



Date/Time: January 8, 2026, 9:00 AM – 11:00 AM

Location: Hybrid In-person/Teams
MHFD, 12575 W. Bayaud Ave., Lakewood, CO 80228

GENERAL MEMBER MEETING MINUTES:

1. Call to Order – Danny Elsner, Dewberry

A. Main Focus – 2026 Budget

Refer to Section 3 below for further discussion on the 2026 budget.

B. 2026 Yearly Plan

Refer to the CASFM website for the updated 2026 Plan

C. Statewide Training Program Discussion

Danny provided an overview of a new Statewide training initiative currently being developed by the Executive Administrator, Shea Thomas. The goal of the program would be to increase collaboration across organizations to create a cohesive plan for a variety of training opportunities. Not only will the program provide more training, but it will also emphasize opportunities to apply it.

2. Secretary – Jeremy Deischer, ICON

A. Check for quorum (if needed)

A quorum of the CASFM Board was present. All four officers (Danny Elsner, Jennifer Winters, Jeremy Deischer, and Frans Lambrechtsen) as well as three regional representatives (Andrew Fisher, Russ Anderson, Jordan Becker).

B. Approval of last meetings minutes

The minutes from the November 2025 meeting were reviewed and approved.

3. Treasurer’s Report – Frans Lambrechtsen, Kimley-Horn

A. 2025 Profit & Loss/Cash Flow Update

Frans reported CASFM ended 2025 with a net income of \$58,000. A breakdown can be found in the attached treasurer's report.

B. 2026 Budget Discussion

Frans provided a recap of the proposed 2026 budget. Significant items of discussion were:

- Credit Card Fees are being handled differently and were included in other expense items in the past. Going forward, they will be included in a single line item.
- The research grant was increased to \$10,000 per year
- The disaster relief grant was increased to \$20,000 per year
- The scholarship committee is evaluating future options to establish an endowment model in the future and will be discussed further going forward.
- The conference committee will evaluate and report back to the Board what a proper reserve amount would be for the organization if a conference could not be held.

The budget was passed unanimously with all seven board members present.

OFFICERS

Chair Danny Elsner, PE, CFM Dewberry	Vice Chair Jennifer Winters, PE, CFM Mile High Flood District Kimley-Horn	Secretary Jeremy Deischer, PE	Treasurer Frans Lambrechtsen, PE, CFM ICON Engineering, Inc.
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4. Vice Chair – Jen Winters, MHFD

- A. Winter Newsletter
- B. Highlight Regional and Committee Reports

5. Regional Representative Reports (see attached reports)

- A. Northeast Region – Andrew Fisher, Olsson
- B. Southwest Region - Russell Anderson, Michael Baker
- C. Northwest Region – Lisa Froshaug, Grand Junction
- D. Metro Region – Melanie Walter, Arvada
- E. Southeast Region – Jordan Becker, Matrix

6. Annual Conference - Jason Messamer, CSU

- A. Conference team is starting to meet regularly.
- B. Conference App - Eventify again for the conference app. We are buying it early this year so we can use it for Call for Abstracts, which will simplify the app prep. We're also going to purchase an extra month of using the app so people have more time to edit their profiles before the conference and to download data (notes, contracts, etc.) after the conference. Total cost is ~\$3200.
- C. Call for Abstracts and Awards - will go out in mid-February. Submittals will be due April 6th, which is earlier than in the past.
- D. We are looking for someone to volunteer to be the dedicated A/V point person during the conference. They would check with the venue A/V rep before each session, coordinate during the event and troubleshoot, and pop into each session periodically to check out quality. Shea will help with coordination and onboarding. Note - Venue trying to add an additional POC for tech support as well.
- E. Keynote Speakers - taking recommendations. We have a good list of names people have suggested in the past. Hoping to select at least the subject matter before the Call for Abstracts goes out. From post-conference survey, 85% like having a non-technical keynote.
- F. We're planning on scheduling a few trainings leading up to the conference this year: How to Use the App (mid-August); Moderator Training (late July); Public Speaking (July); What to Know for First Timers (September).

