

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave

Lakewood, CO 802

www.casfm.org



Date/Time: Friday, July 7, 2023, 10:00 AM

Location: Hybrid In-person/Zoom

Keystone Conference Center, 633 Tennis Club Road, Keystone, CO 80435

Remote: Join Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/82859805889?pwd=YkErWEdxSjlzYW1sUFczaEZkNXBmQT09>

GENERAL MEMBER MEETING MINUTES

I. Call to Order – Drew Beck

- A. Upcoming elections – call for nominations in early July, elections completed by August 3

II. Secretary – Will Wilhelm

- A. Approval of May 18, 2023 meeting minutes.

III. Treasurer's Report – Molly Trujillo

- A. Current 2023 P&L
- B. We are in a stronger position for 2023.
 - 1. Conference committee

IV. Vice Chair – Danny Elsner

- A. Newsletter update
 - 1. Committee coordinator

V. Regional Representative Reports

- A. Northwest Region – Marc Kenney, KLJ
- B. Southwest Region - Bradley Florentin, FlowPath
- C. Northeast Region – Brian Varrella, CDOT
- D. Southeast Region – Adam Copper, City of Colorado Springs
 - 1. Joint CASFM/ASCE golf tournament getting rescheduled to TBD date in August
- E. Metro Region – Jeremy Deischer, Icon

VI. Committee Reports

- A. Outreach and Training – Andrew Kutsch, ERA Consultants/Katie Kerstiens, MHFD
 - 1. Next O&T meeting is July 19th (typically the third Wednesday of each month)
- B. Floodplain Management – Leylin Marroquin, AECOM/Connor Johnson, AECOM, co-chair
- C. Scholarship – Dan Hill, MHFD; Drew Roberts, MHFD
 - 1. We will be using Bid Beacon for the digital auction.
 - 2. Outreach letter in review
 - 3. July 12, 2023 meeting for anyone interested in helping out with soliciting donations
 - a. Contact Drew Roberts at droboterts@mhfd.org
- D. Community Rating System – Stacey Thompson, MHFD/Monica Bortolini, Longmont
 - 1. Next meeting will be at the CASFM Conference
- E. Stormwater Quality – Candice Owen, City of Boulder
 - 1. WQ Field trip to Looking Glass Neighborhood, 5/24/2023, 1-3pm
- F. Colorado Flood TAP – Morgan Lynch, Flood TAP

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Drew Beck, PE, CFM, PMP	Danny Elsner, PE, CFM	Will Wilhelm, PE, CFM, CPESC	Molly Trujillo, PE, CFM
Matrix Design Group, Inc.	Dewberry	Kimley-Horn	SEMSWA
707 17 th St, Suite 3150	8100 E. Maplewood Ave, Suite 150	1125 17 th St., Suite 1400	7437 S. Fairplay St.,
Denver, CO 80202	Greenwood Village, CO 80111	Denver, CO 80202	Centennial, CO 80112
(303) 572-0200	(303) 951-0693	303-357-7455	(303) 858-8844
Drew.Beck@matrixdesigngroup.com	eelsner@dewberry.com	will.wilhelm@kimley-horn.com	mtrujillo@semswa.org

