12575 W. Bayaud Ave Lakewood, CO 80228 www.casfm.org



May 9, 2024, 9:00 AM - 11:00 AM Date/Time:

Location: Hybrid In-person/Zoom

City of Loveland, 2525 W. 1st Street, Loveland, CO 80537

GENERAL MEMBER MEETING MEETING MINUTES:

1. Call to Order - Danny Elsner, Dewberry

- A. Main Focus Conference Items
- B. Updates on various items

2. Secretary - Jeremy Deischer, ICON

A. Check for quorum (if needed)

A guorum was present at the meeting. The following board members were in attendance: Danny Elsner (Chair), Dan Hill (Vice-Chair), Molly Trujillo (Treasurer), Jeremy Deischer (Secretary), Andrew Fisher (NE Region Rep), Melanie Water (Metro Rep, Virtual), Adam Copper (SE Region Rep, Virtual)

B. Approval of last meeting minutes

The March meeting minutes were approved without comment.

Treasurer's Report - Molly Trujillo, SEMSWA 3.

A. Profit & Loss/Cash Flow Update Molly Trujillo provided a summary of the P&L and cash flow update which can be found attached.

Vice Chair -Dan Hill, MHFD 4.

A. Newsletter update

Dan Hill provided an update on the CASFM newsletter, trying to balance between the older newsletters and text based email newsletter. The newsletter was released the following week and can be accessed here: The Open Channel, May 2024 (google.com)

B. Highlight Regional and Committee Reports

The Western Slope Seminar was hosted on Feb 26th and had a record turnout. Drake Ludwig and Lisa Froshaug (NW Rep) organized the event. Melanie Walters (Metro Rep) and the Water Quality Committee, specifically Sara Johnson and Candice Owen organized a joint networking event.

5. Regional Representative Reports (see attached reports)

A. Northeast Region – Andrew Fisher, Olsson

A social will be held June 5th in Ft. Collins. More information will be provided in an upcoming email.

B. Southwest Region - Russell Anderson, Michael Baker (congrats!) Russell Anderson was elected to the vacated Southwest Region rep.

C. Northwest Region – Lisa Froshaug, Grand Junction

OFFICERS

Chair Danny Elsner, PE, CFM Dewberry 990 South Broadway, Suite 400 12575 W. Bayaud Ave. Denver, CO 80209 (303) 951.0639 eelsner@dewberry.com

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- D. Metro Region Melanie Walter, Arvada
- E. Southeast Region Adam Copper, Colorado Springs

Committee Reports (see attached reports) 6.

- A. Annual Conference Jason Messamer, CSU
- B. Floodplain Management Stacey Thompson, Independent; Monica Bortolini, Longmont; Leylin Marroquin, AECOM; & Connor Johnson, AECOM
- C. Colorado Flood TAP Brian Varrella, CDOT
- D. Outreach and Training Andrew Kutsch, ERA & Katie Kerstiens, MHFD
- E. Stormwater Quality Candice Owen, MHFD & Sara Johnson, Muller
- F. Scholarship Drew Roberts, MHFD & Ben Liu, Matrix
- G. Young Members Group Faylyn Bruecken, Olsson & Zach Purfurst, ICON
- H. Membership Stuart Gardner, CDOT
- Website Katie Kerstiens, MHFD

7. ASFPM Update - Molly Trujillo, SEMSWA

A. Update from May 1st meeting Molly attended the ASFPM call which was a CRS workshop on the proposed changes. More information regarding submitting for the annual renewal will be provided in a follow-up email.

8. **Old Business**

- A. Slack workspace Dan Hill, MHFD If you would like to join the slack workspace please send Dan an email dhill@mhfd.org
- B. ASFPM Conference Support (June 24-27 Salt Lake City) Drew Beck, Matrix CASFM had forwarded an email from the Utah chapter asking for support for the conference and to sign up through the app.
- C. Consultant Conference Support Danny Elsner, Dewberry Danny Elsner has begun the process of evaluating an executive assistant position and how that position can be incorporated into the annual budget going forward.

9. **New Business**

A. Webex Upgrade/Zoom discussion - Stacey Thompson, Independent The Webex subscription is being changed which requires adding a meeting platform to the subscription. The change would result in an overall cost savings to CASFM by removing the Zoom subscription.