7. Committee Reports (see attached reports)

- A. Floodplain Management – Monica Bortolini, Longmont & Connor Johnson, AECOM
- B. Colorado Flood TAP – Kaori Keyser, CDOT
- C. Outreach and Training – Andrew Kutsch, RESPEC & Katie Kerstiens, MHFD
- D. Stormwater Quality – Candice Owen, MHFD & Sara Johnson, Muller
- E. Scholarship –Selena Klosowki, Denver; Ben Liu, Matrix, & Madison Stewart, Olsson
- F. Young Members Group - Metro: Josie Steffens, ICON & Erika Bowman, HDR
- G. Young Members Group - SE Chapter: Alyssa Ford, PE
- H. Mentor-Protege Program - Emily Villines, Calibre & Claire Paschke, Kimley-Horn
- I. Membership - Dan Hill, MHFD
- J. MSWaP Committee Update - Melanie Walter, Arvada
- K. Website – Katie Kerstiens, MHFD
- L. Toastmasters - Carter Strien, Kimley-Horn
- M. Book Club - Frans Lambrechsten, Kimley-Horn

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8. Potential New Committees (Exploratory) - Holding spot till we figure out where to put them

- A. Mentor-Protege Program - Emily Villines, Calibre & Claire Paschke, Kimley-Horn

9. ASFPM Update – Jen Winters, MHFD

- A. Chapter All Call
- B. Next ASFPM Conference - May 31 - June 4, 2026 - Milwaukee

10. Old Business

No discussion was held on any old business

11. New Business

- A. License for raffling for Scholarship fund raising

The Scholarship Committee is investigating acquiring a raffle license to replace the silent auction. After some discussion, CASFM will engage legal representatives to better understand the risks and implications to the organization.

12. Next 3 meetings

- A. Thursday, March 12, 2026, 9-11am at Jacobs, 7001 E Belleview Ave, Denver, CO 80237
- B. Thursday May 14, 2026, 9-11am at City of Loveland, 2525 W. 1 st Street, Loveland, CO 80537
- C. TBD, July 10, 2026 (?), TBD, Steamboat Grand, 2300 Mt. Werner Circle, Steamboat Springs, CO 80487 followed by a site visit

13. Officer/Regional Representative Change!

14. Adjourn

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REGIONAL REPRESENTATIVE, COMMITTEE, AND MISC. REPORTS

January 8, 2026

REGIONAL REPRESENTATIVE REPORTS

Northeast Region: Andrew Fisher, Olsson (afisher@olsson.com)

- February (tentative) - Planning a social and tour of the CSU Engineering Research Center Hydraulics Lab.
- *NEW* 2026 Northeast Rep - Caryn Nezat, Ayres Associates (nezatc@ayresassociates.com)

Southwest Region: Russell Anderson, MBI (Russell.Anderson@mbakerintl.com)

- Continued goal to connect with local CASFM members about 2D BLE training needs in the SW Region.
- *NEW* 2026 Southwest Rep - Melissa Bryant, RESPEC (melissa.bryant@respec.com)

Northwest Region: Lisa Froshaug, Grand Junction (lisafr@gjcity.org)

- Currently planning socials for 2026
- *NEW* 2026 Northwest Rep - Toby Thieman, Bohannon Huston (tthieman@bhinc.com)

Metro Region: Melanie Walter, Arvada (mwalter@arvada.org)

- Currently planning socials for 2026
- *NEW* 2026 Metro Rep - Heather Ottstetter, City of Westminster (hotterst@cityofwestminster.us)

Southeast Region: Jordan Becker, Matrix Design Group (jordan_becker@matrixdesigngroup.com)

- Currently planning socials for 2026

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COMMITTEE REPORTS

Annual Conference: Jason Messamer, CSU (jmessamer@csu.org)

- Refer to main meeting minutes.

Floodplain Management: Monica Bortolini, City of Longmont (Monica.Bortolini@longmontcolorado.gov) & Connor Johnson, AECOM (Connor.Johnson@aecom.com)

- Next Quarterly Meeting - **Thursday, January 22, 2026**
- In 2026, we will continue to report and comment on proposed changes to the CRS program. We will also continue to report and comment on any proposed changes to Federal Floodplain Management programs.

Colorado Flood TAP: Brian Varrella, CDOT (Brian.Varrella@state.co.us)

- No updates

Outreach & Training: Andrew Kustus, RESPEC (andrew.kustus@respec.com) and Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- ArcGIS Pro Basics Training: **Tuesday, January 13, 2026; 12:00 - 2:00 pm** at Mile High Flood District. Still open spots!
- Gen Z in the Workplace Virtual Lunch and Learn: March (TBD)
- *NEW* 2026 co-chair - Lola Sanchez, Benesch (MSanchez@benesch.com)

Stormwater Quality: Candice Owen, MHFD (cowen@mhfd.org) & Sara Johnson, Muller (sjohnson@mullereng.com)

- 2026 Planning Meeting: **Tuesday, January 27, 2026, 9-10 am** - Hybrid Meeting (in person at Mile High Flood District and online via Teams)

