

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave

Lakewood, CO 80228

www.casfm.org



Date/Time: January 11, 2024, 9:00 AM – 11:00 AM

Location: Hybrid In-person/Zoom

Mile High Flood District, 12575 W. Bayaud Ave., Lakewood, CO 80228

Remote: Join Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85421396152?pwd=Q3o0VU9XRWI4Sit1UXFNSy9nWlVNUOT09>

Meeting ID: 854 2139 6152

Passcode: 557735

One tap mobile

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Dial by your location

• +1 719 359 4580 US

Meeting ID: 854 2139 6152

Passcode: 557735

GENERAL MEMBER MEETING AGENDA:

1. **Call to Order – Danny Elsner, Dewberry**
 - a. Main Focus – Approve 2024 budget and finish officer transition (Welcome!)
 - b. Chapter Renewal
 - c. CASFM Google Drive
 - d. 2024 CASFM Yearly Plan
2. **Secretary – Jeremy Deischer, ICON**
 - a. Approval of last meetings minutes
3. **Treasurer's Report – Molly Trujillo, SEMSWA**
 - a. Budget Update and Approval
 - i. P&L for 2023
 - ii. 2024 Budget
 - b. Money for Socials
 - i. Fill out budget form to help with cash flow
4. **Vice Chair –Dan Hill, MHFD**
 - a. Newsletter update
 - b. Slack space to help Committee coordination?
 - c. Highlight Regional and Committee Reports
 - i. Floodplain Management and CRS committee proposal to combine
 - ii. Idea to start a new Committee for Public Sector Employees
5. **Regional Representative Reports (see attached reports)**
 - a. Northeast Region – Andrew Fisher, Olsson
 - b. Southwest Region - Vacant
 - c. Northwest Region – Lisa Froshaug, Grand Junction

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Danny Elsner, PE, CFM Dewberry 990 South Broadway, Suite 400 Denver, CO 80209 (303) 951.0639 eeelsner@dewberry.com	Dan Hill, PE, CFM Mile High Flood District 12575 W. Bayaud Ave. Lakewood, CO 80228 (303) 749.5427 dhill@mhfd.org	Jeremy Deischer, PE ICON Engineering, Inc. 7000 S. Yosemite St., Suite 120 Centennial, CO 80112 (303) 221.0802 jdeischer@iconeng.com	Molly Trujillo, PE, CFM SEMSWA 7437 S. Fairplay St., Centennial, CO 80112 (303) 858.8844 mtrujillo@semswa.org

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- d. Metro Region – Melanie Walter, Arvada
- e. Southeast Region – Adam Copper, Colorado Springs
- 6. **Committee Reports (see attached reports)**
 - a. Annual Conference – Jason Messamer, CSU
 - b. Community Rating System – Stacey Thompson, MHFD & Monica Bortolini, Longmont
 - c. Floodplain Management – Leylin Marroquin, AECOM & Connor Johnson, AECOM
 - d. Colorado Flood TAP – Brian Varrella, CDOT
 - e. Outreach and Training – Andrew Kutsch & Katie Kerstiens, MHFD
 - f. Stormwater Quality – Candice Owen, Cerulean & Sara Johnson, Muller
 - g. Scholarship – Drew Roberts, MHFD & Ben Liu, Matrix
 - h. Young Members Group – Faylyn Bruecken, Olsson & Zach Purfurst, ICON
 - i. Membership - Stuart Gardner, CDOT
 - j. Website – Katie Kerstiens, MHFD
- 7. **ASFPM Update – Drew Beck, Matrix and/or Danny Elsner, Dewberry**
 - a. National ASFPM Conference in Salt Lake City, June 23-27, 2024
 - 1. Needs volunteers
- 8. **New Business**
 - a. Update on conference support – Drew
 - 1. Seeking outside consultants
- 9. **Next 3 meetings**
 - a. Thursday, March 14, 2024, 9-11am at Jacobs, 6312 S. Fiddlers Green Circle, Suite 300N, Greenwood Village, CO 80111
 - b. Thursday, May 9, 2024, 9-11am at City of Loveland, 2525 W. 1st Street, Loveland, CO 80537
 - c. TENTATIVE, Friday, July 12, 2024, 10am (?), Beaver Creek Resort with site tour afterwards
- 10. **Adjourn**

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Dewberry	Mile High Flood District	ICON Engineering, Inc.	SEMSWA
990 South Broadway, Suite 400	12575 W. Bayaud Ave.	7000 S. Yosemite St., Suite 120	7437 S. Fairplay St.,
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deelsner@dewberry.com	dhill@mhfd.org	jdeischer@iconeng.com	mtrujillo@semswa.org



REGIONAL REPRESENTATIVES AND COMMITTEE REPORTS
January 11, 2024

REGIONAL REPRESENTATIVE REPORTS

Northeast Region – Andrew Fisher, Olsson (afisher@olsson.com)

- Working on 2024 Plan

Southwest Region – Vacant

- Contact the Vice Chair if you are interested in this position.

