

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave

Lakewood, CO 80228

www.casfm.org



Date/Time: January 11, 2024, 9:00 AM – 11:00 AM

Location: Hybrid In-person/Zoom

Mile High Flood District, 12575 W. Bayaud Ave., Lakewood, CO 80228

GENERAL MEMBER MEETING - ATTENDEES:

CASFM Officers Present:

Chair – Danny Elsner

Vice Chair – Dan Hill

Secretary – Jeremy Deischer

Treasurer – Molly Trujillo

Metro Denver Region Rep – Melanie Walters

SE Region Rep – Adam Copper (virtual)

NE Region Rep – Andrew Fisher (virtual)

Other attendees can be found on the attached sign in sheet.

GENERAL MEMBER MEETING - MINUTES:

1. Call to Order – Danny Elsner, Dewberry

a. Main Focus – Approve 2024 budget and finish officer transition (Welcome!)

b. Chapter Renewal

The chapter renewal with ASFPM for 2024 is being completed.

c. CASFM Google Drive

A Google Drive has been set up to be a centralized location for data storage for CASFM.

d. 2024 CASFM Yearly Plan

A yearly plan outlining CASFM events for 2024 is being developed, aimed to be completed by the end of February.

2. Secretary – Jeremy Deischer, ICON

A quorum was present of the Board of Directors at the meeting with seven of the eight director positions (vacant SW rep) present.

a. Approval of last meeting minutes

November meeting minutes were approved without comment.

3. Treasurer's Report – Molly Trujillo, SEMSWA

a. Budget Update and Approval

i. P&L for 2023

The P&L for 2023 (attached) was reviewed without comment.

ii. 2024 Budget

The DRAFT 2024 budget (attached) discussed in the November budget was reviewed. One change following the November meeting was an addition of a \$500 per year line item to support the CASFM Toastmasters group.

b. Money for Socials

i. Fill out the budget form to help with cash flow

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Chair

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Treasurer

Molly Trujillo, PE, CFM

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An event budget spreadsheet for socials and committee events is requested to be filled out and sent to the Board for approval. The spreadsheet can be found on the CASFM website or requested from Molly.

c. **Membership Report (attached)**

Membership report (attached) was reviewed. Adam Copper asked if it would be possible to get a graph similar to the one included in the membership report to evaluate the revenue distribution from each membership option. Danny will contact Stuart Gardner regarding making a graphic.

A vote was held with all Board members, the 2024 Budget was passed unanimously.

4. **Vice Chair –Dan Hill, MHFD**

a. **Newsletter update**

Last year the newsletter was transitioned from the newsletter in PDF form to the more frequent email based updates. Dan is investigating alternatives using Google Sites to create a more interactive newsletter. A draft of the Google Sites is targeted to be completed in February, and occurring on a bi-annual or quarterly basis.

b. **Slack space to help Committee coordination**

A Slack workspace has been established with a test group of CASFM members to evaluate the feasibility and opportunities of increasing communication throughout the organization. Jason Messamer brought up the concern of IT firewalls with public sector employees being unable to download specific software. Slack does offer the option of a browser interface that will be tested further. No objections were heard, regional representatives and committee chairs will be invited to expand the test group. If you're interested in joining the Slack workspace please email Dan Hill (dhill@mhfd.org) or Jeremy Deischer (jdeischer@iconeng.com).

c. **Highlight Regional and Committee Reports**

i. **Floodplain Management and CRS committee proposal to combine**

The Floodplain Management Committee's primary objective was to help administer the CFM test. With the CFM prep and test not being able to be offered at the conference going forward, the two committees propose to merge. No objections were heard to the merge and the groups will follow up at the March meeting.

ii. **Idea to start a new Committee for Public Sector Employees**

Melanie Walter and Rachel Grafman proposed to form a new committee specializing on issues encountered by public employees. Any CASFM member could attend and participant in the meetings, it would not be exclusive to public sector employees. The group will not be an official committee but Melanie and Rachel were given approval to begin to form the group in the coming months.

5. **Regional Representative Reports (see attached reports)**

a. **Northeast Region – Andrew Fisher, Olsson**

b. **Southwest Region - Vacant**

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- c. Northwest Region – Lisa Froshaug, Grand Junction
- d. Metro Region – Melanie Walter, Arvada
- e. Southeast Region – Adam Copper, Colorado Springs

6. Committee Reports (see attached reports)

- a. Annual Conference – Jason Messamer, CSU
The conference will be held Monday – Thursday, September 30th through October 4th. The conference committee is working on the Call for Abstract for the 2024 conference and hoping to release that information in February.

The committee is looking for ideas for a keynote speaker. Please reach out to Jason (jmessamer@csu.org) with any ideas.

Jason recently had a conversation with the Army Corps regarding a possible jurisdictional wetlands workshop at the conference.

- b. Community Rating System – Stacey Thompson, MHFD & Monica Bortolini, Longmont
- c. Floodplain Management – Leylin Marroquin, AECOM & Connor Johnson, AECOM
- d. Colorado Flood TAP – Brian Varrella, CDOT
- e. Outreach and Training – Andrew Kutsch & Katie Kerstiens, MHFD
MHFD, UWRI, and CASFM will meet in the coming weeks to coordinate training opportunities.

Zoom changed the licensing options available, with the current CASFM account now limited to 100 participants. Virtual Lunch and Learn's often exceed 100 registrants. Katie will evaluate options and circle back to the Board for approval of an increased Zoom license level if needed.

- f. Stormwater Quality – Candice Owen, Cerulean & Sara Johnson, Muller
- g. Scholarship – Drew Roberts, MHFD & Ben Liu, Matrix
- h. Young Members Group – Faylyn Bruecken, Olsson & Zach Purfurst, ICON
- i. Membership - Stuart Gardner, CDOT
- j. Website – Katie Kerstiens, MHFD

7. ASFPM Update – Drew Beck, Matrix and/or Danny Elsner, Dewberry

- a. National ASFPM Conference in Salt Lake City, June 23-27, 2024
 - 1. Needs volunteers
Drew is organizing a group of CASFM members willing to help the Utah chapter with an event at the annual ASFPM conference. If you are planning on attending and willing to help, please contact Drew (Drew_Beck@matrixdesigngroup.com).

8. New Business

- a. Update on conference support – Drew
 - 1. Seeking outside consultants
Drew and Danny recently had a call with Selena from the Texas chapter regarding the Texas chapter organization and conference planning. Several options are still being discussed including the conference supporting a part time person that eventually would

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lead into other roles within the organization. If anyone would be interested in discussing (Drew_Beck@matrixdesigngroup.com).

b. CASFM Book Club

Frans Lambrechtsen noted the CASFM Book Club is still active and always looking for more participation. If you're interested in finding out more about the club, please reach out to Frans (Frans.Lambrechtsen@kimley-horn.com).

9. Next 3 meetings

- a. Thursday, March 14, 2024, 9-11am at Jacobs, 6312 S. Fiddlers Green Circle, Suite 300N, Greenwood Village, CO 80111
- b. Thursday, May 9, 2024, 9-11am at City of Loveland, 2525 W. 1st Street, Loveland, CO 80537
- c. TENTATIVE, Friday, July 12, 2024, 10am (?), Beaver Creek Resort with site tour afterwards

10. Adjourn

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