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Scholarship: Chair Selena Klosowski, Denver

(selena.klosowski@denvergov.org), co-chair Ben Liu, Matrix (ben_liu@matrixdesigngroup.com) who will be chair in 2026

- Planning Trivia Night in January. TBD.
- Scholarship Committee 2025 Fundraising Summary

Sources of Funding	Month of Event in 2025	Contribution in 2025	Contact	Comments
WQ Field Trips	Year Round	TBD	Candice Owen	
CASFM/ASCE Scholarship Golf Fundraiser	August	\$1,700.71	Adam Cooper	
ASHE / CASFM - Roundtable	September	\$556.36	Jordan Falzetti	
Yoga	April	\$525.00	Annika Mele	
Renegade Brewery Month	October	\$350.00	Selena Klosowski/C hris	
CASFM Scholarship Golf Tournament	May	\$5,524.12	Daniel Loewen	
CASFM Silent Auction	September	\$3,435.00	Selena Klosowski	will replace with raffles next year. It's \$20 per person to get trained and \$100 for the license
5K Race for the Watershed	June	\$2,544.27	James Linden	
CASFM Watershed Stickers & Fidgets	September-December	\$198.00	Carly Lawyer/Ben Liu	10/21/25 HH generated \$43

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TOTAL	\$14,833.46
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- Currently working on planning 2026 events

Younger Members Group: Josie Steffens, ICON Engineering
(jsteffens@iconeng.com) & Erika Bowman, HDR
(Erika.Bowman@hdrinc.com)

- Currently planning monthly and quarterly events for 2026. Look out for information for an upcoming January event.
- If you want to stay in the loop for future YMG events, reach out at casfmymg@gmail.com to hear more about events. Be sure to follow YMG on Instagram [@CASFM_YMG](https://www.instagram.com/CASFM_YMG) for latest news and events.
- YMG has expanded into Southeast Colorado! This section will be run by Alyssa Ford, Kimley Horn. If you are in the Southeast area of CASFM, this is a great opportunity to get involved with more events.

Mentor-Protege Program: Emily Villines, Calibre
(emurphy@calibre-engineering.com) & Claire Paschke, Kimley-Horn
(Claire.Paschke@kimley-horn.com)

- Stay tuned for 2026 information!

Toastmasters: Carter Strien, Kimley-Horn (Carter.Strien@kimley-horn.com)

- We are looking for new members. If interested, please reach out to Carter!
- Plug the CASFM TMs Club to your teams! It is a great way to practice public speaking and leading meetings, but also great for networking.
- Next meeting - Thursday, January 29, 12:00 - 1:00 pm. Hybrid Meeting (in person at Mile High Flood District and online via Teams)

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Book Club: Frans Lambrechsten, Kimley-Horn

[\(frans.lambrechsten@kimley-horn.com\)](mailto:frans.lambrechsten@kimley-horn.com)

- Meet first Thursday of the month (Virtual). Contact Frans for more information.

Municipal Stormwater Partnership: Melanie Walter, Arvada

[\(mwalter@arvada.org\)](mailto:mwalter@arvada.org)

Municipal Stormwater Partnership (MSWaP) brings municipal employees across Colorado into a knowledge sharing platform that assists capital, MS4, and development review staff who oversee public and private stormwater infrastructure. Its mission is to answer the question of “what do other municipalities do?” To join, go to mswap.org and choose which category(ies) suits your needs. Contact mwalter@arvada.org with any issues or how to make it more useful to you.

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MISC. REPORTS

Membership: Stuart Gardner, CDOT (stuart.gardner@state.co.us) and Dan Hill (dhill@mhfd.org)

- Latest membership info by level below as of January 2. We are at the tail end of renewals so numbers still look lower with active members. With pending renewals and active members we are at 1,274.
- We have issued approximately \$61,050 in membership invoices since 10/1/25, thus far approximately \$52,245 has been paid.

Level	Total	Bundles	Active	Renewal overdue	Lapsed	Pending			New in last	
						New	Renewal	Change	7d	30d
Large	107	6	107							
Medium	149	11	149							4
Small	135	21	116	23			19			
Unlimited	603	19	496	107			107			9
Educator	4		4							
Individual	345		188	158	99	1	57			3
Retired	18		15	1			3			
Student	18		13	12	4	1				
Temp										
Total	1,379	57	1,088	301	103	2	186	0	0	16

Website: Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- Calendar Updates - reach out to Katie Kerstiens to add things to the calendar. If desired, all committee members and regional representatives can have access to add things to the calendar themselves and/or Katie can help!