10. **Next 3 meetings**

- A. Friday, July 12, 2024, 11 am, Beaver Creek Resort with site tour afterwards
- B. TENTATIVE during the CASFM Annual Conference, Monday Thursday, September 30th through October 4th, with both a Board Meeting and a General Meeting during the week
- C. Thursday, November 14th, 9-11am at Matrix Design Group, 2435 Research Pkwy STE 300, Colorado Springs, CO 80920

Adjourn 11.

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Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2024 January through April 2024 (Bank Statement)

occrual Basis January through April 2024 (Bank State)

	Actual		Budget		\$ Over Budget	% of Budget		
Ordinary Income/Expense								
43400 - Direct Public Support								
43415 - Scholarships Contributions	0.00		4,000.00		4,000.00		0.0%	
Total 43400 - Direct Public Support		0.00		4,000.00		4,000.00		0.0%
45000 - Investments								
45030 - Interest-Savings Total 45000 - Investments	20.52	20.52	65.00	65.00	44.48	44 48	31.6%	31.6%
47200 - Program Income		20.32		05.00		44.40		31.0%
47230 - Membership Dues	7,500.00		41,700.00		34,200.00		18.0%	
47240 - Annual Conference Fees	0.00		250,000.00		250,000.00		0.0%	
47245 - Annual Conference Sponsorships	0.00		70,000.00		70,000.00		0.0%	
47250 - Workshop/Training Fees 47251 - Lunch & Learns, Courses, Trainings	12,420.96		50.000.00		37.579.04		24.8%	
47260 - Water Quality Fieldtrip Fees	0.00		500.00		500.00		0.0%	
47275 - Socials Sponsorships	500.00		0.00					
47280 - Seminar/Training Sponsorship	1,410.00							
47285 - Scholarship Sponsorships	0.00		5,000.00				05.00/	
Total 47250 - Workshops Fees Total 47200 - Program Income	14,330.96	21,830.96	55,500.00	417,200.00	41,169.04	395,369.04	25.8%	5.29
Total 47200 - Program Income Total Income		21,851.48		421,265,00		399,413.52		5.29
Expense		21,001.40		421,200.00		000,410.02		0.27
62100 - Contract Services								
62110 - Accounting Fees	0.00		2,100.00		2,100.00		0.0%	
62140 - Legal Fees	0.00	2.00	0.00	0.100	0.00	0.0000	0.0%	
Total 62100 - Contract Services 62200 - Dues and Subscriptions		0.00		2,100.00		2,100.00		0.09
62210 - ASFPM Dues	700.00		700.00		0.00		100.0%	
Total 62200 Dues and Subscriptions	700.00	700.00	700.00	700.00	0.50	0.00	100.070	100.09
64000 - Annual Conference								
64100 - Annual Conference Hotel Reservation	0.00		30,000.00		30,000.00		0.0%	
64200 - Annual Conference Costs	3,750.00		240,000.00		236,250.00		1.6%	
64300 - Annual Conference General Total 64000 - Annual Conference	0.00	3,750.00	30,000.00	300,000.00	30,000.00	296,250.00	0.0%	1.39
65000 - Operations		3,750.00		300,000.00		290,250.00		1.37
63400 - Membership & Database Coordination	0.00		2,600.00		2,600.00		0.0%	
63500 - News Letters	0.00		0.00		0.00		0.0%	
65020 - Postage, Mailing Service	26.58		0.00		-26.58		0.0%	
65040 - Supplies	0.00		0.00		0.00		0.0%	
65120 - Insurance - Liability, D and O 65150 - Credit Card Fees	0.00		2,200.00		2,200.00		0.0%	
65151 - Credit Card Fees - Monthly	589.20		1,000.00		410.80		58.9%	
Total 65151 - Credit Card Fees	589.20		1,000.00		410.80		58.9%	
65200 - Website Hosting and Domain	0.00		500.00		500.00		0.0%	
65205 - Website Maintenance	1,500.00		2,100.00		600.00		71.4%	
65210 - Conference Management Software	5,850.00		11,000.00		5,150.00		53.2%	
65300 - Bank Fees 68305 - Membership Meetings	20.00		150.00 0.00		130.00		13.3%	
70000 - Zoom Account (Misc.)	367.21		150.00		-217.21		244.8%	
Total 65000 - Operations		8,352.99		19,700.00		11,347.01		42.49
65500 - ASFPM National Conf		735.00	2,500.00	0.00		-735.00		0.09
66000 - Workshops								
66100 - Workshops - Lunch & Learn 66150 - Water Quality Fieldtrip	0.00 236.98		0.00 500.00		0.00 263.02		0.0% 47.4%	
66200 - Water Quality Fleidtrip	20,100.00		39,000.00		18,900.00		47.4% 51.5%	
66400 - Workshops - CASFM Toastmasters	138.58		500.00		361.42		27.7%	
Total 66000 - Workshops		20,475.56		42,500.00		22,024.44		48.29
68000 - Socials								
68100 - Metro Socials	639.91		1,250.00		610.09		51.2%	
68200 - Northeast Socials 68300 - Southwest Socials	0.00		1,000.00 800.00		1,000.00 800.00		0.0%	
68400 - Southwest Socials	272.82		500.00		227.18		54.6%	
68500 - Northwest Socials	0.00		500.00		500.00		0.0%	
68600 - Young Members Social	91.68		2,500.00		2,408.32		3.7%	
Total 68000 - Socials		1,004.41		6,550.00		5,545.59		15.39
68800 - Donations 68920 - ASFPM Foundation	200.00		750.00		550.00		26.7%	
68920 - ASFPM Foundation 68930 - Research	200.00 0.00		750.00 5,000.00		550.00 5,000.00		26.7% 0.0%	
68940 - Greenway Foundation	0.00		0.00		0.00		0.0%	
68950 - Disaster Relief	0.00		10,000.00		10,000.00		0.00	
Total 68800 - Donations		200.00		15,750.00		15,550.00		1.3
69000 - Scholarships								
69200 - Ben Urbonas Scholarship 69300 - CASFM Family Scholarship	4,000.00 4,000.00		4,000.00 4,000.00		0.00 0.00		100.0% 100.0%	
69300 - CASEM Family Scholarship	4,000.00		4,000.00		4.000.00		0.0%	
Total 69000 - Scholarships	0.00	8,000.00	4,000.00	12,000.00	4,000.00	4,000.00	0.070	66.7
Total Expense		43,217.96		399,300.00		356,082.04		10.89
Net Ordinary Income		21,851.48		421,265.00		399,413.52		5.29
et Income		-21,366.48		21,965.00		43,331.48		