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- G. Membership - Stuart Gardner, CDOT
- H. Young Members Group – Saman Mehdi, Atkins/Alan Pagan, Atkins
- I. Annual Conference – Jason Messamer, CSU
 - 1. Venue Updates – Shea
 - a. In Keystone confirming venue spaces and format
 - b. Tour occurred after conference committee
 - 2. Overall format of conference – Jason and Shea
 - a. Review schedule at a glance in program
 - 3. Highlight sessions
 - a. Keynote – Brian Varrella, Kevin Houck, and Chris Sturm session
 - i. 10-year anniversary of 2013 flooding
 - ii. Interactive – we plan to send out survey to membership prior to event and/or utilize live chat in app
 - b. Special session the second day Chatfield Expansion
 - c. “InsTED” talks – Allowed for more presentation although some will be shorter
 - 4. Technical sessions – Saman coordinating
 - 5. Moderators - Saman coordinating
 - 6. Project Award Selection – Jeff and Group
 - a. Review program for 3 selected finalists
 - 7. Activities and field trips – Drew Roberts and Deborah Snyder
 - a. Review program – lots of activities this year bookending the conference (Sunday and Wednesday)
 - 8. Sponsorships – Michelle
 - a. Sponsorships registration opened on 6/20 and will remain open until 7/18.
 - b. 34 Firms have sponsored to date!
 - c. \$60k+ by 6/29/23
 - d. Still have casino night sponsorships – may want to market this a bit
 - 9. Call for registration - Stacey
 - a. Live!
 - 10. PDF program – Emily
 - a. Thank you Emily!
 - 11. Casino Night – Jason
 - a. Got quotes – need to finalize. We can adjust up to a couple weeks before event.
 - b. Dress up for bonus chips - may look into photo booth
 - c. Will have prizes
 - d. Venue limitations – confirming, but used event planning software to estimate and shouldn't be an issue

VII. ASFPM Update – Drew Beck

- 1. NFIP legislation -
 - a. Continue lobby from ASFPM
- 2. Drew forming an committee to help with national conference in Utah in 2025
- 3. Shea – 2024 Conference in Beaver Creek
- 4. 2025 Conference
 - a. Shea will send out RFQ to venues around conference
- 5. Discussed maybe expanding a training/networking focus 2nd event(s) for revenue
 - a. Demand is outweighing supply for quality training.

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VIII. New Business

Next Meeting at the Conference on Tuesday 9/19/2023 in Keystone

IX. Adjourn

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www.casfm.org**ATTENDEES LIST (In Person)**

Drew Beck	Danny Elsner
Will Wilhelm	Jason Messmer
Shea Thomas	

ATTENDEES LIST (Via Zoom –Incomplete)

Brian Verella	Cameron Smith
Connor Johnson	Heather Otterstetter
Jenna Johmann	Jeremy Deischer
Katie Kerstiens	Kevin Houck
Michelle Danaher	Rebecca Baker
Stacey Thompson	Candice Owen
Kyle Donovan	Michelle Danaher
Morgan Lynch	R Sidor

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Denver, CO 80202

(303) 572-0200

Drew.Beck@matrixdesigngroup.com**Vice Chair****Danny Elsner, PE, CFM**

Dewberry

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eelsner@dewberry.com**Secretary****Will Wilhelm, PE, CFM, CPESC**

Kimley-Horn

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Denver, CO 80202

303-357-7455

will.wilhelm@kimley-horn.com**Treasurer****Molly Trujillo, PE, CFM**

SEMSWA

7437 S. Fairplay St.,

Centennial, CO 80112

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mtrujillo@semswa.org



COMMITTEE AND REGIONAL REPRESENTATIVES REPORTS

July 7, 2023

Outreach & Training – Andrew Kustusch (akustusch@eraconsultants.com) and Katie Kerstiens (kkerstiens@mhfd.org)

1. HEC-RAS 2D training just wrapped up. The demand was high for this course, so we are trying to plan a second training in fall/winter.
2. For 2023, there will only be one Research Grant which is planned to come out in Q3 or Q4, there will be no Disaster Relief Grant.
3. The next CASFM O&T meeting is scheduled for July 19th (typically held the third Wednesday of each month). Contact kkerstiens@mhfd.org to get the committee's email list for future meetings.
4. Katie is the main contact for anything related to the CASFM website, please continue using the website@casfm.org email for all website inquiries.

Floodplain Management – Leylin Marroquin (Leylin.Marroquin@aecom.com) and Connor Johnson (Connor.Johnson@aecom.com)

- Floodplain 101 class available on the CASFM YouTube Page
<https://www.youtube.com/playlist?list=PLgHF5OSbQFROyrphMAfVfDZ-cdfKtWWbj>

Scholarship – Dan Hill (dhill@mhfd.org); Drew Roberts (droberts@mhfd.org)

- See agenda.

