

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave
Lakewood, CO 80228
www.casfm.org



Date/Time: March 12, 2026, 9:00 AM – 11:00 AM
Location: Hybrid In-person/WebEx
Jacobs, 7001 E Belleview Ave, Suite 1000, Denver, CO 80237
Remote: Join WebEx Meeting (see Events Calendar for link)

GENERAL MEMBER MEETING AGENDA:

1. Call to Order – Jen Winters, MHFD

- A. Thank you outgoing Board Members!
 - 1. Danny Elsner (Chair)
 - 2. Andrew Fisher (NE); Lisa Froshaug (NW); Russell Anderson (SW); and Melanie Walter (Metro)
- B. Welcome new Board Members!
 - 1. Katie Kerstiens (Secretary)
 - 2. Caryn Nezat (NE); Melissa Bryant (SW); Toby Thieman (NW); Heather Otterstetter (Metro)

2. Secretary – Katie Kerstiens, MHFD

- A. Check for quorum (if needed)

A quorum of the CASFM Board was present. All four officers (Jennifer Winters, Jeremy Deischer, Katie Kerstiens, and Frans Lambrechtsen) as well as all five regional representatives (Caryn Nezat, Melissa Bryant, Toby Thieman, Heather Otterstetter, and Jordan Becker) were present.

- B. Approval of last meeting's minutes

The minutes from the January 8, 2026 meeting were reviewed and approved with no comments.

3. Treasurer's Report – Frans Lambrechtsen, Kimley-Horn

- A. 2026 Profit & Loss/Cash Flow Update

The Profit and Loss Statement (attached) was reviewed.

- B. 2025 Tax Preparation Underway

The 1099 tax forms went out in January. CASFM also authorized the accountant that was used last year.

- C. Colorado Gives Endowment Update

Discussions are ongoing with the private scholarship donor regarding transferring funds to a Colorado Gives Endowment to support long-term growth. The endowment allows a maximum 4% annual withdrawal, requiring a total of \$125,000 to sustain the current \$5,000 annual scholarship. The donor has identified a \$15,000 shortfall and requested a one-time contribution from CASFM. Colorado Gives would manage the fund and is expected to provide a higher rate of return. While a decision doesn't need to be made soon, the private donor has requested a decision be made by the conference.

4. Statewide Training Program - Jen Winters, MHFD

- A. Ascend Program Update - Shea Thomas, CASFM Executive Administrator

Shea provided an update on the Ascend Program, which aims to increase statewide collaboration and develop a coordinated approach to professional training. The program will focus on both training opportunities and practical application to build skills, confidence, and leadership within the industry. Efforts in 2026 will focus on program development, industry outreach, and coordination with MHFD and UWRI. Trainings held this year have seen strong attendance.

The motion to approve the formal creation of the Ascend Program was adopted by unanimous consent.

- B. Executive Director Role

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Discussion noted that creation of the Ascend Program expands the scope of the Executive Administrator role. Transitioning to an Executive Director position would support implementation of board vision, improve access to funding and grant opportunities, and provide continuity as board membership changes. The change is currently limited to a title update. Many other state chapters are run under this structure and have seen success.

The motion to approve the title change from Executive Administrator to Executive Director position was adopted by unanimous consent.

C. Next Steps

Next steps for the Ascend program include conducting one-on-one conversations with industry leaders and past training contributors, as well as developing a survey for CASFM members to assess interest, prioritize content, and identify potential participants.

5. Vice Chair – Jeremy Deischer, ICON

- A. Highlight Regional Reports (see attached reports)
- B. Highlight Committee Reports (see attached reports)
 - 1. Floodplain Management Committee - Floodplain Enhancement and Recovery Act Update

It was decided to not sign the joint letter of support and not provide a formal response since the Floodplain Management Committee was split on the recommendation and the time for responding has passed.