	12/29/2023	4/30/2024		
Checking	\$ 148,685.95	\$	124,798.95	
Money Market (Family Scholarship)	\$ 24,101.70	\$	20,122.22	
Combined	\$ 172,787.65	\$	144,921.17	

Cash Flow Projection CASFM

Starting date Jan-24
Cash balance alert minimum \$ 110,000.00

			Beginning	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
P&L Code	Annual Budget	Cash on hand (beginning of month)	148,686	146,186	130,275	125,016	121,161	124,819	124,819	124,819	124,819	124,819	133,819	133,819	133,819	
		INCOME		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
43415 \$,	Family Scholarship Contribution	4,000									4,000				4,000.00
47285 \$		Scholarship Sponsorships										5,000				5,000.00
45030 \$	65.00	Money Market Interest (Scholarship Accnt)		5.65	4.79	4.79	5.29	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	60.52
47230 \$		Membership Dues		6,930	250	40	280									7,500.00
47240 \$		Annual Conference Fees														0.00
47245 \$		Annual Conference Sponsorships														0.00
47251 \$		Lunch&Learn, Course, Trainings		2,875	2,991	150	7,425									13,440.96
47260 \$		Water Quality Field Trip Fees														0.00
47275 \$		Social Sponsorships/Registration Fee				20	480									500.00
47280 \$		Seminar Sponsorship/Registration Fee	0				390									390.00
		TOTAL CASH RECEIPTS	4,000	9,811	3,246	215	8,580	5	5	5	5	9,005	5	5	5	30,891.48
ş	421,265.00	Total cash available	152,686	155,997	133,520	125,231	129,741	124,824	124,824	124,824	124,824	133,824	133,824	133,824	133,824	
		EXPENSE		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
62110 \$		Accounting/Tax Prep														0.00
62210 \$		ASFPM Dues		700												700.00
64100 \$,	Annual Conference Hotel														0.00
64200 \$		Annual Conference Costs			3,750											3,750.00
64300 \$	30,000.00	Annual Conference General (Reimburse)														0.00
63400 \$	2,600.00	Membership Database Coord (Wild Apricot)														0.00
65151 \$		Credit Card Fees		430	149	8	1									589.20
65200 \$	500.00	Website Hosting and Domain (Bluehost)														0.00
65205 \$	2,100.00	Website Maintenance (Small Giants)		900	600											1,500.00
65210 \$		Confernce Software (Socia/Webex)		5,850												5,850.00
65300 \$		Bank Fee		5	5	5	5	5	5	5	5	5	5	5	5	60.00
65120 \$		Insurance (Lawyers Choice)														0.00
65020 \$		Postage				9	18									26.58
70000 \$	150.00	Miscellaneous (Zoom)					367									367.21
65500 \$		ASFPM National Conference (Chair & volunteers)					735									735.00
66150 \$		Water Quality Field Trip	0	237												236.98
66200 \$		Workshops - O&T		17,600			2,500									20,100.00
66400 \$		CASFM Toastmasters					139									138.58
68100 \$		68100 - Metro Socials					640									639.91
68200 \$		68200 - Northeast Socials														0.00
68300 \$		68300 - Southwest Socials														0.00
68400 \$		68400 - Southeast Socials					273									272.82
68500 \$		68500 - Northwest Socials														0.00
68600 \$		68600 - Young Members Social				48	44									91.68
68920 \$		ASPFM Donation					200									200.00
68930 \$		Researh Grant (2 @ \$2500)	2,500													2,500.00
68950 \$		Disaster Relief (2 @ \$5000)														0.00
69000 \$		Scholarships (3 @ \$4000)	4,000	25 722	4,000	4,000	4.000	_		-	_	-	_	_	_	12,000.00
\$		TOTAL CASH PAID OUT	6,500	25,722	8,504	4,070	4,922	124.046.43	124 010 17	424.046.43	124 046 17	422.046.43	422.046.42	122.046.47	122.046.47	43,257.96
		Cash on hand (end of month)	146,185.95	130,274.53	125,015.79	121,160.87	124,819.47	124,819.47	124,819.47	124,819.47	124,819.47	133,819.47	133,819.47	133,819.47	133,819.47	

