

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave
Lakewood, CO 80228
www.casfm.org



Date/Time: July 12, 11:00 AM – 1:00 PM
Location: Hybrid In-person/Zoom
Beaver Creek
Remote: Join Zoom Meeting (see Events Calendar for link)

GENERAL MEMBER MEETING AGENDA:

1. **Call to Order – Danny Elsner, Dewberry**
 - A. Main Focus – Conference Updates and Site Visit
2. **Secretary – Jeremy Deischer, ICON**
 - A. Check for quorum (if needed)
 - B. Approval of last meetings minutes
3. **Treasurer's Report – Molly Trujillo, SEMSWA**
 - A. 2024 Profit & Loss/Cash Flow Update
4. **Vice Chair – Dan Hill, MHFD**
 - A. Highlight Regional and Committee Reports
5. **Regional Representative Reports (see attached reports)**
 - A. Northeast Region – Andrew Fisher, Olsson
 - B. Southwest Region - Russell Anderson, Michael Baker
 - C. Northwest Region – Lisa Froshaug, Grand Junction
 - D. Metro Region – Melanie Walter, Arvada
 - E. Southeast Region – Adam Copper, Colorado Springs
6. **Committee Reports (see attached reports)**
 - A. Annual Conference – Jason Messamer, CSU
 - B. Floodplain Management – Stacey Thompson, MHFD, Monica Bortolini, Longmont, Leylin Marroquin, AECOM & Connor Johnson, AECOM
 - C. Colorado Flood TAP – Brian Varrella, CDOT
 - D. Outreach and Training – Andrew Kutsch, ERA & Katie Kerstiens, MHFD
 - E. Stormwater Quality – Candice Owen, MHFD & Sara Johnson, Muller
 - F. Scholarship – Ben Liu, Matrix & Selena Klosowki, Denver
 - G. Young Members Group – Faylyn Bruecken, Olsson & Zach Purfurst, ICON
 - H. Membership - Stuart Gardner, CDOT
 1. Going to transfer Membership to Drew Beck, Matrix in November after membership renewals
 - I. Website – Katie Kerstiens, MHFD
7. **ASFPM Update – Drew Beck, Matrix and/or Danny Elsner, Dewberry**
 - A. 2024 ASFPM Update - June 24-28
8. **Old Business**
 - A. Slack workspace
 - B. Consultant Conference Support/Executive Assistant (Shea Thomas) - Danny Elsner, Dewberry
 - C. New Committee Group being formed by Melanie Walter, Arvada for municipal support in the same for as our Colorado Flood TAP

OFFICERS

Chair	Vice Chair	Secretary	Treasurer
Danny Elsner, PE, CFM Dewberry 990 South Broadway, Suite 400 Denver, CO 80209 (303) 951.0639 eelsner@dewberry.com	Dan Hill, PE, CFM Mile High Flood District 12575 W. Bayaud Ave. Lakewood, CO 80228 (303) 749.5427 dhill@mhfd.org	Jeremy Deischer, PE ICON Engineering, Inc. 7000 S. Yosemite St., Suite 120 Centennial, CO 80112 (303) 221.0802 jdeischer@iconeng.com	Molly Trujillo, PE, CFM SEMSWA 7437 S. Fairplay St., Centennial, CO 80112 (303) 858.8844 mtrujillo@semswa.org

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9. New Business

- A. Call for Nominations for Officers - Drew Beck, Matrix
 - 1. All positions on the Board are open each year
 - a. Officers - Chair, Vice Chair, Secretary, and Treasurer
 - b. Regional Representatives in the 5 regions
 - 2. Current Treasurer and Southeast Region Rep have reached the 2 year limit and can not run this year.
- B. Hired Chaudhry Law to help with copyright issues on website from past presentation

10. Next 3 meetings

- A. TENTATIVE during the CASFM Annual Conference, Monday - Thursday, September 30th through October 4th, 2024, with both a Board Meeting and a General Meeting during the week
- B. Thursday, November 14th, 2024, 9 -11am at Matrix Design Group, 2435 Research Pkwy STE 300, Colorado Springs, CO 80920
- C. Thursday, January 9th, 2025 9-11 am at Mile High Flood District, 12575 W. Bayaud Ave., Lakewood, CO 80228

11. Adjourn

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REGIONAL REPRESENTATIVES AND COMMITTEE REPORTS

July 12, 2024

REGIONAL REPRESENTATIVE REPORTS

Northeast Region – Andrew Fisher, Olsson (afisher@olsson.com)

- Held a successful 24-person social on 6/5 with a presentation from Will Wilhelm (Kimley-Horn) presenting on “Restoring Urban Streams and Watersheds”.