- 2. Scholarship Committee - Raffle License Update

The Scholarship Committee sent a SOP to the board for consideration. The board is currently reviewing and will respond soon with any questions or comments.

6. Annual Conference - Jason Messamer, CSU

- A. Call for Abstracts and Awards - Submittals due April 6th by 5:00 PM
- B. Sponsorship requests will be coming out mid May
- C. Future CASFM conference locations
 - 1. 2027 - Keystone (contract signed)
 - 2. 2028 - Breckenridge (negotiating contract now)
 - 3. 2029 - Vail (negotiating contract now)

7. ASFPM Update – Jen Winters, MHFD

- A. ASFPM Update - The ASFPM Board held its annual retreat in Washington, DC this year which allowed Board members to meet with congressional delegations on Capital Hill. They advocated for issues important to ASFPM membership, including investment in flood mapping, the Cooperating Technical Partners Program, mitigation funding, NOAA, NWS, etc. Brooke Seymour (MHFD) is the current ASFPM Region 8 Director. She will be providing these updates at future meetings.
- B. Next ASFPM Conference - May 31 - June 4, 2026 - Milwaukee

8. Upcoming Meetings

- A. Thursday May 14, 2026, 9-11am at City of Loveland, 2525 W. 1 st Street, Loveland, CO 80537
- B. Friday, July 10, 2026, TBD, Steamboat Grand, 2300 Mt. Werner Circle, Steamboat Springs, CO 80487 followed by a site visit
- C. September 16, 2026 during conference opening session, Steamboat Grand, 2300 Mt. Werner Circle, Steamboat Springs, CO

9. Adjourn

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REGIONAL REPRESENTATIVE, COMMITTEE, AND MISC. REPORTS

March 12, 2026

REGIONAL REPRESENTATIVE REPORTS

Northeast Region: Caryn Nezat, Ayres (NezatC@AyresAssociates.com)

- ERC tour at CSU, Feb 2026, approximately 30 attendees
- Networking event with WTS, May 2026

Southwest Region: Melissa Bryant, RESPEC (melissa.bryant@respec.com)

-

Northwest Region: Toby Thieman, Bohannon Huston (Tthieman@bhinc.com)

-

Metro Region: Heather Ottstetter, Westminster (hotterst@cityofwestminster.us)

-

Southeast Region: Jordan Becker, Matrix Design Group (jordan_becker@matrixdesigngroup.com)

- Happy Hour and Presentation - Voodoo Brewing Co. on April 2 from 4:30–6:30 PM, sponsored by Dewberry (drinks) and Western States Water (appetizers) - Metro welcome!
- Jeremy Taylor from CSU - development and implementation of CSU's WRAP

COMMITTEE REPORTS

Annual Conference: Jason Messamer, CSU (jmessamer@csu.org)

- Refer to main meeting minutes.

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**Floodplain Management: Monica Bortolini, City of Longmont
(Monica.Bortolini@longmontcolorado.gov) & Connor Johnson, AECOM
(Connor.Johnson@aecom.com)**

- Last meeting was February 25th, 2026
 - Proposed Floodplain Enhancement and Recovery Act
 - First Street's Flood Factor
- Next meeting TBD - early summer

Colorado Flood TAP: Brian Varrella, CDOT (Brian.Varrella@state.co.us)

- Hosted a meeting in Englewood on March 2 with USACE Silver Jackets
- Welcome Melanie Walter (City of Arvada) as our new Co-Chair!
- [Draft meeting minutes available at this link](#)
- Theme - federal government changes are impacting state and local government functions and budgets

**Outreach & Training: Andrew Kustus, RESPEC
(andrew.kustus@respec.com) and Lola Sanchez, Benesch
(msanchez@benesch.com)**

- ArcGIS Pro Basics Training 1/13: ~30 people attended
- Gen Z in the Workplace Virtual Lunch and Learn: March 24 - signups are open
- Westerly Creek at Stanley Market Place Construction Tour: Late Spring TBD
- HEC-RAS 1D training (in-person): June 29 - July 1; 20 slots
- Volunteer Day at Village Farms (Stanley Marketplace): May 2, 10am-12pm - signups are open

