
Zach Smith	Dan Dodson
Susan Cihelka	Bradley Florentin

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Chair Drew Beck, PE, CFM, PMP Matrix Design Group, Inc. 707 17 th St, Suite 3150 Denver, CO 80202 (303) 572-0200 Drew.Beck@matrixdesigngroup.com	Vice Chair Danny Elsner, PE, CFM Dewberry 8100 E. Maplewood Ave, Suite 150 Greenwood Village, CO 80111 (303) 951-0693 eelsner@dewberry.com	Secretary Will Wilhelm, PE, CFM, CPESC Kimely-Horn 4582 S. Ulster St., Suite 1500 Denver, CO 80237 303-357-7455 will.wilhelm@kimley-horn.com	Treasurer Jennifer Winters, PE, CFM RESPEC 720 S. Colorado Blvd., Ste. 410 S. Denver, CO 80246 (720) 775-6440 jennifer.winters@respec.com
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COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS
May 12, 2022

Outreach & Training – Emily Villines and Tyler Rosburg

1. Disaster Relief
 - a. Two \$5,000 awards available
 - b. Flyer went out to membership on 2/16
 - c. Applications due on 3/25
2. Research/Program Grant
 - a. Two \$2,500 awards available
 - b. Flyer went out to membership on 2/8
 - c. Applications due on 3/8
3. Training
 - a. HEC-RAS 1D Steady Flow
 - i. 16 person class filled within 24 hours.
 - ii. Currently organizing another class for May. Those on waitlist will have first priority to sign up.
 - b. Lunch and Learns
 - i. Currently developing schedule – stay tuned

Floodplain Management – Leylin Marroquin and Connor Johnson

- Currently working out the kinks in ASFPM's new on-line CFM exams.
- Floodplain 101 class and in person CFM planned for this years CASFM—anyone interested in proctoring or running the class?

Scholarship – Dan Hill

- Please contact Dan Hill, dhill@mhfd.org, with any awesome ideas for the silent auction or raffle prizes at the annual conference, or just let him know if you're interested in getting involved!

Community Rating System – Marsha Hilmes-Robinson

- The 4-Day CRS Training is being held in Longmont this week. We had 24 people register. A huge thank you to Monica Bortolini and Jim Kaiser for their help with meeting location logistics and food. Also, a special thanks to Stacey Thompson for helping with the registration.

Stormwater Quality – Candice Owen

- See Minutes

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Colorado Flood TAP – Morgan Lynch

- Our next meeting will be held virtually on March 14. We will coordinate topics with the USACE Silver Jackets and CDOT as it relates to resiliency after flood and fire events.
- .

Membership – Stuart Gardner

- 1106 renewed members for 2022.

Younger Members Group – Saman Mehdi and Alan Pagan

- Planning some great events for 2022

Annual Conference – Jason Messamer

- Included with meeting agenda.

Metro Region – Jeremy Deischer

- Starting to plan for our first in-person social of 2022. Look for details later in March.

Northwest Region – Marc Kenney

- Marc working with Drake Ludwig on doing a Western Slope CASFM Seminar. Dates and details are a long way out, but we'll be working on it. If anyone wants to provide suggestions or input, please reach out to Drake or Mark.

Southwest Region – Bradley Florentin

- Contacting member to determine if education/social events are wanted and to see how far they would be willing to drive if not virtual.

Northeast Region – Brian Varrella

- Nothing to report

Southeast Region – Kate Klavon

- Stay tuned for 2022 activities.