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REGIONAL REPRESENTATIVES AND COMMITTEE REPORTS May 9, 2024

REGIONAL REPRESENTATIVE REPORTS

Northeast Region - Andrew Fisher, Olsson (afisher@olsson.com)

Social Event Scheduled:

Wednesday, June 5 **CB&Potts Collindale**

1441 E Horsetooth Rd, Fort Collins, CO 80525.

Speaker - Will Wilhelm, Kimley-Horn

Topic - Restoring Urban Streams and Watersheds

Southwest Region - Russell Anderson, Michael Baker (Russell.Anderson@mbakerintl.com)

 Sent out an email to all SW Region members introducing myself and letting them know they can reach out to me if they have any questions/issues they would like me to discuss. Received a couple of responses welcoming me to the role.

Northwest Region –Lisa Froshaug, Grand Junction (lisafr@gicity.org)

- The Annual CASFM West Slope Seminar was held on April 26th in Glenwood Springs. There was a near-record turnout to see industry experts speak on water issues facing western slope communities and exciting opportunities, methods, and projects addressing these challenges. Speakers from the Colorado River District, American Rivers, the City of Aspen, the Middle Colorado Watershed Council, the EPA, and the City of Grand Junction shared their experiences with attendees from all over the state. Thanks to Lisa Froshaug, the CASFM Northwest Region Representative, trivia was a new, and widely popular, addition to this year's event. As always there were plenty of networking opportunities in addition to the technical program. We appreciate everyone who made the trip and look forward to next year's event!
- Our next region event will be a lunch and learn at the Museum of the West in downtown Grand Junction where we will show the "Water in the Desert: The Grand Valley and its Rivers" a 30 minute documentary, produced by the Hutchins Water Center at CMU and Gen9 Productions, which tells the story of the evolving relationship between the Grand Valley and the Gunnison and Colorado Rivers. Date: TBD

Metro Region - Melanie Walter, Arvada (mwalter@arvada.org)

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- Had our first Metro region/Water Quality committee joint networking social event on April 25th. It was a sold out event and only one no show. Thanks to my co-hosts, Sara Johnson and Candice Owen, to put it all together!
- By the end of the month, I will send out a survey of who would like to be included in the municipal stormwater group for capital projects. At first, it will likely be a forum to bounce ideas around, and hopefully organically morph into whatever it will become from there.

Southeast Region - Adam Copper, Colorado Springs (adam.copper@coloradosprings.gov)

 Working on planning a joint CASFM/ASCE golf tournament in Colorado Springs for the middle of July. More info to come soon.