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Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2025 January through December 2025 (Bank Statement)

Accrual Basis

	Actual	Budget	Budget Remaining	% of Budget Spent
Ordinary Income/Expense				
Income				
43400 - Direct Public Support				
43415 - Direct Scholarship Contributions	5,000.00	4,000.00	-1,000.00	125.0%
Total 43400 - Direct Public Support and Scholarship Contributions	5,000.00	4,000.00	-1,000.00	125.0%
45000 - Investments and Other				
45030 - Interest-Savings	20.58	65.00	44.42	31.7%
45031 - Insurance Refunds	99.00	0.00	-99.00	0.0%
Total 45000 - Investments and Other	119.58	65.00	-54.58	184.0%
47200 - Program Income				
47230 - Membership Dues	67,000.00	50,000.00	-17,000.00	134.0%
47240 - Annual Conference Fees	295,485.20	300,000.00	4,514.80	98.5%
47245 - Annual Conference Sponsorships	119,758.40	90,000.00	-29,758.40	133.1%
47250 - Workshop/Training Fees				
47251 - Lunch & Learns, Courses, Trainings	54,715.42	50,000.00	-4,715.42	109.4%
47260 - Water Quality Fieldtrip Fees	350.00	500.00	150.00	70.0%
47275 - Socials Sponsorships/Registration Fees	0.00	0.00	0.00	0.0%
47280 - Seminar/Training Sponsorship	939.73	1,500.00	560.27	62.6%
47285 - Scholarship Sponsorships/Fund Raising Fees	39,564.07	8,000.00	-31,564.07	494.6%
47900 - Mentoring Program Registration	1,650.00	1,500.00	-150.00	110.0%
Total 47250 - Workshops Fees	0.00	0.00	0.00	0.0%
Total 47200 - Program Income	579,462.82	501,500.00	-77,962.82	115.5%
Total Income	584,582.40	505,565.00	-79,017.40	115.6%
Expense				
62100 - Contract Services				
62110 - Accounting Fees	950.00	2,100.00	1,150.00	45.2%
62140 - Legal Fees		2,500.00		
62160 - Executive Administrator	54,840.00	65,000.00	10,160.00	84.4%
Total 62100 - Contract Services	55,790.00	69,600.00	13,810.00	80.2%
62200 - Dues and Subscriptions				
62210 - ASFPM Dues	700.00	700.00	0.00	100.0%
Total 62200 Dues and Subscriptions	700.00	700.00	0.00	100.0%
64000 - Annual Conference				
64100 - Annual Conference Hotel Reservation	31,667.00	30,000.00	-1,667.00	105.6%
64200 - Annual Conference Costs	263,751.94	285,000.00	21,248.06	92.5%
64300 - Annual Conference General	34,032.66	30,000.00	-4,032.66	113.4%
Total 64000 - Annual Conference	329,451.60	345,000.00	15,548.40	95.5%
65000 - Operations				
65005 - Membership & Database Coordination	2,721.60	2,600.00	-121.60	104.7%
65010 - Newsletters	0.00	0.00	0.00	0.0%
65020 - Postage, Mailing Service	0.00	30.00	30.00	0.0%
65040 - Supplies	0.00	0.00	0.00	0.0%
65120 - Insurance - Liability, D and O	2,317.00	2,200.00	-117.00	105.3%
65151 - Credit Card Fees	7,650.44	1,000.00	-6,650.44	765.0%
65200 - Website Hosting and Domain	72.18	500.00	427.82	14.4%
65205 - Website Maintenance	1,500.00	2,100.00	600.00	71.4%
65210 - Conference Management Software	1,199.00	12,000.00	10,801.00	10.0%
65211 - Virtual Meeting Hosting	154.80	200.00	45.20	77.4%
65300 - Bank Fees	90.00	60.00	-30.00	150.0%
Total 65000 - Operations	15,705.02	20,690.00	4,984.98	75.9%
66000 - Conferences and Workshops				
66100 - Workshops - Lunch & Learn	0.00	0.00	0.00	0.0%
66150 - Water Quality Fieldtrip	76.70	500.00	423.30	15.3%
66200 - Workshops - Outreach & Training	59,200.72	40,000.00	-19,200.72	148.0%
66300 - Workshops - Seminar	1,440.00	1,500.00	60.00	96.0%
66400 - Workshops - CASFM Toastmasters	188.88	500.00	311.12	37.8%
66500 - CASFM Mentorship Program	1,737.47	0.00	-1,737.47	0.0%
66900 - ASFPM National Conf	4,590.43	2,500.00	-2,090.43	183.6%
Total 66000 - Conferences and Workshops	67,234.20	45,000.00	-22,234.20	149.4%
68000 - Meetings and Socials				
68050 - Membership Meetings	0.00	200.00	200.00	0.0%
68100 - Metro Socials	1,645.86	2,500.00	854.14	65.8%
68200 - Northeast Socials	367.38	1,500.00	1,132.62	24.5%
68300 - Southwest Socials	0.00	500.00	500.00	0.0%
68400 - Southeast Socials	876.03	1,800.00	923.97	48.7%
68500 - Northwest Socials	0.00	500.00	500.00	0.0%
68600 - Young Members Social	1,728.58	2,500.00	771.42	69.1%
Total 68000 - Socials	4,617.85	9,500.00	4,882.15	48.6%
68800 - Donations				
68920 - ASFPM Foundation	1,020.80	1,000.00	-20.80	102.1%
68930 - Research	0.00	5,000.00	5,000.00	0.0%
68940 - Misc.	0.00	2,000.00	2,000.00	0.0%
68950 - Disaster Relief	10,000.00	10,000.00	0.00	1.00
Total 68800 - Donations	11,020.80	18,000.00	6,979.20	61.2%
69000 - Scholarships				
69200 - Ben Urbonas Scholarship	5,000.00	4,000.00	-1,000.00	125.0%
69300 - CASFM Family Scholarship	5,000.00	4,000.00	-1,000.00	125.0%
69400 - Undergrad Scholarship	5,000.00	4,000.00	-1,000.00	125.0%
69500 - Scholarship Fund Raising Expenses	26,602.00	600.00	-26,002.00	4433.7%
Total 69000 - Scholarships	41,602.00	12,600.00	-29,002.00	330.2%
70000 / 80000 - Miscellaneous and Reserve				
70000 - Miscellaneous	0.00	150.00	150.00	0.0%
80000 - Rainy Day Fund	0.00	20,000.00	20,000.00	0.0%
Total 70000 / 80000 - Miscellaneous and Reserve	0.00	20,150.00	20,150.00	0.0%
Total Expense	526,121.47	541,240.00	15,118.53	97.2%
Net Ordinary Income	584,582.40	505,565.00	-79,017.40	115.6%
Net Income	58,460.93	-35,675.00	-94,135.93	