Northwest Region – Lisa Froshaug, Grand Junction (lisafr@gjcity.org)

- Working on 2024 Plan

Metro Region – Melanie Walter, Arvada (mwalter@arvada.org)

- Working on 2024 Plan

Southeast Region – Adam Copper, Colorado Springs (adam.copper@coloradosprings.gov)

- Working on 2024 Plan

COMMITTEE REPORTS

Annual Conference – Jason Messamer, CSU (jmessamer@csu.org)

- No report

Community Rating System – Stacey Thompson, MHFD (sthompson@mhfd.org) and Monica Bortolini, Longmont (Monica.Bortolini@longmontcolorado.gov)

- Combine CRS and Floodplain Management Committees

Floodplain Management – Leylin Marroquin, AECOM (Leylin.Marroquin@aecom.com) and Connor Johnson, AECOM (Connor.Johnson@aecom.com)

- Combine CRS and Floodplain Management Committees

Colorado Flood TAP – Brian Varrella, CDOT (Brian.Varrella@state.co.us)

- Quarterly meetings should start up in late February/early March

Outreach & Training – Andrew Kustusich (drew.kustusich@gmail.com) and Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

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- We have scheduled a RasMapper for 1D Training on February 28th. This is a virtual half day (8am-12pm) training and registration will open mid January.
- We are planning to hold a HEC-RAS 1D and 2D training this summer. We currently have it in the plan to do 1D in May and 2D in July. But, we may move that around and hold 1D later in the year so that new grads can attend.
- We will be giving away two Research Grants and two Disaster Relief Grants in 2024. We need to discuss timing of these grants.
- It appears the Large Meetings add-on for Zoom was removed. The current capacity of meetings is 100 people. We typically have over 100 people registered for our Lunch and Learns and wanted to discuss if we could add that back. O&T is looking into whether this is an appropriate direction and will bring it up with Board if needed.
- We are looking for more volunteers for O&T, specifically support with the website and social media. If you are interested please contact Katie.

Stormwater Quality –Candice Owen, Cerulean (candice@cerulean-co.com) & Sara Johnson, Muller (sjohnson@muellereng.com)

- CASFM SPUR Field Trip (last October)
 - \$250 from registration is being donated to the Birdseed Collective to further programs that support healthy and environmental friendly living in the community and at CSU Spur campus
 - Currently working on an annotated video of the field trip to post on the Stormwater Quality Committee's webpage.
- Meeting in late January/early February to finalize activities and leads for 2024
 - Currently anticipating:
 - 2 field trips
 - A social with the Metro Region (Q1)
 - Volunteer Stream Cleanup (Q3 - 4)
- We are always looking for good field trip sites. Please reach out with ideas!

Scholarship – Drew Roberts, MHFD (droberts@mhfd.org) & Ben Liu, Matrix (ben_liu@matrixdesigngroup.com)

- No report

Younger Members Group – Faylyn Bruecken, Olsson (fbruecken@olsson.com) & Zach Purfurst, ICON (zpurfurst@iconeng.com)

- The YMG has two planned events currently for January and February. The January event will be a Happy Hour to kickoff the new year and the February event will be a ski day at Winter Park, with the date currently being February 17th. The YMG will begin planning a philanthropic event for the spring at their February meeting.

MISCELLANEOUS REPORTS

OFFICERS

Chair

Danny Elsner, PE, CFM
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990 South Broadway, Suite 400
Denver, CO 80209
(303) 951.0639
eelsner@dewberry.com

Vice Chair

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Secretary

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Membership – Stuart Gardner, CDOT (stuart.gardner@state.co.us)

- 1,080 out of 1,222 Members have renewed as of January 5, 2024. Our total revenue for 2023 was \$45,320 - up from \$30,685 in 2022.