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Stormwater Quality: Candice Owen, MHFD (cowen@mhfd.org) & Sara Johnson, Muller (sjohnson@mullereng.com)

- Coal Creek MHFD Project - Superior Commons - March 24th
- City of Boulder Water Quality Field Trip - Summer TBD
- Westminster Bank Stabilization Field Trip - October TBD - Joint w Metro Region

Scholarship: Chair Ben Liu, Matrix (ben_liu@matrixdesigngroup.com)

- Yoga & Brews: April/May
- Golf Tournament: June 6
- Cherry Creek Race for the Watershed: May 9
- Raffle license in progress

Younger Members Group: Josie Steffens, ICON Engineering (jsteffens@iconeng.com) & Erika Bowman, HDR (Erika.Bowman@hdrinc.com)

- YMG Southeast Region kickoff: March 6 at Trainwreck 6-8 pm (812 S Sierra Madre St, Colorado Springs.)
- Avalanche Game vs. Vancouver: April 1 at Ball Arena 6:30 pm
- Earth Day Clean Up with The Greenway Foundation: April 15 at Overland Pond Park 5:30-7:30 pm

Mentor-Protege Program: Emily Villines, Calibre (emurphy@calibre-engineering.com) & Claire Paschke, Kimley-Horn (Claire.Paschke@kimley-horn.com)

- We received all of our applications and have our matchmaking kickoff on 3/6 at MHFD
- We have three group events (April, June, and August), and we will close out the program at the Annual Conference
- We expect to obtain appx \$2000 from program participation fees to support lunches for our events

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Toastmasters: Carter Strien, Kimley-Horn (Carter.Strien@kimley-horn.com)

- Typically meet on the final Thursday of the month at MHFD boardroom or via Teams.
- *MARCH MEETING (03/26) WILL BE HELD AT KIMLEY-HORN OFFICE IN GREENWOOD VILLAGE. 6200 S. Syracuse Way, Greenwood Village, CO 80111.*
- Contact Carter Strien or Kevin Nosiglia (knosiglia@loeweneng.com) for membership or general questions.

**Book Club: Frans Lambrechsten, Kimley-Horn
(frans.lambrechsten@kimley-horn.com)**

- Meet first Thursday of the month (Virtual). Contact Frans for more information.

**Municipal Stormwater Partnership: Melanie Walter, Arvada
(mwalter@arvada.org)**

Municipal Stormwater Partnership (MSWaP) brings municipal employees across Colorado into a knowledge sharing platform that assists capital, MS4, and development review staff who oversee public and private stormwater infrastructure. Its mission is to answer the question of “what do other municipalities do?” To join, go to mswap.org and choose which category(ies) suits your needs. Contact mwalter@arvada.org with any issues or how to make it more useful to you.

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MISC. REPORTS

Membership: Dan Hill, MHFD (dhill@mhfd.org) and Stuart Gardner

- Stuart has retired!
- Membership info below as of 3/9

Level	Total	Bundle	Active	Renewal overdue	Lapsed	Pending			New in last	
						New	Renewal	Change	7d	30d
Large	109	6	109							1
Medium	150	11	150							2
Small	131	20	112	19	19					1
Unlimited	629	19	629						1	2
Educator	4		4							
Individual	354		211	140	140	1	2		1	4
Retired	19		16	3	3					
Student	18		5	12	12	1				
Temp										
Total	1,414	56	1,236	174	174	2	2	0	2	10

Website: Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- Calendar Updates - reach out to Katie Kerstiens to add things to the calendar. If desired, all committee members and regional representatives can have access to add things to the calendar themselves and/or Katie can help!