	12/31/2024	12/31/2025
Checking	\$ 226,864.64	\$ 271,879.99
Money Market (Family Scholarship)	\$ 20,157.10	\$ 20,177.68
Combined	\$ 247,021.74	\$ 292,057.67

Cash Flow Projection CASFM

This page is automated and will update as transaction entries are placed on the next sheet.

Future transactions need to be entered on the next sheet as well and need to be deleted over time

Starting date Jan-25
 Cash balance alert minimum \$ 120,000.00

P&L Code	Annual Budget	Beginning	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total
	Cash on hand (beginning of month)	226,865	226,865	200,351	191,034	194,918	211,861	202,979	321,219	472,960	562,673	554,838	272,356	319,602	

Auto/Manual	Manual Entry	INCOME	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total
		43415 \$ 4,000.00 Direct Scholarship Contributions									5,000				5,000.00
		47285 \$ 8,000.00 Scholarship Sponsorships/Fund Raising Fees			1,575	19,750	1,100	2,020	8,900		5,921	271	15	12	39,564.07
		45030 \$ 65.00 Money Market Interest (Scholarship Account)	1.66	1.48	1.64	1.59	1.59	1.64	1.64	1.54	1.71	2.05	1.85	2.19	20.58
		45031 \$ - Insurance Refund	99												99.00
		47230 \$ 50,000.00 Membership Dues	4,750	650	475	475	550	150	150	550	200	4,120	53,050	1,880	67,000.00
		47240 \$ 300,000.00 Annual Conference Fees							163,362	109,309	22,814				295,485.20
		47245 \$ 90,000.00 Annual Conference Sponsorships						106,030	16,163	-2,901	466				119,758.40
		47251 \$ 50,000.00 Lunch and Learn, Course, Trainings	2,700		4,535	1,560	13,765	17,035	3,359		2,564	7,692	855	650	54,715.42
		47260 \$ 500.00 Water Quality Field Trip Fees								350					350.00
		47275 \$ - Social Sponsorships/Registration Fee													0.00
		47280 \$ 1,500.00 Seminar Sponsorship/Registration Fee	940												939.73
		47900 \$ 1,500.00 Mentorship Program Registration Fee			1,500	150									1,650.00
		TOTAL CASH RECEIPTS	8,490	651	8,087	21,937	15,416	125,236	191,936	107,310	36,967	12,085	53,922	2,544	584,582.40
		Total cash available	226,865	235,355	201,003	199,121	216,854	227,277	328,216	513,156	580,269	599,640	566,923	326,277	322,146
		\$ 504,065.00													