Southwest Region – Russell Anderson, MBI (Russell.Anderson@mbakerintl.com)

- No updates.

Northwest Region –Lisa Froshaug, Grand Junction (lisafr@gjcity.org)

- Upcoming Lunch and Learn: Water in the Desert short film showing at Grand Junction’s Museum of the West in downtown Grand Junction with lunch catered by Roots Gastrohub. Fall 2024

Metro Region – Melanie Walter, Arvada (mwalter@arvada.org)

- Results of the poll for a municipal group formation indicates there is an interest in initially keeping it exclusive to municipal employees. Patterning it after the FTAP group seems to be the best path forward. Melanie to coordinate with Brian Varrella regarding how to set it up.
- Another Metro social being discussed

Southeast Region – Adam Copper, Colorado Springs (adam.copper@coloradosprings.gov)

- Joint CASFM/ASCE golf tournament pending
- Look for announcement for a social coming in the next 2 months

COMMITTEE REPORTS

Annual Conference – Jason Messamer, CSU (jmessamer@csu.org)

- Registration opening soon if not by the time of the meeting.
- See agenda for more detailed discussion.

Floodplain Management – Stacey Thompson (staceythompson8@gmail.com); **Monica Bortolini, Longmont** (Monica.Bortolini@longmontcolorado.gov); **Leylin Marroquin, AECOM** (Leylin.Marroquin@aecom.com); **Connor Johnson, AECOM** (Connor.Johnson@aecom.com)

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- Monica has asked MHFD to provide a “big issue” Federal FPM summary from ASFPM for our next committee meeting.
- Monica will provide an update on the CRS Redesign Project
- Committee page on website has been updated - (more revisions pending)
- Next committee meeting is being planned for the end of July - invites will come soon.

Colorado Flood TAP – Brian Varrella, CDOT (Brian.Varrella@state.co.us)

- Held a meeting on June 3 at MHFD offices.

Outreach & Training – Andrew Kustusich, RESPEC (andrew.kustusich@respec.com) and Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

1. Thank you Merrick for hosting the HEC-RAS 1D training next week (July 17-19), the course is sold out!
2. We are holding a hybrid 2-hour public speaking class, led by Dave Skuodas, August 29th. More info and registration will be coming soon.
3. We are always looking for ideas for trainings, lunch and learns, and tours. Please reach out if you have a topic that interests you, a cool project you would like to show off, or if you have provided training for another organization!

Stormwater Quality –Candice Owen, MHFD (cowen@mhfd.org) & Sara Johnson, Muller (sjohnson@mullereng.com)

- DU Field Trip in June was a great success. Working on a video of the field trip for the website.
- Currently planning a field trip to Panorama Park in CO Springs for late summer.
- Planning a picnic lunch meeting in person for August.

Scholarship – Drew Roberts, MHFD (droboterts@mhfd.org); Ben Liu, Matrix (ben_liu@matrixdesigngroup.com); Selena Klosowski, Denver (selena.klosowski@denvergov.org)

- We have begun receiving donations, if anyone would like to help we would love assistance in requesting donations.

Younger Members Group – Faylyn Bruecken, Olsson (fbruecken@olsson.com) & Zach Purfurst, ICON (zpurfurst@iconeng.com)

- Earlier in the summer, the YMG participated in the Protect Our Rivers Clean Up event along the South Platte. This was a great way to get outside and give back to the community.
- YMG Picnic at Washington Park (Site 3A) this Friday (7/12) at 4-8 PM
 - o Join us for food, drinks, and games with fellow YMGers!
 - o Please see CASFM YMG email for details on location and RSVP