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Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2026

January through February 2026 (Bank Statement)

Accrual Basis

Ordinary Income/Expense	Actual	Budget	Budget Remaining	% of Budget Spent
Income				
43400 - Direct Public Support				
43415 - Direct Scholarship Contributions	0.00	5,000.00	5,000.00	0.0%
Total 43400 - Direct Public Support and Scholarship Contributions	0.00	5,000.00	5,000.00	0.0%
45000 - Investments and Other				
45030 - Interest-Savings	3.15	21.00	17.85	15.0%
45031 - Insurance Refunds	0.00	0.00	0.00	0.0%
Total 45000 - Investments and Other	3.15	21.00	17.85	15.0%
47200 - Program Income				
47230 - Membership Dues	1,265.00	65,000.00	63,735.00	1.9%
47240 - Annual Conference Fees	0.00	300,000.00	300,000.00	0.0%
47245 - Annual Conference Sponsorships	0.00	95,000.00	95,000.00	0.0%
47250 - Workshop/Training Fees				
47251 - Lunch & Learns, Courses, Trainings	100.00	50,000.00	49,900.00	0.2%
47260 - Water Quality Fieldtrip Fees	0.00	350.00	350.00	0.0%
47275 - Socials Sponsorships/Registration Fees	0.00	0.00	0.00	0.0%
47280 - Seminar/Training Sponsorship	630.00	900.00	270.00	70.0%
47285 - Scholarship Sponsorships/Fund Raising Fees	20.00	30,000.00	29,980.00	0.1%
47900 - Mentoring Program Registration	0.00	1,600.00	1,600.00	0.0%
Total 47250 - Workshops Fees	0.00	0.00	0.00	0.0%
Total 47200 - Program Income	2,015.00	542,850.00	540,835.00	0.4%
Total Income	2,018.15	547,871.00	545,852.85	0.4%
Expense				
62100 - Contract Services				
62110 - Accounting Fees	0.00	1,200.00	1,200.00	0.0%
62140 - Legal Fees	0.00	2,500.00	2,500.00	0.0%
62160 - Executive Administrator	6,160.00	76,000.00	69,840.00	8.1%
Total 62100 - Contract Services	6,160.00	79,700.00	73,540.00	7.7%
62200 - Dues and Subscriptions				
62210 - ASFPD Dues	0.00	700.00	700.00	0.0%
Total 62200 Dues and Subscriptions	0.00	700.00	700.00	0.0%
64000 - Annual Conference				
64100 - Annual Conference Hotel Reservation	0.00	35,000.00	35,000.00	0.0%
64200 - Annual Conference Costs	0.00	285,000.00	285,000.00	0.0%
64300 - Annual Conference General	6,491.90	38,000.00	31,508.10	17.1%
Total 64000 - Annual Conference	6,491.90	368,000.00	351,508.10	1.8%
65000 - Operations				
65005 - Membership & Database Coordination	0.00	2,800.00	2,800.00	0.0%
65010 - Newsletters	0.00	0.00	0.00	0.0%
65020 - Postage, Mailing Service	0.00	30.00	30.00	0.0%
65040 - Supplies	0.00	0.00	0.00	0.0%