Community Rating System – Stacey Thompson (sthompson@mhfd.org) Monica Bortolini (Monica.Bortolini@longmontcolorado.gov)

- Next meeting will be at the conference.
- We will also provide an ASPFM update to discuss new information learned on CRS Redesign, Risk Rating 2.0 and/or Floodplain Management topics.
- If you would like to attend and need the Teams meeting link, please reach out to Monica or Stacey.

Stormwater Quality –Candice Owen (owenc@bouldercolorado.gov)

- No update

Colorado Flood TAP – Morgan Lynch (Morgan.Lynch@denvergov.org)

- Committee met on June 26 and had a great presentation from the American Flood Coalition regarding funding opportunities. The group continues to coordinate and collaborate during this unique weather year. I am looking to bring on a co-chair to help transition the chair role over the next year to 18 months, this person needs to be a

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member of the public sector If you are interested, please reach out to me at
morgan.lynn@denvergov.org

Membership – Stuart Gardner (stuart.gardner@state.co.us)

- 1150 renewed members for 2023.

Younger Members Group – Saman Mehdi Saman Mehdi (saman.mehdi@atkinsglobal.com) and Alan Pagan

- YMG still looking for new Chair/Co-Chair.

Annual Conference – Jason Messamer (jmessamer@csu.org)

- Included with meeting agenda.

Metro Region – Jeremy Deischer (jdeischer@iconeng.com)

- Planning for 2023

Northwest Region – Marc Kenney (marc.kenney@kljeng.com)

- No planned events

Southwest Region – Bradley Florentin (brad@theflowpath.com)

- Aiming for an event/training for July/August.

Northeast Region – Brian Varrella (brian.varrella@state.co.us)

- Planning for a social and field tour this summer

Southeast Region – Adam Copper (adam.copper@coloradosprings.gov)

- Working on joint ASCE and CASFM golf tournament with social – date TBD.

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Colorado Assn of Stormwater and Floodplain Managers, Inc.
CASFM Profit & Loss Budget vs. Actual - 2023