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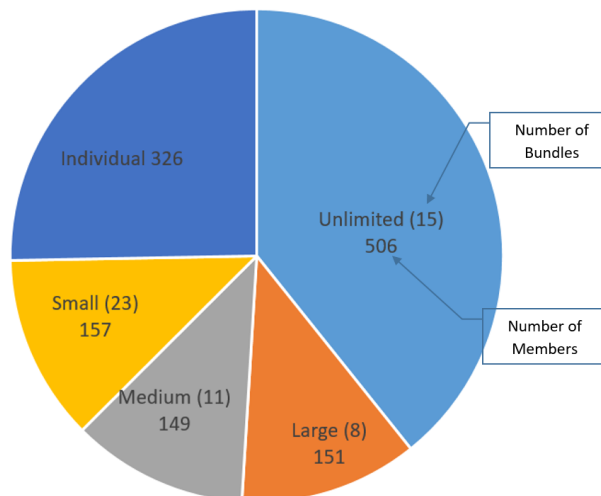


- YMG Rockies Game sponsored by ADS - Monday, August 26th
 - o Happy Hour before game from 4:30 to 6:30 PM at Tap Fourteen
 - o Catch our email for more updates, RSVP as soon as possible due to limited spots!

MISCELLANEOUS REPORTS

Membership – Stuart Gardner, CDOT (stuart.gardner@state.co.us)

- There has been some discussion about adjusting membership rates. If we move forward with that, we should implement it no later than the middle of October. The system is set up to generate invoices and send the first reminder emails at the beginning of November, and it takes some time to get the changes into the system and make sure it's functioning properly.
- We have 1289 current members, which is 129 over this time a year ago.



Website – Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- No updates!

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Colorado Assn of Stormwater and Floodplain Managers, Inc.
CASFM Profit & Loss Budget vs. Actual - 2024

January through June 2024 (Bank Statement)