65120 - Insurance - Liability, D and O	0.00	2,500.00	2,500.00	0.0%
65151 - Credit Card Fees	914.52	8,000.00	7,085.48	11.4%
65200 - Website Hosting and Domain	0.00	500.00	500.00	0.0%
65205 - Website Maintenance	1,500.00	2,100.00	600.00	71.4%
65210 - Conference Management Software	3,588.00	5,000.00	1,412.00	71.8%
65211 - Virtual Meeting Hosting	0.00	200.00	200.00	0.0%
65300 - Bank Fees	10.00	100.00	90.00	10.0%
Total 65000 - Operations	6,012.52	21,230.00	15,217.48	28.3%
66000 - Conferences and Workshops				
66100 - Workshops - Lunch & Learn	0.00	0.00	0.00	0.0%
66150 - Water Quality Fieldtrip	0.00	500.00	500.00	0.0%
66200 - Workshops - Outreach & Training	692.48	60,000.00	59,307.52	1.2%
66300 - Workshops - Seminar	0.00	1,600.00	1,600.00	0.0%
66400 - Workshops - CASFM Toastmasters	0.00	500.00	500.00	0.0%
66500 - CASFM Mentorship Program	1,479.00	1,800.00	321.00	82.2%
66900 - ASFPD National Conf	0.00	5,000.00	5,000.00	0.0%
Total 66000 - Conferences and Workshops	2,171.48	69,400.00	67,228.52	3.1%
68000 - Meetings and Socials				
68050 - Membership Meetings	160.48	200.00	39.52	80.2%
68100 - Metro Socials	291.04	2,500.00	2,208.96	11.6%
68200 - Northeast Socials	0.00	1,500.00	1,500.00	0.0%
68300 - Southwest Socials	0.00	500.00	500.00	0.0%
68400 - Southeast Socials	0.00	1,800.00	1,800.00	0.0%
68500 - Northwest Socials	0.00	500.00	500.00	0.0%
68600 - Young Members Social	1,426.71	2,500.00	1,073.29	57.1%
Total 68000 - Socials	1,878.23	9,500.00	7,621.77	19.8%
68800 - Donations				
68920 - ASFPD Foundation	0.00	1,100.00	1,100.00	0.0%
68930 - Research	0.00	10,000.00	10,000.00	0.0%
68940 - Misc.	0.00	2,000.00	2,000.00	0.0%
68950 - Disaster Relief	0.00	20,000.00	20,000.00	0.0%
Total 68800 - Donations	0.00	33,100.00	33,100.00	0.0%
69000 - Scholarships				
69200 - Ben Urbonas Scholarship	0.00	5,000.00	5,000.00	0.0%
69300 - CASFM Family Scholarship	0.00	5,000.00	5,000.00	0.0%
69400 - Undergrad Scholarship	0.00	5,000.00	5,000.00	0.0%
69500 - Scholarship Fund Raising Expenses	0.00	30,000.00	30,000.00	0.0%
Total 69000 - Scholarships	0.00	45,000.00	45,000.00	0.0%
70000 / 80000 - Miscellaneous and Reserve				
70000 - Miscellaneous	0.00	150.00	150.00	0.0%
80000 - Rainy Day Fund	0.00	25,000.00	25,000.00	0.0%
Total 70000 / 80000 - Miscellaneous and Reserve	0.00	25,150.00	25,150.00	0.0%
Total Expense	22,714.13	641,780.00	619,065.87	3.5%
Net Ordinary Income	2,018.15	547,871.00	545,852.85	0.4%
Net Income	-20,695.98	-93,909.00	-73,213.02	