Website – Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- No report

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CASFM 2024 BUDGET			
	2023	2024	
Expenses	Actual thru 12/29/2023	Budget	Description (update these notes)
Contract Services			
1. Accounting Services	\$ 1,410.00	\$ 2,100.00	Tax & Accounting Services (Logan & As./ V2 CPAs, LLC)
2. Legal Services	\$ -	\$ -	
Dues and Subscriptions			
1. ASFPM Dues	\$ 700.00	\$ 700.00	
Annual Conference			
1. Annual Conference Hotel Reservation/Deposits for Upcoming Conferences	\$ 14,000.00	\$ 30,000.00	\$28k 2025 Venue (half paid \$14k in 2023) Remaining half later on
2. Annual Conference	\$ 221,199.11	\$ 240,000.00	Dec. BEO with Contingency and Service Fee
3. Annual Conference General	\$ 26,042.22	\$ 30,000.00	Conference programming (increase)
Operations			
1. Postage, Mailing Service	\$ -	\$ -	
2. Supplies	\$ -	\$ -	Supplies, and other admin costs
3. Membership & Database Coordination	\$ 2,592.00	\$ 2,600.00	Wild Apricot
4. Newsletters	\$ -	\$ -	R. Emmett Jordan Communcations
5. Credit Card Fees - Monthly	\$ 881.16	\$ 1,000.00	Affinipay
6. Website Hosting and Domain	\$ 446.64	\$ 500.00	Hosting and domain paid through 2023
7. Website Maintenance	\$ 125.00	\$ 2,100.00	Small Giants (\$900/yr; includes add buffer for unforeseen expenses)
8. Conference Management Software	\$ 6,686.55	\$ 11,000.00	Socio/Webex
9. Bank Fees	\$ 146.30	\$ 150.00	Includes Bill Pay Fees
10. Insurance	\$ 2,148.00	\$ 2,200.00	D&O and EPLI Insurance
11. Membership Meetings	\$ -	\$ -	For board member meeting expenses.
12. Zoom Account (misc)	\$ 899.80	\$ 150.00	Miscellaneous expenditures, includes Zoom account.
ASFPM National Conference			
1. ASFPM National Conference	\$ -	\$ 2,500.00	Chair's attendance
Workshops			
1. Lunch and Learn Training	\$ -	\$ -	
2. Water Quality Field Trip	\$ 586.98	\$ 500.00	Candice has confirmed
3. Outreach & Training	\$ 39,914.74	\$ 39,000.00	HEC RAS Training Costs & Western Slope Seminar
4. CASFM Toastmasters	\$ -	\$ 500.00	Monthly toastmasters meetings & special events
Socials			
1. Metro Socials	\$ -	\$ 1,250.00	2 socials with 35 people
2. Northeast Socials	\$ -	\$ 1,000.00	2 socials with 15 people
3. Southeast Socials	\$ -	\$ 800.00	2 socials with 15 people
4. Northwest Socials	\$ -	\$ 500.00	2 socials with 10 people
5. Southwest Socials	\$ -	\$ 500.00	2 socials with 10 people
6. Young Members Social	\$ 917.52	\$ 2,500.00	12 events, 15 ppl per event (\$10/pp), 1 Conf Dinner, 1 Summer Picnic
Travel and Meetings			
Donations			
1. ASFPM Donations	\$ -	\$ 750.00	Donation to 5k or other ASFPM Donations
2. Research	\$ 2,500.00	\$ 5,000.00	2 Research grants \$2,500 each, Q3
3. Greenway Foundation	\$ -	\$ -	
4. Disaster Relief	\$ -	\$ 10,000.00	Two grants at \$5,000 each
Scholarships			
1. Ben Urbonas Scholarship	\$ 4,000.00	\$ 4,000.00	\$2500 + \$1500 sponsorship (2, paid in Q4)
2. CASFM Family Scholarship	\$ 4,000.00	\$ 4,000.00	Private Donor Funded (paid with savings, transfer to checking for billpay)
3. Undergrad Scholarship	\$ 4,000.00	\$ 4,000.00	\$2500 + \$1500 sponsorship (2, paid in Q4)
Total Expenses: \$ 333,196.02 \$ 399,300.00			
Revenue			
Income			
1. Family Scholarship Donations	\$ 4,000.00	\$ 4,000.00	Family Scholarship donation
2. Scholarship Sponsorships	\$ 6,440.21	\$ 5,000.00	Silent Auction proceeds to Undergrad and Ben Urbonas
Investments			
Interest-Savings	\$ 63.95	\$ 65.00	Money Market Savings Interest
Program Income			
1. Membership Dues	\$ 42,950.00	\$ 41,700.00	Dues increased in 2023
2. Annual Conference Fees	\$ 273,647.31	\$ 250,000.00	Confirm estimates (increase to \$500 x 500 attendees)
3. Annual Conference Sponsorships	\$ 70,035.02	\$ 70,000.00	Continue at this amount in 2024?
4. Workshops/Training			
A. Lunch and Learn Training/Seminars	\$ 69,501.09	\$ 50,000.00	HEC-RAS sessions 20 attendees @ \$825/each, Western Slope Seminar
B. Water Quality Field Trip	\$ 830.00	\$ 500.00	revenue match expenses
C. Socials Sponsorships	\$ -	\$ -	
Total Revenue: \$ 467,467.58 \$ 421,265.00			
Total Gain (Loss) \$ 134,271.56 \$ 21,965.00			
Beginning Unrestricted Balance		\$ 145,948.97	Checking w/pending payments yet to clear (research grant and WQ field trip)
Beginning Temp Restricted Balance		\$ 24,101.70	
Ending Unrestricted Balance		\$ 148,685.95	As of 12/29/2023 Checking Account
Ending Temp Restricted Balance		\$ 24,101.70	As of 12/29/2023 Money Market Account