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7:00 AM

Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2022

Accrual Basis

January through April 2022

	Jan - April 2022		Budget		\$ Over Budget		% of Budget	
Ordinary Income/Expense								
Income								
43400 - Direct Public Support								
43415 - Scholarships Contributions	0.00		4,000.00		4,000.00		0.0%	
Total 43400 - Direct Public Support		0.00		4,000.00		4,000.00		0.0%
45000 - Investments								
45030 - Interest-Savings, Short-term CD	0.62		50.00		49.38		1.2%	
Total 45000 - Investments		0.62		50.00		49.38		1.2%
47200 - Program Income								
47230 - Membership Dues	8,050.00		23,000.00		14,950.00		35.0%	
47240 - Annual Conference Fees	0.00		130,000.00		130,000.00		0.0%	
47245 - Annual Conference Sponsorships	0.00		26,000.00		26,000.00		0.0%	
47250 - Workshop Fees								
47251 - Lunch & Learns, Courses, Trainings	16,676.25		15,000.00		-1,676.25		111.2%	
47260 - Water Quality Fieldtrip Fees	0.00		2,100.00		2,100.00		0.0%	
Total 47250 - Workshops Fees	16,676.25		17,100.00		423.75		97.5%	
Total 47200 - Program Income		24,726.25		196,100.00		171,373.75		12.6%
Total Income		24,726.87		200,150.00		175,423.13		12.4%
Expense								
62100 - Contract Services								
62110 - Accounting Fees	1,590.00		1,600.00		10.00		99.4%	
62140 - Legal Fees	0.00		500.00		500.00		0.0%	
Total 62100 - Contract Services		1,590.00		2,100.00		510.00		75.7%
62200 - Dues and Subscriptions								
62210 - ASFPM Dues	700.00		700.00		0.00		100.0%	
Total 62200 Dues and Subscriptions		700.00		700.00		0.00		100.0%
64000 - Annual Conference								
64100 - Annual Conference Hotel Reservation	0.00		1,000.00		1,000.00		0.0%	
64200 - Annual Conference Costs	0.00		132,000.00		132,000.00		0.0%	
64300 - Annual Conference General	1,000.00		25,000.00		24,000.00		4.0%	
Total 64000 - Annual Conference		1,000.00		158,000.00		157,000.00		0.6%
65000 - Operations								
63400 - Membership & Database Coordination	0.00		2,100.00		2,100.00		0.0%	
63500 - News Letters	760.00		1,000.00		240.00		76.0%	
65020 - Postage, Mailing Service	0.00		50.00		50.00		0.0%	
65040 - Supplies	0.00		400.00		400.00		0.0%	
65120 - Insurance - Liability, D and O	0.00		2,500.00		2,500.00		0.0%	
65150 - Credit Card Fees								
65151 - Credit Card Fees - Monthly	606.76		1,000.00		393.24		60.7%	
Total 65151 - Credit Card Fees	606.76		1,000.00		393.24		60.7%	
65200 - Website Hosting and Domain	0.00		0.00		0.00		0.0%	
65205 - Website Maintenance	1,166.67		2,300.00		1,133.33		50.7%	
65210 - Conference Management Software	11,101.00		6,610.00		-4,491.00		167.9%	
65300 - Bank Fees	52.00		120.00		68.00		43.3%	
68305 - Membership Meetings	0.00		600.00		600.00		0.0%	
70000 - Miscellaneous	0.00		1,000.00		1,000.00		0.0%	
Total 65000 - Operations		13,686.43		17,680.00		3,993.57		77.4%
65500 - ASFPM National Conf		1,163.96		2,200.00		1,036.04		52.9%
66000 - Workshops								
66100 - Workshops - Lunch & Learn	0.00		1,500.00		1,500.00		0.0%	
66150 - Water Quality Fieldtrip	0.00		2,300.00		2,300.00		0.0%	
66200 - Workshops - Outreach & Training	0.00		17,000.00		17,000.00		0.0%	
66400 - Workshops - Stream Academy	0.00		2,000.00		2,000.00		0.0%	
Total 66000 - Workshops		0.00		22,800.00		22,800.00		0.0%
68000 - Socials								
68100 - Metro Socials	0.00		2,500.00		2,500.00		0.0%	
68200 - Northeast Socials	0.00		1,000.00		1,000.00		0.0%	
68300 - Southwest Socials	0.00		500.00		500.00		0.0%	
68400 - Southeast Socials	0.00		1,400.00		1,400.00		0.0%	
68500 - Northwest Socials	0.00		500.00		500.00		0.0%	
68600 - Young Members Social	0.00		2,500.00		2,500.00		0.0%	
Total 68000 - Socials		0.00		8,400.00		8,400.00		0.0%

68800 - Donations									
68920 - ASFPM Foundation	250.00		500.00		250.00		50.0%		
68930 - Research	0.00		5,000.00		5,000.00		0.0%		
68940 - Greenway Foundation	0.00		2,500.00		2,500.00		0.0%		
68950 - Disaster Relief	0.00		10,000.00		10,000.00		0.0%		
Total 68800 - Donations		250.00		18,000.00		17,750.00		1.4%	
69000 - Scholarships									
69200 - Ben Urbonas Scholarship	0.00		4,000.00		4,000.00		0.0%		
69300 - CASFM Family Scholarship	0.00		4,000.00		4,000.00		0.0%		
69400 - Undergrad Scholarship	0.00		4,000.00		4,000.00		0.0%		
Total 69000 - Scholarships		0.00		12,000.00		12,000.00		0.0%	
Total Expense		18,390.39		241,880.00		223,489.61		7.6%	
Net Ordinary Income		24,726.87		200,150.00		175,423.13		12.4%	
Net Income		6,336.48		-41,730.00		-48,066.48			

		<u>12/31/2021</u>	<u>4/30/2022</u>
Checking	\$	87,191.90	\$ 93,527.76
Money Market (Family Scholarship)	\$	19,451.03	\$ 19,451.65
Combined	\$	106,642.93	\$ 112,979.41