

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave
Lakewood, CO 80228
www.casfm.org



Date/Time: September 16, 2026, 12:00 PM – 1:00 PM

Location: In-person

The Steamboat Grand - 2300 Mt Werner Cir., Steamboat Springs, CO)

GENERAL MEMBER MEETING AGENDA:

1. Call to Order – Jen Winters, MHFD

- A. Jen Winters called the meeting to order and asked for verification of a quorum. A quorum was present with seven of the nine board members in attendance. The following CASFM Officers were present: Jen Winters (Chair), Jeremy Deischer (Vice Chair), Frans Lambrechtsen (Treasurer). The following CASFM Regional Representatives were present: Caryn Nezat (Northeast), Melissa Bryant (Southwest), Heather Otterstetter (Metro), Jordan Becker (Southeast)

2. CASFM Reserve Policy

- A. Jen Winters brought forth a motion to establish a reserve policy. The reserve policy will establish guidelines on the amount of money that CASFM should maintain in its reserve to ensure organizational security. CASFM Executive Director Shea Thomas has estimated an amount of \$300,000 to be held in the reserves if the annual conference was required to be canceled last minute and the organization would have to pay for the hotel block of rooms, food and drink minimum commitments, and refund all the sponsorship money back. Frans will evaluate alternative account types to ensure these funds grow while still allowing the liquidity the reserves are intended for. The motion asked to revisit the \$300,000 amount every three years to account for inflation.
- B. A vote was held on the policy to establish the \$300,000 reserve policy to be revisited every three years. All seven board members voted Yes, and the motion was approved unanimously.

3. CASFM Endowment

- A. Jen Winters brought forth a motion to establish the CASFM Scholarship Endowment, move \$20,000 from the existing family fund account, and contribute \$15,000 in 2026 not previously allocated in the budget to the endowment hosted by Colorado Gives. These funds, in addition to the donation by Penn Gildersleeve, will allow the family scholarship to exist in perpetuity. Frans is coordinating with Ben Liu and the scholarship committee on future contributions to the fund and each year Colorado Gives has a 10% match as long as the contribution amount exceeds \$10,000.
- B. A vote was held to establish the endowment, move the existing \$20,000, and utilize \$15,000 of additional funds not previously allocated to establish the endowment. All seven board members voted Yes, and the motion was approved unanimously.

4. Upcoming Meetings

- A. General Membership Meeting - 9:00 - 11:00 am, November 12, 2026 (Matrix - Colorado Springs)

5. Adjourn

OFFICERS

Chair
Jennifer Winters, PE, CFM
Mile High Flood District

Vice Chair
Jeremy Deischer, PE
ICON Engineering, Inc.

Secretary
Katie Kerstiens, PE, CFM
Mile High Flood District

Treasurer
Frans Lambrechtsen, PE, CFM
Kimley-Horn