		EXPENSE	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total
		62110 \$ 2,100.00 Accounting/Tax Prep										950			950.00
		62140 \$ 2,500.00 Legal Fees													0.00
		62160 \$ 65,000.00 Executive Administrator	4,560		2,400	3,760		3,920	2,880	7,200	11,480	13,480	2,640	2,520	54,840.00
		62210 \$ 700.00 ASFPM Dues											700		700.00
		64100 \$ 30,000.00 Annual Conference Hotel	26,667						5,000						31,667.00
		64200 \$ 285,000.00 Annual Conference Costs										263,752			263,751.94
		64300 \$ 30,000.00 Annual Conference General (Reimburse)					3,750				15,278	14,290		715	34,032.66
		65005 \$ 2,600.00 Membership Database Coord (Wild Apricot)									2,722				2,721.60
		65010 \$ - Newsletters													0.00
		65020 \$ 30.00 Postage													0.00
		65040 \$ - Supplies													0.00
		65120 \$ 2,200.00 Insurance (Lawyers Choice & Auto Owners)								1,548		769			2,317.00
		65151 \$ 1,000.00 Credit Card Fees	652	145	21	220	725	535	3,339	828	47	72	291	774	7,650.44
		65200 \$ 500.00 Website Hosting and Domain (Bluehost)													72.18
		65205 \$ 2,100.00 Website Maintenance (Small Giants)			1,500										1,500.00
		65210 \$ 12,000.00 Conference Software (Socio/Webex)					1,199								1,199.00
		65211 \$ 200.00 Virtual Meeting Hosting											155		154.80
		65300 \$ 60.00 Bank Fee	5	5	5	5	5	5	35	5	5	5	5	5	90.00
		66100 \$ - Workshops - Lunch and Learns													0.00
		66150 \$ 500.00 Water Quality Field Trip													76.70
		66200 \$ 40,000.00 Outreach and Training	1,300	9,819	39	524			13,905	2,164	15,000		1,402	15,048	59,200.72
		66300 \$ 1,500.00 Workshops - Seminars (NW Region)							1,440						1,440.00
		66400 \$ 500.00 CASFM Toastmasters						155					34		188.88
		66500 \$ - CASFM Mentorship Program												1,737	1,737.47
		66900 \$ 2,500.00 ASFPM National Conference (Chair & volunteers)						2,500		2,090					4,590.43
		68100 \$ 2,500.00 68100 - Metro Socials					156		814			676			1,645.86
		68200 \$ 1,500.00 68200 - Northeast Socials								367					367.38
		68300 \$ 500.00 68300 - Southwest Socials													0.00
		68050 \$ 200.00 Membership Meetings													0.00
		68400 \$ 1,800.00 68400 - Southeast Socials			216				415	245					876.03
		68500 \$ 500.00 68500 - Northwest Socials													0.00
		68600 \$ 2,500.00 68600 - Young Members Social	880		22			89	278			460			1,728.58
		68920 \$ 1,000.00 ASFPM Donation												1,021	1,020.80
		68930 \$ 5,000.00 Research Grant (2 @ \$2500)													0.00
		68940 \$ 2,000.00 Misc Grant (1 @ \$2000)													0.00
		68950 \$ 10,000.00 Disaster Relief (2 @ \$5000)							10,000						10,000.00
		69200 \$ 4,000.00 Ben Urbonas Scholarship												5,000	5,000.00
		69300 \$ 4,000.00 CASFM Family Scholarship												5,000	5,000.00
		69400 \$ 4,000.00 Undergrad Scholarship												5,000	5,000.00
		69500 \$ 600.00 Scholarship Fund Raising Expenses	940				328	18,376		5,239	270		1,449		26,602.00
		70000 \$ 150.00 Miscellaneous (Zoom, Other)													0.00
		80000 \$ 20,000.00 Rainy Day Fund													0.00
		SUBTOTAL	35,004	9,969	4,203	4,994	24,298	6,996	40,196	17,597	44,802	294,567	6,675	36,821	526,121.47
		\$ 541,240.00 Cash on hand (end of month)	226,864.64	200,351.49	191,034.20	194,917.85	211,860.93	202,979.30	321,219.20	472,959.52	562,672.62	554,838.11	272,355.81	319,601.98	285,325.57