January through June 30, 2023

Accrual Basis

Ordinary Income/Expense	Actual		Budget		\$ Over Budget		% of Budget	
Income								
43400 - Direct Public Support								
43415 - Scholarships Contributions	0.00		4,000.00		4,000.00		0.0%	
Total 43400 - Direct Public Support		0.00		4,000.00		4,000.00		0.0%
45000 - Investments								
45030 - Interest-Savings, Short-term CD	30.61		20.00		-10.61		153.1%	
Total 45000 - Investments		30.61		20.00		-10.61		153.1%
47200 - Program Income								
47230 - Membership Dues	9,760.00		41,700.00		31,940.00		23.4%	
47240 - Annual Conference Fees	0.00		220,000.00		220,000.00		0.0%	
47245 - Annual Conference Sponsorships	60,700.02		50,000.00		-10,700.02		121.4%	
47250 - Workshop/Training Fees								
47251 - Lunch & Learns, Courses, Trainings	34,115.00		49,500.00		15,385.00		68.9%	
47260 - Water Quality Fieldtrip Fees	350.00		500.00		150.00		70.0%	
47275 - Socials Sponsorships	0.00		1,000.00					
47285 - Scholarship Sponsorships	0.00		3,000.00					
Total 47250 - Workshops Fees	34,465.00		54,000.00		19,535.00		63.8%	
Total 47200 - Program Income		104,925.02		365,700.00		260,774.98		28.7%
Total Income		104,955.63		369,720.00		264,764.37		28.4%
Expense								
62100 - Contract Services								
62110 - Accounting Fees	510.00		2,100.00		1,590.00		24.3%	
62140 - Legal Fees	0.00		0.00		0.00		0.0%	
Total 62100 - Contract Services		510.00		2,100.00		1,590.00		24.3%
62200 - Dues and Subscriptions								
62210 - ASFPM Dues	700.00		700.00		0.00		100.0%	
Total 62200 Dues and Subscriptions		700.00		700.00		0.00		100.0%
64000 - Annual Conference								
64100 - Annual Conference Hotel Reservation	0.00		15,000.00		15,000.00		0.0%	
64200 - Annual Conference Costs	0.00		203,000.00		203,000.00		0.0%	
64300 - Annual Conference General	328.37		30,000.00		29,671.63		1.1%	
Total 64000 - Annual Conference		328.37		248,000.00		247,671.63		0.1%
65000 - Operations								
63400 - Membership & Database Coordination	0.00		2,100.00		2,100.00		0.0%	
63500 - News Letters	0.00		0.00		0.00		0.0%	
65020 - Postage, Mailing Service	0.00		0.00		0.00		0.0%	
65040 - Supplies	0.00		0.00		0.00		0.0%	
65120 - Insurance - Liability, D and O	0.00		2,200.00		2,200.00		0.0%	
65150 - Credit Card Fees								
65151 - Credit Card Fees - Monthly	287.64		1,000.00		712.36		28.8%	
Total 65151 - Credit Card Fees	287.64		1,000.00		712.36		28.8%	
65200 - Website Hosting and Domain	15.00		0.00		-15.00		0.0%	
65205 - Website Maintenance	125.00		2,100.00		1,975.00		6.0%	
65210 - Conference Management Software	6,686.55		7,000.00		313.45		95.5%	
65300 - Bank Fees	30.00		120.00		90.00		25.0%	
65305 - Membership Meetings	0.00		0.00		0.00		0.0%	
70000 - Zoom Account (Misc.)	0.00		750.00		750.00		0.0%	
Total 65000 - Operations		7,144.19		15,270.00		8,125.81		46.8%
65500 - ASFPM National Conf		0.00		0.00		0.00		0.0%
66000 - Workshops								
66100 - Workshops - Lunch & Learn	0.00		0.00		0.00		0.0%	
66150 - Water Quality Fieldtrip	0.00		500.00		500.00		0.0%	
66200 - Workshops - Outreach & Training	13,574.29		39,000.00		25,425.71		34.8%	
66400 - Workshops - Stream Academy	0.00		0.00		0.00		0.0%	
Total 66000 - Workshops		13,574.29		39,500.00		25,925.71		34.4%
68000 - Socials								
68100 - Metro Socials	0.00		1,250.00		1,250.00		0.0%	
68200 - Northeast Socials	0.00		1,000.00		1,000.00		0.0%	
68300 - Southwest Socials	0.00		800.00		800.00		0.0%	
68400 - Southeast Socials	0.00		500.00		500.00		0.0%	
68500 - Northwest Socials	0.00		500.00		500.00		0.0%	
68600 - Young Members Social	0.00		1,000.00		1,000.00		0.0%	
Total 68000 - Socials		0.00		5,050.00		5,050.00		0.0%
68800 - Donations								
68920 - ASFPM Foundation	0.00		0.00		0.00		0.0%	
68930 - Research	0.00		2,500.00		2,500.00		0.0%	
68940 - Greenway Foundation	0.00		0.00		0.00		0.0%	
68950 - Disaster Relief	0.00		0.00		0.00		0.0%	
Total 68800 - Donations		0.00		2,500.00		2,500.00		0.0%
69000 - Scholarships								
69200 - Ben Urbanas Scholarship	0.00		4,000.00		4,000.00		0.0%	
69300 - CASFM Family Scholarship	0.00		4,000.00		4,000.00		0.0%	
69400 - Undergrad Scholarship	0.00		4,000.00		4,000.00		0.0%	
Total 69000 - Scholarships		0.00		12,000.00		12,000.00		0.0%
Total Expense		22,256.85		325,120.00		302,863.15		6.8%
Net Ordinary Income		104,955.63		369,720.00		264,764.37		28.4%
Net Income		82,698.78		44,600.00		-38,098.78		

	12/31/2023	6/30/2023
Checking	\$ 25,677.84	\$ 86,409.53
Money Market (Family Scholarship)	\$ 20,037.75	\$ 20,068.36
Combined	\$ 45,715.59	\$ 106,477.89