Accrual Basis

Ordinary Income/Expense	Actual		Budget		\$ Over Budget		% of Budget	
Income								
43400 - Direct Public Support								
43415 - Scholarships Contributions	0.00		4,000.00		4,000.00		0.0%	
Total 43400 - Direct Public Support		0.00		4,000.00		4,000.00		0.0%
45000 - Investments								
45030 - Interest-Savings	30.28		65.00		34.72		46.6%	
Total 45000 - Investments		30.28		65.00		34.72		46.6%
47200 - Program Income								
47230 - Membership Dues	8,102.30		41,700.00		33,597.70		19.4%	
47240 - Annual Conference Fees	19,245.51		250,000.00		230,754.49		7.7%	
47245 - Annual Conference Sponsorships	82,675.00		70,000.00		-12,675.00		118.1%	
47250 - Workshop/Training Fees								
47251 - Lunch & Learns, Courses, Trainings	35,520.96		50,000.00		14,479.04		71.0%	
47260 - Water Quality Fieldtrip Fees	350.00		500.00		150.00		70.0%	
47275 - Socials Sponsorships	500.00		0.00					
47280 - Seminar/Training Sponsorship	1,410.00							
47285 - Scholarship Sponsorships	0.00		5,000.00					
Total 47250 - Workshops Fees	37,780.96		55,500.00		17,719.04		68.1%	
Total 47200 - Program Income		147,803.77		417,200.00		269,396.23		35.4%
Total Income		147,834.05		421,265.00		273,430.95		35.1%
Expense								
62100 - Contract Services								
62110 - Accounting Fees	0.00		2,100.00		2,100.00		0.0%	
62140 - Legal Fees	0.00		0.00		0.00		0.0%	
Total 62100 - Contract Services		0.00		2,100.00		2,100.00		0.0%
62200 - Dues and Subscriptions								
62210 - ASFPM Dues	700.00		700.00		0.00		100.0%	
Total 62200 Dues and Subscriptions		700.00		700.00		0.00		100.0%
64000 - Annual Conference								
64100 - Annual Conference Hotel Reservation	0.00		30,000.00		30,000.00		0.0%	
64200 - Annual Conference Costs	3,750.00		240,000.00		236,250.00		1.6%	
64300 - Annual Conference General	0.00		30,000.00		30,000.00		0.0%	
Total 64000 - Annual Conference		3,750.00		300,000.00		296,250.00		1.3%
65000 - Operations								
63400 - Membership & Database Coordination	0.00		2,600.00		2,600.00		0.0%	
63500 - News Letters	0.00		0.00		0.00		0.0%	
65020 - Postage, Mailing Service	26.58		0.00		-26.58		0.0%	
65040 - Supplies	0.00		0.00		0.00		0.0%	
65120 - Insurance - Liability, D and O	0.00		2,200.00		2,200.00		0.0%	
65150 - Credit Card Fees								
65151 - Credit Card Fees - Monthly	611.87		1,000.00		388.13		61.2%	
Total 65151 - Credit Card Fees	611.87		1,000.00		388.13		61.2%	
65200 - Website Hosting and Domain	35.99		500.00		464.01		7.2%	
65205 - Website Maintenance	1,500.00		2,100.00		600.00		71.4%	
65210 - Conference Management Software	5,850.00		11,000.00		5,150.00		53.2%	
65300 - Bank Fees	30.00		150.00		120.00		20.0%	
65305 - Membership Meetings	0.00		0.00		0.00		0.0%	
70000 - Zoom Account (Misc.)	367.21		150.00		-217.21		244.8%	
Total 65000 - Operations		8,421.65		19,700.00		11,278.35		42.7%
65500 - ASFPM National Conf		735.00		2,500.00		-735.00		0.0%
66000 - Workshops								
66100 - Workshops - Lunch & Learn	0.00		0.00		0.00		0.0%	
66150 - Water Quality Fieldtrip	236.98		500.00		263.02		47.4%	
66200 - Workshops - Outreach & Training	33,215.52		39,000.00		5,784.48		85.2%	
66300 - Workshops - Seminar	1,410.00		0.00		-1,410.00		0.0%	
66400 - Workshops - CASFM Toastmasters	138.58		500.00		361.42		27.7%	
Total 66000 - Workshops		35,001.08		42,500.00		7,498.92		82.4%
68000 - Socials								
68100 - Metro Socials	679.91		1,250.00		570.09		54.4%	
68200 - Northeast Socials	558.61		1,000.00		441.39		55.9%	
68300 - Southwest Socials	0.00		800.00		800.00		0.0%	
68400 - Southeast Socials	272.82		500.00		227.18		54.6%	
68500 - Northwest Socials	0.00		500.00		500.00		0.0%	
68600 - Young Members Social	91.68		2,500.00		2,408.32		3.7%	
Total 68000 - Socials		1,603.02		6,550.00		4,946.98		24.5%
68800 - Donations								
68920 - ASFPM Foundation	200.00		750.00		550.00		26.7%	
68930 - Research	0.00		5,000.00		5,000.00		0.0%	
68940 - Greenway Foundation	0.00		0.00		0.00		0.0%	
68950 - Disaster Relief	10,000.00		10,000.00		0.00		1.00	
Total 68800 - Donations		10,200.00		15,750.00		5,550.00		64.8%
69000 - Scholarships								
69200 - Ben Urbanas Scholarship	4,000.00		4,000.00		0.00		100.0%	
69300 - CASFM Family Scholarship	4,000.00		4,000.00		0.00		100.0%	
69400 - Undergrad Scholarship	0.00		4,000.00		4,000.00		0.0%	
Total 69000 - Scholarships		8,000.00		12,000.00		4,000.00		66.7%
Total Expense		68,410.75		399,300.00		330,889.25		17.1%
Net Ordinary Income		147,834.05		421,265.00		273,430.95		35.1%
Net Income		79,423.30		21,965.00		-57,458.30		

		12/29/2023	6/30/2024
Checking	\$	148,685.95	\$ 225,578.97
Money Market (Family Scholarship)	\$	24,101.70	\$ 20,131.98
Combined	\$	172,787.65	\$ 245,710.95