HIDE COLUMN

CASFM 2026 BUDGET - DRAFT

P&L CODES

		2025	2025 Actual thru 2025	2026	Description (update these notes)
Expenses		Budget		Budget	
Contract Services					
62110	1. Accounting Services	\$ 2,100.00	\$ 950.00	\$ 1,200.00	
62140	2. Legal Services	\$ 2,500.00	\$ -	\$ 2,500.00	
62160	3. Executive Administrator	\$ 65,000.00	\$ 54,840.00	\$ 76,000.00	From contract with Executive Admin
Dues and Subscriptions					
62210	1. ASFPM Dues	\$ 700.00	\$ 700.00	\$ 700.00	
Annual Conference					
1. Annual Conference Hotel Reservation/Deposits for Upcoming Conferences					
64100	Conferences	\$ 30,000.00	\$ 31,667.00	\$ 35,000.00	Increased expenses
64200	2. Annual Conference	\$ 285,000.00	\$ 263,751.94	\$ 285,000.00	Maintained since it will be at same venue
64300	3. Annual Conference General	\$ 30,000.00	\$ 34,032.66	\$ 38,000.00	Increase budget for expenses
Operations					
65020	1. Postage, Mailing Service	\$ 30.00	\$ -	\$ 30.00	
65040	2. Supplies	\$ -	\$ -	\$ -	
63400	3. Membership & Database Coordination	\$ 2,600.00	\$ 2,721.60	\$ 2,800.00	
63500	4. Newsletters	\$ -	\$ -	\$ -	
65150	5. Credit Card Fees - Monthly	\$ 1,000.00	\$ 7,650.44	\$ 8,000.00	Showing higher because of reporting from Wild Apricot
65200	6. Website Hosting and Domain	\$ 500.00	\$ 72.18	\$ 500.00	
65205	7. Website Maintenance	\$ 2,100.00	\$ 1,500.00	\$ 2,100.00	
65210	8. Conference Management Software	\$ 12,000.00	\$ 1,199.00	\$ 5,000.00	Eventify is cheaper but could add options
65300	9. Bank Fees	\$ 60.00	\$ 90.00	\$ 100.00	
65120	10. Insurance	\$ 2,200.00	\$ 2,317.00	\$ 2,500.00	
68305	11. Membership Meetings	\$ 200.00	\$ -	\$ 200.00	
65500	12. Virtual Meeting Hosting	\$ 200.00	\$ 154.80	\$ 200.00	
70000	13. Misc	\$ 150.00	\$ -	\$ 150.00	
ASFPM National Conference					
65500	1. ASFPM National Conference	\$ 2,500.00	\$ 4,590.43	\$ 5,000.00	More realistic for expenses if we pay for lunch
Workshops					
66100	1. Lunch and Learn Training	\$ -	\$ -	\$ -	
66150	2. Water Quality Field Trip	\$ 500.00	\$ 76.70	\$ 500.00	
66200	3. Outreach & Training	\$ 40,000.00	\$ 59,200.72	\$ 60,000.00	Increased training costs and providing opportunities
66300	4. Seminar	\$ 1,500.00	\$ 1,440.00	\$ 1,600.00	
66400	5. CASFM Toastmasters	\$ 500.00	\$ 188.88	\$ 500.00	
66500	6. Mentorship Program	\$ -	\$ 1,737.47	\$ 1,800.00	Continued support of program
Socials					
68100	1. Metro Socials	\$ 2,500.00	\$ 1,645.86	\$ 2,500.00	Maintained budgets
68200	2. Northeast Socials	\$ 1,500.00	\$ 367.38	\$ 1,500.00	
68300	3. Southwest Socials	\$ 500.00	\$ -	\$ 500.00	
68500	4. Northwest Socials	\$ 500.00	\$ -	\$ 500.00	
68400	5. Southeast Socials	\$ 1,800.00	\$ 876.03	\$ 1,800.00	
68600	6. Young Members Social	\$ 2,500.00	\$ 1,728.58	\$ 2,500.00	
Donations					
68920	1. ASFPM Donations	\$ 1,000.00	\$ 1,020.80	\$ 1,100.00	
68930	2. Research	\$ 5,000.00	\$ -	\$ 10,000.00	No applicants last year so increasing the amount
68940	3. Misc	\$ 2,000.00	\$ -	\$ 2,000.00	
68950	4. Disaster Relief	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	Increasing disaster relief grants for more impact
Scholarships & Fund Raising Expenses					
69200	1. Ben Urbanas Scholarship	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	
69300	2. CASFM Family Scholarship	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	
69400	3. Undergrad Scholarship	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	
69500	4. Fund Raising Expenses	\$ 600.00	\$ 26,602.00	\$ 30,000.00	
80000	Rainy-Day Fund	\$ 20,000.00	\$ -	\$ 25,000.00	Increase rainy-day fund for inflation
Total Expenses:		\$ 541,240.00	\$ 526,121.47	\$ 641,780.00	