Conference			
Annual Conference Expenses			
1. Annual Conference Hotel Reservation/Deposits for Upcoming Conferences		\$ 30,000.00	
2. Annual Conference		\$ 240,000.00	
3. Annual Conference General		\$ 30,000.00	
Subtotal Projected Conference Expenses		\$ 300,000.00	
Annual Conference Revenue			
2. Annual Conference Fees		\$ 250,000.00	
3. Annual Conference Sponsorships		\$ 70,000.00	
Subtotal Projected Conference Revenue		\$ 320,000.00	
Net Projected Conference Revenue		\$ 20,000.00	

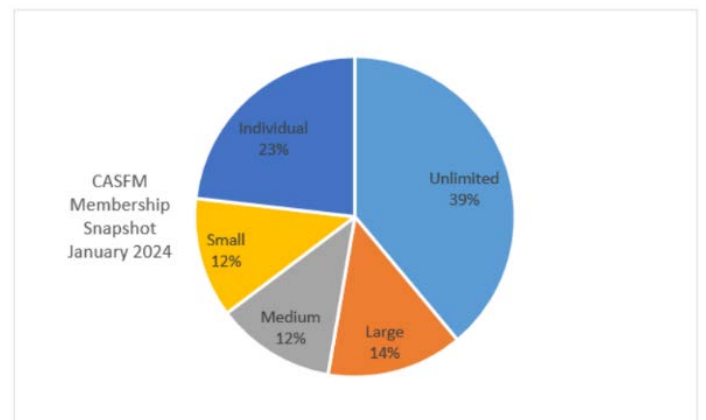
CASFM Membership Report for January 11, 2024 Membership Meeting

Submitted by Stuart Gardner – CASFM Membership Manager

	Jan-17	Jan-18	Jan-19	Jan-20	Jan-21	Jan-22	Jan-23	Jan-24
Total Members	919	973	1032	1102	1118	1184	1206	1222
Total Renewed by January Meeting	678	642	861	882	818	878	1011	1147
Percentage	74%	66%	83%	80%	73%	74%	84%	94%
Unlimited Bundles Renewed							12	15
Large Bundles Renewed	7	7	11	12	13	16	6	9
Medium Bundles Renewed	10	9	15	13	8	11	13	11
Small Bundles Renewed	23	24	18	25	23	20	19	23
Individuals Renewed	167	165	172	187	161	150	160	200
Students Renewed	5	8	7	3	1	8	4	5
Educator Renewed						2	2	3
Retired Renewed				9	8	10	18	17
Total Remaining to Renew	241	331	171	220	300	306	195	75
Remaining Unlimited Bundles							1	0
Remaining Large Bundles	4	5	1	3	5	4	1	1
Remaining Medium Bundles	2	3	1	2	4	3	4	0
Remaining Small Bundles	7	10	7	4	6	5	6	0
Remaining Individuals	69	87	76	77	93	101	77	54
Remaining Students				0	1	12	13	3
Remaining Retired				0	2	1	0	1

2023 Revenue Sources	
Via Wild Apricot - Credit Card	\$40,220
Via Wild Apricot - Check	\$3,700
Via Conference Registrations	\$1,400
Total Membership Revenue in 2023	\$45,320

Revenue Trends			
	Wild Apricot	Conference	Total
2018	\$ 18,890	\$ 1,250	\$ 20,140
2019	\$ 22,270	\$ 2,880	\$ 25,150
2020	\$ 18,410	\$ 1,530	\$ 19,940
2021	\$ 20,555	\$ 2,325	\$ 22,880
2022	\$ 29,845	\$ 840	\$ 30,685
2023	\$ 43,920	\$ 1,400	\$ 45,320



Unlimited	476
Large	168
Medium	147
Small	148
Individual	283
Total	1222