Cash Flow Projection CASFM

Starting date
Cash balance alert minimum

Jan-24
\$ 110,000.00

		Beginning	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
P&L Code	Annual Budget														
	Cash on hand (beginning of month)	148,686	146,186	130,275	125,016	121,161	124,819	131,212	225,609	349,209	441,029	480,579	462,059	432,899	
INCOME			Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
43415 \$	4,000.00	Family Scholarship Contribution	4,000								4,000				4,000.00
47285 \$	5,000.00	Scholarship Sponsorships									5,000				5,000.00
45030 \$	65.00	Money Market Interest (Scholarship Acct)	5.65	4.79	4.79	5.29	5.13	4.63	5.00	5.00	5.00	5.00	5.00	5.00	60.28
47230 \$	41,700.00	Membership Dues	6,930	250	40	280	282	320	10,000	3,000	1,000			20,000	42,102.30
47240 \$	250,000.00	Annual Conference Fees						19,246	120,000	100,000	30,000				269,245.51
47245 \$	70,000.00	Annual Conference Sponsorships						82,675							82,675.00
47251 \$	50,000.00	Lunch&Learn, Course, Trainings	2,875	2,121		7,425	7,425	15,675							35,520.96
47260 \$	500.00	Water Quality Field Trip Fees					350								350.00
47275 \$	-	Social Sponsorships/Registration Fee			20	480									500.00
47280 \$	-	Seminar Sponsorship/Registration Fee		870	150	390									1,410.00
		TOTAL CASH RECEIPTS	4,000	9,811	3,246	215	8,580	8,062	117,920	130,005	103,005	40,005	5	5	440,864.05
\$	421,265.00	Total cash available	152,686	155,997	133,520	125,231	129,741	132,882	249,132	355,614	452,214	481,034	480,584	462,064	
EXPENSE			Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
62110 \$	2,100.00	Accounting/Tax Prep													0.00
62140 \$	-	Legal Fees							2,500						2,500.00
62210 \$	700.00	ASFPD Dues	700												700.00
64100 \$	30,000.00	Annual Conference Hotel													0.00
64200 \$	240,000.00	Annual Conference Costs		3,750									28,160	323,170	355,080.00
64300 \$	30,000.00	Annual Conference General (Reimburse)										18,520			18,520.00
63400 \$	2,600.00	Membership Database Coord (Wild Apricot)													0.00
65151 \$	1,000.00	Credit Card Fees	430	149	8	1	12	10	200	80	50			400	1,341.87
65200 \$	500.00	Website Hosting and Domain (Bluehost)					36								35.99
65205 \$	2,100.00	Website Maintenance (Small Giants)	900	600											1,500.00
65210 \$	11,000.00	Conference Software (Socia/Webex)	5,850												5,850.00
65300 \$	150.00	Bank Fee	5	5	5	5	5	5	5	5	5	5	5	5	60.00
65120 \$	2,200.00	Insurance (Lawyers Choice)													0.00
65020 \$	-	Postage			9	18									26.58
70000 \$	150.00	Miscellaneous (Zoom)				367									367.21
65500 \$	2,500.00	ASFPD National Conference (Chair & volunteers)				735									735.00
66150 \$	500.00	Water Quality Field Trip	237						350						586.98
66200 \$	39,000.00	Workshops - Training	17,600			2,500	66	13,049	2,350	11,100					46,665.52
66300 \$	-	Workshops - Seminars (NW Region)					1,410								1,410.00
66400 \$	500.00	CASFM Toastmasters				139									138.58
68100 \$	1,250.00	68100 - Metro Socials				640	40								679.91
68200 \$	1,000.00	68200 - Northeast Socials					100	459							558.61
68300 \$	800.00	68300 - Southwest Socials													0.00
68400 \$	500.00	68400 - Southeast Socials				273									272.82
68500 \$	500.00	68500 - Northwest Socials													0.00
68600 \$	2,500.00	68600 - Young Members Social			48	44			1,000		400		1,000		2,491.68
68920 \$	750.00	ASFPD Donation				200									200.00
68930 \$	5,000.00	Research Grant (2 @ \$2500)	2,500											2,500	5,000.00
68950 \$	10,000.00	Disaster Relief (2 @ \$5000)						10000							10,000.00
69000 \$	12,000.00	Scholarships (3 @ \$4000)	4,000	4,000	4,000									12,000	24,000.00
\$	399,300.00	TOTAL CASH PAID OUT	6,500	25,722	8,504	4,922	1,670	23,523	6,405	11,185	455	18,525	29,165	338,075	472,220.75
		Cash on hand (end of month)	146,185.95	130,274.53	125,015.79	121,160.87	124,819.47	131,211.99	225,609.25	349,209.25	441,029.25	480,579.25	462,059.25	432,899.25	