2026 Budget v. 2025 Budget	2026 Budget v. 2025 Actual
\$ -	\$ -
(900.00)	250.00
-	2,500.00
11,000.00	21,160.00
-	-
-	-
-	-
5,000.00	3,333.00
-	21,248.06
8,000.00	3,967.34
-	-
-	-
-	30.00
200.00	78.40
-	-
7,000.00	349.56
-	427.82
-	600.00
(7,000.00)	3,801.00
40.00	10.00
300.00	183.00
-	200.00
-	45.20
-	150.00
-	-
2,500.00	409.57
-	-
-	-
-	423.30
20,000.00	799.28
100.00	160.00
-	311.12
1,800.00	62.53
-	-
-	854.14
-	1,132.62
-	500.00
-	500.00
-	923.97
-	771.42
-	-
100.00	79.20
5,000.00	10,000.00
-	2,000.00
10,000.00	10,000.00
-	-
1,000.00	-
1,000.00	-
1,000.00	-
29,400.00	3,398.00
5,000.00	25,000.00
-	-

Revenue		2025	2025 Actual thru 2025	2026	Description (update these notes)
Investments and Other					
45030	Interest-Savings	\$ 65.00	\$ 20.58	\$ 21.00	
45031	Insurance Refunds	\$ -	\$ 99.00	\$ -	
Scholarship Income					
43415	1. Family & Direct Scholarship Donations	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	
47285	2. Scholarship Sponsorships/Fund Raising Event Revenue	\$ 8,000.00	\$ 39,564.07	\$ 30,000.00	Aiming to break even with expenses
Program Income					
47230	1. Membership Dues	\$ 50,000.00	\$ 67,000.00	\$ 65,000.00	Increase in member fees but slight drop in membership
47240	2. Annual Conference Fees	\$ 300,000.00	\$ 295,485.20	\$ 300,000.00	Maintained budget assuming same attendees
47245	3. Annual Conference Sponsorships	\$ 90,000.00	\$ 119,758.40	\$ 95,000.00	Aiming a little higher but lower than past sponsorships
4. Workshops/Training					
47251	A. Training, Lunch and Learns	\$ 50,000.00	\$ 54,715.42	\$ 50,000.00	Aiming just under to provide opportunities outside metro
47260	B. Water Quality Field Trip	\$ 500.00	\$ 350.00	\$ 350.00	
47280	C. Seminar Registration Fee & Sponsorships	\$ 1,500.00	\$ 939.73	\$ 900.00	
47900	D. Mentorship Program Registration	\$ -	\$ 1,650.00	\$ 1,600.00	Assuming same size of contingent in 2026
47275	5. Socials Sponsorships	\$ -	\$ -	\$ -	
Total Revenue:		\$ 504,065.00	\$ 584,582.40	\$ 547,871.00	
Total Gain (Loss)		\$ (37,175.00)	\$ 58,460.93	\$ (93,909.00)	
Ending Unrestricted Balance				\$ 266,879.99	As of 12/31/2025 Checking Account
Ending Temp Restricted Balance				\$ 20,177.68	As of 12/31/2025 Money Market Account

Conference				
Annual Conference Expenses				
	2024 Budget	2024 Actual	2025	
64100	1. Annual Conference Hotel Reservation/Deposits for Upcoming Conferences	\$ 30,000.00	\$ 31,667.00	\$ 35,000.00
64200	2. Annual Conference	\$ 285,000.00	\$ 263,751.94	\$ 285,000.00
64300	3. Annual Conference General	\$ 30,000.00	\$ 34,032.66	\$ 38,000.00
Subtotal Projected Conference Expenses				
	\$ 345,000.00	\$ 329,451.60	\$ 358,000.00	
Annual Conference Revenue				
47240	2. Annual Conference Fees	\$ 300,000.00	\$ 295,485.20	\$ 300,000.00
47245	3. Annual Conference Sponsorships	\$ 90,000.00	\$ 119,758.40	\$ 95,000.00
Subtotal Projected Conference Revenue				
	\$ 390,000.00	\$ 415,243.60	\$ 395,000.00	
Net Projected Conference Revenue				
	\$ 45,000.00	\$ 85,792.00	\$ 37,000.00	