Cash Flow Projection
CASFM

Starting date	Jan-23
Cash balance alert minimum	\$ 50,000.00

			Beginning	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-18	Oct-23	Nov-23	Dec-23	Total	
P&L Code	Annual Budget	Cash on hand (beginning of month)	25,678	25,678	8,639	11,773	22,427	22,959	37,140	86,440	162,250	250,035	275,570	261,230	72,155		
			INCOME		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
47230	\$ 41,700.00	Membership Dues		7,115	3,320	360	160	575	120	3,000	10,000	5,000		1,980	10,765	42,395	
47240	\$ 220,000.00	Annual Conference Fees							0	90,000	100,000	30,000				220,000	
47245	\$ 50,000.00	Annual Conference Sponsorships							60,700			0				60,700	
47251	\$ 49,500.00	Lunch&Learn, Course, Trainings				16,655		16,500						16,500		49,655	
47260	\$ 500.00	Water Quality Fees						350								350	
\$ -		Western Slope Day Seminar 4/28				390	510	60								960	
\$ -		Workshop Sponsor														0	
43415	\$ 4,000.00	Scholarship Contribution										4,000				4,000	
47285	\$ 3,000.00	Scholarship Sponsorships										2,000	1,000			3,000	
47275	\$ 1,000.00	Social Sponsorships									350			300	350	1,000	
45030	\$ 20.00	Interest		5.88	4.61	5.11	4.62	5.44	4.95							30.61	
		TOTAL CASH RECEIPTS		7,121	3,325	17,410	675	17,490	60,825	93,000	110,350	41,000	1,000	18,780	11,115	382,091	
\$ 369,720.00		Total cash available	25,678	32,799	11,963	29,183	23,102	40,449	97,965	179,440	272,600	291,035	276,570	280,010	83,270		
			EXPENSE		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
65151	\$ 1,000.00	Credit Card Fees		326	186	64	13	4	20	60	60	60	60	60	60	60	974
66200	\$ 39,000.00	Workshops - O&T		10,600				1,992	10,800	12,800					2,000	10,800	48,992
66150	\$ 500.00	Water Quality Tour (Donation)								350							350
\$ -		Western Slope Day Seminar 4/28						783									783
68100	\$ 1,250.00	68100 - Metro Socials								400		400				450	1,250
68200	\$ 1,000.00	68200 - Northeast Socials								500			500				1,000
68300	\$ 800.00	68300 - Southwest Socials								800							800
68400	\$ 500.00	68400 - Southeast Socials								500							500
68500	\$ 500.00	68500 - Northwest Socials								500							500
68600	\$ 1,000.00	68600 - Young Members Social								525			475				1,000
65205	\$ 2,100.00	Website		900			125	15							1,200		2,240
64100	\$ 15,000.00	Annual Conference Hotel									15,000						15,000
64200	\$ 203,000.00	Annual Conference Costs													203,000		203,000
64300	\$ 30,000.00	Annual Conference General (Reimburse)		328							5,000	15,000	10,000				30,328
65210	\$ 7,000.00	Conference Software (Webex)				6,687											6,687
68930	\$ 2,500.00	Research Grant									2,500						2,500
65120	\$ 2,200.00	Insurance											2,200				2,200
62110	\$ 2,100.00	Accounting/Tax Prep						510							1,590		2,100
65300	\$ 120.00	Bank Fee		5	5	5	5	5	5	5	5	5	5	5	5	5	60
62210	\$ 700.00	ASFPM Dues							700								700
63400	\$ 2,100.00	Membership Database Coord											2,100				2,100
70000	\$ 750.00	Miscellaneous (Zoom)								750							750
69000	\$ 12,000.00	Scholarships		12,000													12,000
\$ 325,120.00		TOTAL CASH PAID OUT		24,160	191	6,756	143	3,309	11,525	17,190	22,565	15,465	15,340	207,855	11,315	335,813	
		Cash on hand (end of month)	25,677.84	8,638.87	11,772.94	22,427.21	22,958.52	37,140.31	86,440.14	162,250.14	250,035.14	275,570.14	261,230.14	72,155.14	71,955.14		