	12/31/2024	12/31/2025
Checking	\$ 226,864.64	\$ -
Money Market (Family Scholarship)	\$ 20,157.10	\$ -
Combined	\$ 247,021.74	\$ -

Cash Flow Projection CASFM

This page is automated and will update as transaction entries are placed on the next sheet.

Future transactions need to be entered on the next sheet as well and need to be deleted over time

Starting date

Jan-26

Cash balance alert minimum

\$ 120,000.00

P&L Code	Annual Budget	Beginning	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total
	Cash on hand (beginning of month)	266,880	266,880	230,819	219,184	210,931	211,168	216,402	265,694	415,701	501,148	210,855	168,774	211,587	
Automated	Manual Entry														
	INCOME		Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total
43415	\$ 5,000.00										5,000				5,000.00
47285	\$ 30,000.00		20		1,600	20,000	1,200	2,000	3,000		2,000	180			30,000.00
45030	\$ 21.00		1.66	1.49	1.85	1.75	1.85	1.75	1.85	1.75	1.80	1.75	1.75	1.75	21.00
45031															0.00
47230	\$ 65,000.00		770	495	500	500	550	200	200	500	200	4,000	54,000	3,085	65,000.00
47240	\$ 300,000.00								164,000	110,000	26,000				300,000.00
47245	\$ 95,000.00								90,000	5,000					95,000.00
47251	\$ 50,000.00		100		4,500	1,500	13,000	17,000	3,400		2,500	6,000	1,000	1,000	50,000.00
47260	\$ 350.00									350					350.00
47275															0.00
47280	\$ 900.00			630									270		900.00
47900	\$ 1,600.00														0.00
			0	892	1,126	6,602	22,002	14,752	109,202	175,602	110,852	35,702	10,182	55,272	4,087
	\$ 547,871.00	266,880	267,772	231,945	225,786	232,933	225,919	325,604	441,296	526,553	536,850	221,037	224,045	215,673	546,271.00
	EXPENSE		Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total
62110	\$ 1,200.00						1,200								1,200.00
62140	\$ 2,500.00								2,500						2,500.00
62160	\$ 76,000.00		1,600	4,560	4,000	4,000	4,000	7,000	8,000	7,840	12,000	15,000	4,000	4,000	76,000.00
62210	\$ 700.00												700		700.00
64100	\$ 35,000.00		27,000						8,000						35,000.00
64200	\$ 285,000.00										285,000				285,000.00
64300	\$ 38,000.00			6,492							15,000	16,508			38,000.00
65005	\$ 2,800.00										2,800				2,800.00
65010															0.00
65020	\$ 30.00					10				10				10	30.00
65040															0.00
65120	\$ 2,500.00								2,500						2,500.00
65151	\$ 8,000.00		760	154	750	750	750	750	750	750	750	750	750	335	8,000.00
65200	\$ 500.00				500										500.00
65205	\$ 2,100.00			1,500	600										2,100.00
65210	\$ 5,000.00		3,588				1,412								5,000.00
65211	\$ 200.00											200			200.00
65300	\$ 100.00		5	5	5	5	5	5	45	5	5	5	5	5	100.00
66100															0.00
66150	\$ 500.00									500					500.00
66200	\$ 60,000.00		692		9,000	500		14,000	250	15,000		15,000	5,000	558	60,000.00
66300	\$ 1,600.00						1,600								1,600.00
66400	\$ 500.00							155					345		500.00
66500	\$ 1,800.00		1,479									1,700			3,179.00
66900	\$ 5,000.00							2,500	2,500						5,000.00
68100	\$ 2,500.00		291			500		500	500			500	209		2,500.00
68200	\$ 1,500.00					500				500				500	1,500.00
68300	\$ 500.00						200		200			100			500.00
68050	\$ 200.00		160								40				200.00
68400	\$ 1,800.00					500		500		800					1,800.00
68500	\$ 500.00						150		150		200				500.00
68600	\$ 2,500.00		1,377	50			200		200		200		200	273	2,500.00
68920	\$ 1,100.00												1,100		1,100.00
68930	\$ 10,000.00							10,000							10,000.00
68940	\$ 2,000.00							2,000							2,000.00
68950	\$ 20,000.00							20,000							20,000.00
69200	\$ 5,000.00													5,000	5,000.00
69300	\$ 5,000.00													5,000	5,000.00
69400	\$ 5,000.00													5,000	5,000.00
69500	\$ 30,000.00					15,000		2,500			10,000	2,500			30,000.00
70000	\$ 150.00												150		150.00
80000	\$ 25,000.00													25,000	25,000.00
			36,953	12,761	14,855	21,765	9,517	59,910	25,595	25,405	325,995	52,263	12,459	45,681	643,159.00
	\$ 641,780.00	266,879.99	230,818.90	219,184.01	210,930.86	211,167.61	216,402.46	265,694.21	415,701.06	501,147.81	210,855.09	168,773.74	211,586.53	169,991.99	