COMMITTEE REPORTS

<u>Annual Conference</u> – Jason Messamer, CSU (<u>jmessamer@csu.org</u>)

- The keynote speaker will be Michael Wigge, author of How to Barter for Paradise: Trading Up from an Apple to a House In Hawaii, and How to Travel the World for Free.
- Sponsorships will open in the coming weeks.
- Abstract selections will be communicated in mid-May.

Floodplain Management - Stacey Thompson, Independent (staceythompson8@gmail.com), Monica Bortolini, Longmont (Monica.Bortolini@longmontcolorado.gov), Leylin Marroquin, AECOM (Leylin.Marroquin@aecom.com), and Connor Johnson, AECOM (Connor.Johnson@aecom.com)

- Next (virtual) committee meeting is scheduled Thursday, May 16, 2-3:30pm. Contact the committee co-chairs, if you would like to attend and do not have the MS Teams meeting link.
- Marijo Brady with FEMA Region 8 notified CASFM that the Insurance Services Office (ISO) is not available while the new FEMA contract award is being appealed. The May Annual Recertification submittals should not be submitted until CRS Coordinators are contacted by the CRS contractor. The Region does not have an estimate when the contract issue will be resolved.
- FEMA is holding 2 CRS Redesign Focus Groups (April 22 and May 2) to engage ASFPM committee members from the Flood Insurance, Flood Mitigation, Floodplain Regulations and/or Risk Communication & Outreach Committees in a discussion about potential implementation challenges with alternative CRS program designs under consideration. Information and feedback from attendees of these focus groups will be shared at the next CASFM Floodplain Management Committee meeting on May 16.

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 One Committee Member would like more information on the requirements to host the CFM exam outside of the Annual CASFM conference. Does anyone have this information that they can share with the committee?

Colorado Flood TAP – Brian Varrella, CDOT (Brian.Varrella@state.co.us)

Rebooting the team again; next meeting will be in late May or early June – a poll is currently out and date will be set before the CASFM General Membership meeting.

Outreach & Training - Andrew Kustusch, ERA (akustusch@eraconsultants.com) and Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- 1. HEC-RAS 2D training May 29-31, 2024 at MHFD.
- HEC-RAS 1D training tentatively scheduled for July 17-19, 2024. Location TBD, let me know if your company would like to host this training!
- 3. Planning a 2-hr Public Speaking seminar in August, taught by Dave Skuodas, to get you ready for your annual conference presentations! More info to come.
- O&T happy hour meeting May 15th, location and time will be posted on the Events page.

Stormwater Quality - Candice Owen, MHFD (cowen@mhfd.org) & Sara Johnson, Muller (sjohnson@mullereng.com)

- Registration is open for DU Water Quality Field Trip on Thursday, June 6th
- Anticipate a meeting in mid to late June
- Planning a summer picnic in person with committee members.

Scholarship - Drew Roberts, MHFD (droberts@mhfd.org) & Ben Liu, Matrix (ben liu@matrixdesigngroup.com)

- We met May 1 and will be having monthly committee meetings (focused on fundraising) on the 2nd Wed of each month (via Teams)
- We are creating three subcommittees to focus efforts:
 - Fundraising
 - Scholarship Candidate Evaluations
 - College Outreach
- Fundraising efforts for silent auction have started, reach out to Selena Klosowski selena.klosowski@denvergov.org if you have donation ideas or connections
- Please contact ben liu@matrixdesigngroup.com if you are interested in joining the Scholarship Committee, attending a meeting, or learning more about it

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Younger Members Group - Faylyn Bruecken, Olsson (fbruecken@olsson.com) & Zach Purfurst, ICON (zpurfurst@iconeng.com)

- The YMG has one upcoming event in May, joining Protect Our Rivers for a Clean up of the South Platte. The trivia night was a great success with some familiar and new faces.
- The YMG Committee is in the process of planning the summer events including the annual YMG picnic and Rockies game, tentatively planned for June 15th (Picnic) and August 8th (Rockies game).

MISCELLANEOUS REPORTS

Membership - Stuart Gardner, CDOT (stuart.gardner@state.co.us)

We are in an excellent membership position. As of 4/29/24 we have 1,207 members renewed out of 1,222 reported in January for a 99% renewal rate. We are planning to create a new membership email address of membership@casfm.org and use it as a forwarding address to people who are working on the Wild Apricot database similar to how the CASFM and Website email addresses work.

Website - Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

No updates for this meeting.